

July 7, 2022

- Nova Scotia Securities Commission
- Alberta Securities Commission
- Manitoba Securities Commission
- Ontario Securities Commission
- Superintendent of Securities, Prince Edward Island
- Superintendent of Securities, Northwest Territories
- Superintendent of Securities, Nunavut
- Securities Commission of Newfoundland and Labrador
- Saskatchewan Financial and Consumer Affairs Authority
- New Brunswick Financial and Consumer Services Commission
- British Columbia Securities Commission
- Autorité des marchés financiers
- Superintendent of Securities, Yukon Territory

RE: Coveo Solutions Inc.

Pursuant to a request from the above-mentioned reporting issuer, we wish to advise you of the following information in connection with its Annual Meeting of Shareholders, virtual access and in person attendance:

Date of meeting:	September 15, 2022
Record date for notice:	August 2, 2022
Record date for voting:	August 2, 2022
Beneficial ownership determination date:	August 2, 2022
Securities entitled to notice:	Subordinate Voting Shares Multiple Voting Shares
Securities entitled to vote:	Subordinate Voting Shares Multiple Voting Shares
Issuer mailing directly to non-objecting beneficial owners:	Yes
Issuer will pay for objecting beneficial owner material distribution:	Yes
Issuer using notice-and-access for registered investors:	Yes
Issuer using notice-and-access for non-registered investors:	Yes
Notice-and-access stratification criteria:	No

Sincerely,

Trust Central Services
TSX TRUST COMPANY