

23 March 2018

headlam
group plc

Dear Shareholder,

Headlam Group plc
(‘Headlam’ or the ‘Company’)

Annual Report and Accounts and Notice of Annual General Meeting (‘AGM’)

I am writing to advise you that the Company’s Annual Report and Accounts for the year ended 31 December 2017 (‘Annual Report’) and the Notice of Annual General Meeting (‘AGM’) have been published on the Company’s website at www.headlam.com.

I would like to take this opportunity to thank you for having consented to receive the Annual Report via the Company’s website, rather than in hard copy form, as this is minimising our environmental impact, as well as directly contributing to cost savings for the Company.

If you would like to receive general communications from Headlam via email, rather than paper notifications such as this letter, please contact Link Asset Services using any of the following means:

Call: 0871 664 0300 (from within the UK) (calls cost 12 pence per minute plus network extras) or +44 371 664 0300 (from outside the UK)

Email: enquiries@linkgroup.co.uk

Online: by visiting www.linkassetservices.com

Write to: Link Asset Services, The Registry, 34 Beckenham Road, Beckenham, Kent BR3 4TU, United Kingdom.

The Company’s AGM will be held at 10.00am on Thursday, 24 May 2018 at the Company’s head office at Gorsey Lane, Coleshill, Birmingham B46 1JU. In order to further reduce costs and minimise our environmental impact, the Company would like to encourage you to cast your proxy vote for the AGM electronically by registering an email address via the shareholder portal at www.signalshares.com or, for CREST holders, via the CREST network. In the event that you require a hard copy of the Form of Proxy posted to your registered address, you can request this from Link Asset Services using the contact details above.

Headlam welcomes shareholder feedback, so please do not hesitate to contact me should you wish to comment on the Annual Report or on other ways you think we could improve our shareholder communications, by emailing sarah.ward@headlam.com.

Yours faithfully,



Sarah Ward
Company Secretary