### **Agenda**

- 1. Annual report of the board of directors for the financial year ended December 31, 2018
- 2. Auditor's report for the financial year ended December 31, 2018

### 3. Approval of the statutory and consolidated annual accounts

Proposed decision: approval of the statutory and consolidated annual accounts for the financial year ended December 31, 2018, including the approval of a gross dividend of 2.32 euros per share

### 4. Discharge of the directors

Proposed decision: granting discharge to the directors for the performance of their mandate during the financial year ended December 31, 2018.

### 5. Discharge of the auditor

Proposed decision: granting discharge to the auditor for the performance of its mandate during the financial year ended December 31, 2018.

### 6. Reappointment of director<sup>(1)</sup>

Proposed decision: approval of the renewal of the mandate of Mr Julien Pestiaux for a period of four (4) years as independent director as he complies with the independence criteria set forth in article 526ter of the Company Code and in article 2.2.4 of the company's Corporate Governance Charter.

Julien Pestiaux (°1979, Belgian) graduated as electromechanical civil engineer, specialization energy (Université Catholique de Louvain - 2003) and also obtained a master's degree in engineering management (Cornell University - USA). Julien Pestiaux is partner at Climact, a company which advises on energy and climate themes. He is now leading a team developing a model for the EU Commission which assesses the potential for EU Member States to reduce energy consumption and greenhouse gases in the medium to long term. Before that, he worked for five years as a consultant and project leader at McKinsey & C°. Julien Pestiaux was appointed director at Ackermans & van Haaren in 2011 and is a member of the audit committee and the remuneration committee.

### Remuneration

Each director is entitled to an annual base remuneration of 30,000 euros and an attendance fee of 2,500 euros per meeting of the board of directors or of an advisory committee, with the exception of the nomination committee. An additional annual remuneration of 10,000 euros is granted to the chairman of the audit committee, 5,000 euros to the members of the audit committee and 2,500 euros to the members of the remuneration com-

7. Appointment of the mandate of the auditor **Proposed decision:** at the recommendation of the audit committee, approval of the renewal of the mandate of Ernst & Young Bedrijfsrevisoren CVBA, with its registered office at 1831 Diegem, De Kleetlaan 2, which designates as its permanent representatives Rottiers & C° Bedrijfsrevisor BVBA, with registered office at 2830 Tisselt, Beekstraat 125, represented by Mr Patrick Rottiers, and Wim Van Gasse BVBA, with registered office at 8400 Oostende, Distellaan 84, represented by Mr Wim Van Gasse, as auditor of the company for a period of three (3) years and approval of the annual remuneration of 62,000 euros (VAT excl. and costs incl., indexed annually)

### 8. Remuneration report

Proposed decision: approval of the remuneration re-

 $^{\mbox{\tiny (1)}}$  The CV of Julien Pestiaux is available at the website www.avh.be and a copy can be obtained on demand at the following number +32 (0)3 231 87 70.

## **Practical formalities**

### 1. Requirements for admission

Shareholders may attend the ordinary general meeting and exercise their voting rights if they meet the following conditions:

- (i) on the basis of the registration procedure described below, the company must be able to determine
- than at midnight, Belgian time on Tuesday May 21, 2019, that they wish to attend the meeting as described below.

### For the holders of dematerialised shares:

The holders of dematerialised shares must confirm their participation no later than Tuesday May 21, 2019, indicating the number of shares with which they wish to participate in the meeting. They can ask their financial institution to simultaneously confirm their participation to Delen Private Bank together with the confirmation of their registration. Shareholders can also inform the company directly by mail (Begijnenvest 113, 2000 Antwerp), by fax (+ 32 (0)3 225 25 33) or by e-mail (AV2019@avh.be).

### Summary:

- The holders of registered shares must contact the company to confirm their participation and the number of shares with which they intend to participate no later than Tuesday May 21, 2019.
- The holders of dematerialised shares must ask their financial institution to provide a certificate to Delen Private Bank no later than Tuesday May 21, 2019. They can also ask their financial institution to simultaneously notify Delen Private Bank confirming their participation and the number of shares with which they intend to participate, or they can confirm this directly to the company.

### 2. Shareholders who wish to be represented at the meeting

Any shareholder who has fulfilled the admission requirements described under 1 above may arrange to be represented at the ordinary general meeting by a proxy holder. The proxy holder does not have to be a shareholder. Except for the cases provided for in the Belgian Companies Code, a shareholder may only appoint one person as proxy holder.

We recommend using the proxy form available on our website https://www.avh.be/en/investors/shareholder-information/general-meetings/year/2019. This proxy form can be obtained on demand at the following number +32 (0)3 231 87 70.

The proxy must be sent to the company in writing. This can be done by ordinary mail (Begijnenvest 113, 2000 Antwerp), by fax (+ 32 (0)3 225 25 33) or by e-mail (AV2019@avh.be). The company must receive the proxy by Tuesday May 21, 2019 at the latest. In case you have sent us the proxy by fax or by e-mail, your proxy holder is requested to deliver the original before the start of the ordinary shareholders' meeting.

