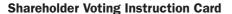## AGM 2022

Shareholder Voting Instruction Card

BAE SYSTEMS

Annual General Meeting of BAE Systems plc to be held on Thursday, 5 May 2022 at 11.00am. The physical meeting will be held at Hall 5, Farnborough International Exhibition and Conference Centre, Farnborough, Hampshire GU14 6TQ. Details for attending electronically are set out below and overleaf.

You can vote your shares online at **www.sharevote.co.uk**. To log on, you will need your Voting ID, Task ID and Shareholder Reference Number, which are shown below.

The Annual Report 2021 and the Notice of Annual General Meeting 2022, which contains the full wording of the resolutions and accompanying notes, can be found on the Company's AGM website page:

www.baesystems.com/reporting

where there is also a link for you to vote on the AGM resolutions using the Voting ID, Task ID and Shareholder Reference Number shown below, and also indicate if you will be attending the physical AGM in Farnborough.

If you are unable or do not wish to vote online, you can request a hard copy Proxy Card and Notice of Meeting by contacting our Registrars, Equiniti (0140), Aspect House, Spencer Road, Lancing, West Sussex BN99 6DA, United Kingdom on 0371 384 2044* or +44 (0)371 384 2044 from outside the UK. *Lines are open 8.30am to 5.30pm Monday to Friday, excluding public holidays in England and Wales.*

Please note that your votes must be registered by no later than 11.00am on Tuesday, 3 May 2022.

If you wish to attend the AGM remotely via a PC, laptop, tablet or smartphone, please see the online guide overleaf which explains how to do this and includes the website address for meeting access.

Voting ID	Task ID	Shareholder Reference Number (SRN)

AGM 2022

Attendance Card

Annual General Meeting of BAE Systems plc to be held on Thursday, 5 May 2022 at 11.00am. The physical meeting will be held at Hall 5, Farnborough International Exhibition and Conference Centre, Farnborough, Hampshire GU14 6TQ.

If you wish to attend the physical AGM in Farnborough, please bring this card with you. Directions for getting to Hall 5 are shown overleaf.

Shareholder Reference Number

BAE SYSTEMS

BAE Systems plc AGM
Online Guide

Meeting Access

Shareholders can participate in the meeting remotely, via: **https://web.lumiagm.com/154-791-916**

This can be accessed online using the latest version of Chrome, Firefox and Safari on your PC, laptop, tablet or smartphone. On accessing the meeting platform, you will be asked to enter your unique SRN and PIN (which is the first two and last two digits of your SRN). Your SRN is shown overleaf.

Access to the Lumi platform will be available an hour prior to the start of the meeting. If you experience any difficulties, please contact Equiniti by emailing **hybrid.help@equiniti.com** stating your full name, postcode and Shareholder reference number as shown overleaf.

Broadcast

Once logged in, and at the commencement of the meeting, you will be able to follow the proceedings on your device.

Voting

Once the Chair has formally opened voting, the list of resolutions will automatically appear on your screen. Select the option that corresponds with how you wish to vote.

Once you have selected your vote, the option will change colour and a confirmation message will appear to indicate your vote has been cast and received, there is no submit button.

To vote on all resolutions displayed select the "vote all" option at the top of the screen.

To change your vote, reselect your choice. To cancel your vote, select the "cancel" button. You will be able to do this whilst the poll remains open and before the Chair announces its closure.

Q&A

Questions on the day can be submitted either as text via the Lumi messaging function or verbally via the Virtual Mic. Details of how to access the Virtual Mic will be provided on the day of the meeting, once you are logged into the Lumi platform.

To ask a questions via the Lumi Messaging function, select the messaging icon from within the navigation bar and type your question at the top of the screen. To submit your question, click on the arrow icon to the right of the text box.

Requirements

An active internet connection is always required in order to allow you to cast your vote when the poll opens, submit questions and view the Broadcast. It is the user's responsibility to ensure you remain connected for the duration of the meeting.

As well as having the latest internet browser installed, users must ensure their device is up to date with the latest software release.

Duly appointed proxies and corporate representatives

To receive your unique SRN and PIN please contact the Company's registrar Equiniti by emailing: **hybrid.help@equiniti.com**. To avoid any delays accessing the meeting, contact should be made at least 24 hours prior to the meeting date and time.

Mailboxes are monitored 9.00am to 5.00pm Monday to Friday (excluding public holidays in England and Wales).

Getting to Hall 5 by Road

Hall 5 is in Farnborough, Hampshire, close to J4 of the M3. From the A331, follow the signposts for the A3011. Follow the brown signs to "Exhibition Centre" – Hall 5 is accessed through Gate F at the far end of Aerospace Boulevard. SatNav users should enter GU14 6TQ and at the Queen's roundabout follow the signs to Hall 5 via Gate F. Free parking is available in the designated car park.