



Management is requesting your voting instructions for the Kinaxis 2023 annual meeting of shareholders on June 8, 2023

You can either vote at the meeting or have someone else vote for you

Voting instruction form for non-registered (beneficial) holders of Kinaxis common shares

In this form:

- *we, us, our, company* and *Kinaxis* mean Kinaxis Inc.
- *you* and *your* mean beneficial holders of Kinaxis common shares
- *common shares, Kinaxis shares* and *shares* mean Kinaxis common shares
- *circular* means our 2023 management information circular
- *meeting* means our 2023 annual meeting of shareholders.

1. Vote in person at the meeting

If you want to vote in person at the meeting, you must appoint yourself as proxyholder.

Follow these two steps:

1. Print your name in the space below to appoint yourself as proxyholder:

Your name (please print)

2. Sign on the next page, and return both sides of this form following the instructions on the back. Do not indicate your voting instructions in section B because your vote will be taken and counted at the meeting.

When

June 8, 2023
10 a.m. (Eastern Daylight Time)

Where

Kinaxis Head Office
3199 Palladium Drive
5th Floor
Ottawa, ON K2T 0N9

(If you think there's a possibility that you might miss the meeting, we recommend you send in your voting instructions using the voting instruction form in your package. If it turns out that you're able to attend the meeting and vote in person, call TSX Trust Company or your intermediary right away.)

2. Complete this form to have someone else vote for you (your proxyholder)

A. HAVE YOUR PROXYHOLDER VOTE FOR YOU

Your proxyholder will participate in the meeting and vote your shares on the items in section B, and on any ballot that may be called for, according to the instructions you provide. If there are changes or new items, your proxyholder has the authority to vote your shares on these items as they see fit.

Appoint a Kinaxis representative

Unless you appoint someone else below to be your proxyholder, you are appointing **John (Ian) Giffen** or, failing him, **Blaine Fitzgerald** or, failing him, **Jamie Hollingworth** to act as your proxyholder.

or

Appoint someone else

You have the right to appoint someone else to be your proxyholder.

The person you appoint does not need to be a Kinaxis shareholder. Make sure this person knows you have appointed them as your proxyholder, and that they must attend the meeting and vote your shares for your vote to be counted.

Print their name below:

Name of proxyholder (please print)

B. GIVE US YOUR VOTING INSTRUCTIONS

Please vote FOR or AGAINST for items 1 and 3, and vote FOR or WITHHOLD for item 2.

1. Elect directors

(see page 8 of the circular)

1. John (Ian) Giffen
2. Robert Courteau
3. Gillian (Jill) Denham
4. Angel Mendez
5. Pamela Passman
6. Elizabeth (Betsy) Rafael
7. Kelly Thomas
8. John Sicard

For	Against
☐	☐
☐	☐
☐	☐
☐	☐
☐	☐
☐	☐
☐	☐
☐	☐

2. Appoint the auditors

(see page 8 of the circular)

KPMG LLP

For	Withhold
☐	☐

3. Have a say on executive pay

(see page 8 of the circular)

This is an advisory vote and the results are not binding on the board.

Accept our approach to executive compensation as described in the circular.

For	Against
☐	☐

If you do not specify how you want to vote your shares:

- the Kinaxis representative you appointed in section A will vote for items 1, 2 and 3

or

- the other proxyholder you appointed in section A can vote as they see fit.

Please turn over to complete the other side of this form. Then follow the instructions on the back to send in your voting instructions.

3. Sign here

If you are sending us your voting instructions by mail, fax, or email, **you must sign here** for your vote to be counted. You must also sign here if you are appointing yourself or someone else as proxyholder.

If your authorized attorney is signing this form on your behalf, they must have proof of your authorization. For shares registered in the name of a corporation, estate or trust, an authorized officer or attorney must sign this form and state their position. This person may also have to provide proof that they are authorized to sign. Please use the corporate seal if you are signing on behalf of a corporation.

When you sign this form, you are:

- confirming you are the beneficial owner of Kinaxis shares and are entitled to give us voting instructions
- authorizing your proxyholder to vote your shares according to your instructions at our 2023 annual meeting of shareholders, or any postponement or adjournment
- revoking any voting instructions that you have previously given for this meeting.

Signature

Please sign exactly as your name appears on this form.

Date

If you do not include a date, the form will be considered to be dated the day it was received by TSX Trust Company.

Position

Only if signing on behalf of a corporation, estate or trust.

How to get more information about Kinaxis

Under Canadian securities laws, you are entitled to receive our financial disclosure documents. Please check the boxes below if you would like us to mail them to you.

- ☐ Yes, I would like to receive the 2023 quarterly financial statements.
- ☐ Yes, I would like to receive the 2023 annual financial statements.

You can also make this request online at:
<https://services.tsxtrust.com/financialstatements>
Our company code is 3888A.

If you prefer to receive investor documents electronically, please visit <https://services.tsxtrust.com/edelivery> to enrol.

TSX Trust Company must receive your voting instructions **by 5 p.m. (Eastern Daylight Time) on June 6, 2023, or two business days before a reconvened meeting if the Kinaxis 2023 annual meeting is postponed or adjourned.**

How to send your voting instructions



1. Go online to www.meeting-vote.com and follow the instructions. Use the control number listed below. Do *not* send in this form.



2. Call 1-888-489-5760 toll-free in North America

You will need your control number, which is listed below.

To vote with your smartphone, scan this QR code:

Do *not* send in this form.



3. Complete this form and send it by mail, fax or email

Complete, sign and date this form, carefully following the instructions. Then send both sides of this form in one of three ways:



Mail both sides of this form to our transfer agent, TSX Trust Company, using the envelope provided, or send it to: TSX Trust Company, Proxy Department, P.O. Box 721, Agincourt, ON M1S 0A1



Fax both sides of this form to:
416-595-9593



Scan both sides of this form and email it to:
proxyvote@tmx.com

Important things to know

If you own our shares as a beneficial shareholder *and* as a registered shareholder, you may have received more than one copy of our 2023 management information circular and will need to vote separately as a beneficial shareholder and a registered shareholder.

Registered shareholders receive a package that includes a proxy form. Please follow the instructions on the form.

You can find more detailed information about voting and the items of business in our 2023 management information circular. Please read it carefully when making your voting decisions and completing this form.

If you have any questions, please contact our transfer agent, TSX Trust Company:

Phone 1-800-387-0825 (toll-free in North America)
416-682-3860 (outside North America)

Email shareholderinquiries@tmx.com