

# press release

To be distributed on Wednesday 18 April 2012 Continental Time 08.00h. U.K. 07.00h. / U.S. Eastern Standard Time 02.00h.



# DOCDATA N.V. today publishes online the 2011 Annual Report and the Agenda for the Annual General Meeting of Shareholders to be held on 30 May 2012

## 2011 Annual Report

DOCDATA N.V. today publishes online the Dutch version of the 2011 Annual Report. The 2011 Financial Statements included in the 2011 Annual Report contain the figures for the 2011 financial year, which the Company already announced on 29 February 2012. Printed hardcopies of the 2011 Annual Report, as well as online versions of the translation in English and German will be available latest beginning of May 2012.

### **General Meeting of Shareholders**

In addition, DOCDATA N.V. ("the Company") today publishes the Agenda for the Annual General Meeting of Shareholders ("the Meeting"), to be held on Wednesday 30 May 2012 at 2.00 PM CET in Hotel NH Waalwijk, Bevrijdingsweg 1 in Waalwijk (Sprang-Capelle). The Agenda for the Meeting contains amongst others proposals to adopt the 2011 Financial Statements, to distribute the announced dividend of €0.50 per share and a proposal to reappoint Mr. Alting von Geusau as member of the Management Board in the position of Chief Executive Officer (CEO).

As of today, the complete text of the Agenda for the Meeting with the explanatory notes, including the 2011 Annual Report, including the 2011 Financial Statements and the Remuneration report (available in Dutch only, as the "Remuneratierapport 2011") are available for inspection by shareholders and other entitled persons at the office of the Company, Energieweg 2 in Waalwijk, and shall also be made available free of charge at The Royal Bank of Scotland N.V., Gustav Mahlerlaan 10, 1082 PP Amsterdam ("RBS"), telephone +31-(0)20-4643707 or e-mail <a href="mailto:corporate.actions@rbs.com">corporate.actions@rbs.com</a>. Also as of today, all documents mentioned here are available online to be inspected and obtained through the Corporate website of the Company, <a href="www.docdatanv.com">www.docdatanv.com</a>, or through the website <a href="www.securitiesinfo.com">www.securitiesinfo.com</a>.

#### Registration Date

In accordance with the requirements as set by law, for the Meeting those who (i) on **Wednesday 2 May 2012** ("the Registration Date"), after processing of all entries and deletions at this date, are registered as shareholder in the (sub)registers and also (ii) have submitted their registration to attend as stated below, will be considered as having the rights to vote and to attend the Meeting. As (sub)registers are qualified the administration of the intermediaries as defined in the Dutch Securities Giro Act, which shows the holders who are entitled to the shares on Registration Date.

#### Registration

Holders of shares or their proxies are entitled to attend the Meeting in case they apply with RBS via their intermediary at whom their shares are administrated before **Wednesday 23 May 2012, 17.00 hours (CET)**. The intermediaries are to provide RBS with an electronic statement via <a href="https://www.rbs.com/admitted-institutions">www.rbs.com/admitted-institutions</a> which states the number of shares for which a registration has been applied. With the registration, the intermediaries are requested to include the full address details of the relevant shareholders in order to be able to verify the shareholding on the Registration Date in an efficient manner. RBS will send these shareholders an admission ticket for the Meeting via the relevant intermediary.

#### Written proxy and voting through the Internet

The voting and attending rights can also be executed by a proxy. Shareholders and other persons entitled to attend the Meeting can give an electronic proxy with voting instructions. In order to give a valid voting instruction via Internet, you must register in the way as described above under 'Registration'. An electronic proxy with voting instruction is given to the Management Board of the Company, which will vote on your behalf at the Meeting. Shareholders can give voting instructions up to and including **Wednesday 23 May 2012**, **17.00 hours (CET)** via <a href="www.rbs.com/evoting">www.rbs.com/evoting</a>. In case shareholders or other persons entitled to vote are unable to give proxy with voting instructions electronically, they can represent themselves by means of a written proxy. This written proxy must be received by the Company no later than **Wednesday 23 May 2012**, **17.00 hours (CET)**. The proxy must present the proof of registration as well as a copy of the proxy at the registration desk of the Meeting.

#### Identification

Persons entitled to attend the Meeting, may be requested to identify themselves before admission to the Meeting at the registration desk. We therefore kindly request all persons entitled to attend the Meeting to bring a valid identification document to the Meeting (passport, identity card or drivers license).

#### Issued share capital and voting rights of the Company

At the date of convocation for the Meeting, the Company has an issued share capital of €700,000.00 representing 7,000,000 shares with a nominal value of €0.10 each. As per that date, the Company holds 86,142 (1.23%) of the issued shares, so that no voting rights can be exercised on these shares. As a result thereof, the number of shares entitled to vote at the date of convocation amounts to 6,913,858 shares.

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The listed DOCDATA N.V. exists of two lines of business:

**E-commerce service company Docdata** (<u>www.docdata.com</u>) is a European market leader with a strong basis in The Netherlands, Germany and the United Kingdom. Docdata offers a complete e-commerce service portfolio to clients, enabling them to be successful on the internet.

**Technology company IAI industrial systems** (<a href="www.iai-industrial-systems.com">www.iai-industrial-systems.com</a>) is a high tech engineering company specialised in developing and building systems for very accurate and high speed processing of all kinds of products and materials. IAI delivers clients globally in the following sectors: securing and personalising of security documents, processing of solar cells and modules and processing of other materials and products.

Waalwijk, The Netherlands, 18 April 2012

Further information: DOCDATA N.V., M.E.T. Verstraeten, CFO, Tel. +31 416 631 100

Corporate website: <u>www.docdatanv.com</u>

