



March 15, 2021

Nova Scotia Securities Commission

Alberta Securities Commission

Manitoba Securities Commission

Ontario Securities Commission

Superintendent of Securities, Prince Edward Island

Securities Commission of Newfoundland and Labrador

Saskatchewan Financial and Consumer Affairs Authority

New Brunswick Financial and Consumer Services Commission

British Columbia Securities Commission

Autorité des marchés financiers

RE: Plaza Retail REIT

Pursuant to a request from the above-mentioned reporting issuer, we wish to advise you of the following information in connection with its Annual & Special Meeting of Unitholders:

Date of meeting:	May 27, 2021
Record date for notice:	April 9, 2021
Record date for voting:	April 9, 2021
Beneficial ownership determination date:	April 9, 2021
Securities entitled to notice:	Units
Securities entitled to vote:	Units
Issuer mailing directly to non-objecting beneficial owners:	No
Issuer will pay for objecting beneficial owner material distribution:	Yes
Issuer using notice-and-access for registered investors:	Yes
Issuer using notice-and-access for non-registered investors:	Yes
Notice-and-access stratification criteria:	No

Sincerely,

Trust Central Services
AST Trust Company (Canada)