# Annual

The shareholders are invited to attend the ting.



Any appointment of a proxy holder must be carried out in accordance with Belgian law, in particular with regard to conflicts of interest and record keeping.

The shareholders who want to be represented by a proxy holder must comply with the above registration and confirmation procedure (see note 1).

### 3. Right to add items to the agenda

One or more shareholders holding together at least 3% of the company's share capital, are entitled to add new items to the agenda of the ordinary shareholders' meeting and file resolution proposals in relation to items on or to be added to the agenda.

Shareholders who wish to exercise this right to add items to the agenda must meet the following conditions:

(i) prove that on the date of their request, they own at least 3% of the share capital, either by means of a certificate of registration of the relevant shares in the share register of the company, or by means of a certificate issued by the bank certifying that the relevant number of dematerialized shares is registered in their name in their account, and

(ii) prove that they still own their above-mentioned percentage of shares on the Registration Date.

The requests, referred to in paragraph one, need to be formulated in writing and should contain, as the case may be, the new items to be discussed and the relevant resolution proposals or the text of the resolution proposals to be added to the agenda. The request should also contain a mail or e-mail address to which the company may send a confirmation of receipt.

The company must receive all requests by Sunday May 5, 2019 at the latest. They can be sent to the company by e-mail at the following address agenda2019@avh.be.

The company will publish an amended agenda and proxy form, if any, by Friday May 10, 2019 at the latest (on the website of the company, in the Belgian official journal and in the financial press).

The proxies that have been notified to the company before the publication of the revised agenda will remain valid. With regard to the new items on the agenda of the ordinary general meeting, however, the proxy holder may deviate from the instructions of the principal if the execution of such instructions could jeopardize the interests of the principal. The proxy holder must inform the principal hereof. The proxy must state whether the proxy holder is authorized to vote on the new agenda items, or whether he/she should not vote with regard to the new agenda items.

### 4. Right to submit questions

Shareholders are entitled to submit questions in writing to the directors and the auditor regarding their report or items on the agenda, provided any communication of

information or facts in response to such questions does not prejudice the company's business interests or the confidentiality undertakings of the company, its directors or the auditor.

The questions will be answered during the shareholders' meeting provided the shareholder concerned has complied with all formalities of admission to the meeting.

The questions can be asked by mail (Begijnenvest 113, 2000 Antwerp), by fax (+32 (0) 3 225 25 33) or by email (AV2019@avh.be) prior to the ordinary general meeting. The company must receive these questions by Tuesday May 21, 2019 at the latest.

### 5. Available documents

Each shareholder can obtain a free copy of the annual accounts, the annual report and the auditor's report, as well as of the agenda of the annual general meeting and the proxy form at the registered office of the company during office hours. Requests for a free copy may also be sent by e-mail AV2019@avh.be or by letter (Ackermans & van Haaren NV, attn Brigitte Stockman, Begijnenvest 113, 2000 Antwerp).

All documents relating to the ordinary shareholders' meeting are available on https://www.avh.be/en/investors/shareholder-information/general-meetings/year/2019.

The board of directors - March 21, 2019

## shareholders' meeting 2019

annual shareholders' meeting to be held on Monday May 27, 2019 at 14.30h at the company's seat, Begijnenvest 113, Antwerp. The shareholders are welcome as of 13.30h to facilitate the admission formalities to the mee-

### that they are in possession of the shares with which they wish to participate in the meeting at midnight, Belgian time, on Monday May 13, 2019 (i.e. the "Registration Date"), and (ii) these shareholders must explicitly confirm, no later

### A. Registration

Only persons who are shareholders on the Registration Date are entitled to attend and vote at the ordinary general meeting. The registration procedure is as follows:

For the holders of registered shares:

The holders of registered shares must be registered in the company's share register on the Registration Date for minimum the number of shares with which they wish to participate in the ordinary general meeting. The company will verify the shareholding on the Registration Date on the basis of the entry in the share register.

For the holders of dematerialised shares:

The shares with which the shareholder wishes to participate in the ordinary general meeting must be registered in his/her securities account on the Registration Date.

The shareholders must request their financial institution (bank, recognised account holder or settlement (a) to provide a certificate stating the number of shares they owned on the Registration Date and with

which they wish to participate in the ordinary general meeting; and (b) to submit this certificate to Delen Private Bank by Tuesday May 21, 2019 at the latest (by e-mail: AVH2019@delen.be).

### B. Confirmation of participation

In addition, and no later than midnight, Belgian time, on Tuesday May 21, 2019, the shareholders must explicitly confirm that they wish to participate in the ordinary general meeting, as follows:

For the holders of registered shares:

The holders of registered shares must confirm their participation to the company no later than Tuesday May 21, 2019, indicating the number of shares with which they wish to participate in the meeting. They can do this by mail (Begijnenvest 113, 2000 Antwerp), by fax (+ 32 (0)3 225 25 33) or by e-mail (AV2019@avh.be).