

ELECTION OF LANGUAGE AND MEANS OF RECEIPT OF CORPORATE COMMUNICATIONS



中石化煉化工程（集團）股份有限公司 SINOPEC Engineering (Group) Co., Ltd.*

(A joint stock limited liability company incorporated in the People's Republic of China)

(Stock Code: 2386)

8 July 2013

Dear H Shareholder(s),

Letter to Registered H Shareholders - Election of Language and Means of Receipt of Corporate Communications

Pursuant to the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited and the Articles of Association of SINOPEC Engineering (Group) Co., Ltd. (the **Company**"), the Company hereby writes to you in respect of the options for you to elect for receipt of corporate communications of the Company ("**Corporate Communication**"), which means any document(s) issued or to be issued by the Company for the information or action of any holders of its securities, including but not limited to (a) the annual report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; (f) a proxy form; and (g) a reply slip, in the following manners:

- (1) to read and/or download the Corporate Communication published on the Company's website at www.segroup.cn ("**Website Version**") in place of receiving printed copies, and receive a printed notification letter of the publication of the Corporate Communication on the Company's website; or
- (2) to receive the printed English version of all future Corporate Communication only; or
- (3) to receive the printed Chinese version of all future Corporate Communication only; or
- (4) to receive both the printed English and Chinese versions of all future Corporate Communication.

In order to increase efficiency in communication with Shareholders and to contribute to environmental protection and for the purpose of saving printing and mailing costs, the Company recommends you to select the Website Version. To make your election, please mark (X) in the appropriate box on the enclosed Reply Form and sign and return it by post using the mailing label at the bottom of the Reply Form (no stamp is required to be paid if posted in Hong Kong) or by hand delivery to the Company c/o its Hong Kong H share registrar (the "**H Share Registrar**"), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong.

If the Company does not receive the duly completed and signed Reply Form or receive a response in writing indicating any objection from you within 28 calendar days beginning from the date of this letter, i.e. by 5 August 2013 and until you inform the Company c/o the H Share Registrar by reasonable notice in writing or by e-mail to SINOPECSEG.ecom@computershare.com.hk, you are deemed to have consented to read the Website Version only in place of receiving printed copies, and a notification letter of the publication of the Corporate Communication on the Company's website will be sent to you by post.

You have the right at any time by reasonable notice in writing or using email at SINOPECSEG.ecom@computershare.com.hk to the Company c/o the H Share Registrar to change the choice of language and means of receipt of the Corporate Communication. Even if you have chosen (or are deemed to have consented) to receive all future Corporate Communication using electronic means but for any reason have difficulty in receiving or gaining access to the Corporate Communication, the Company will promptly upon your request send the Corporate Communication to you in printed form free of charge.

Please note that (a) printed copies of the English and Chinese versions of all future Corporate Communication will be available from the Company or the H Share Registrar on request; and (b) the same will also be available on the Company's website at www.segroup.cn and the website of The Stock Exchange of Hong Kong Limited at www.hkex.com.hk.

Should you have any queries in relation to this letter, please call the telephone hotline of the H Share Registrar at (852) 2862 8688 during business hours from Monday to Friday, excluding public holidays within 28 calendar days beginning from the date of this letter.

By Order of the Board
SINOPEC Engineering (Group) Co., Ltd.
SANG Jinghua
Secretary to the Board of Directors

* For identification purpose only

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