

Head Office

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14 October 2011

## THIS DOCUMENT IS IMPORTANT AND REQUIRES YOUR IMMEDIATE ATTENTION\*

Dear Shareholder

Vp plc (the "Company")
Important information regarding communications with shareholders

At the Company's Annual General Meeting held on 9 September 2010, shareholders passed a resolution to allow the Company to use its website as the default method of publishing statutory documents and communications to shareholders.

Therefore, in future, Notice of the Annual General Meeting, Annual Report & Accounts etc, will be published on the Company's website at <a href="https://www.vpplc.com">www.vpplc.com</a>. Reducing the number of communications sent by post will reduce the impact that the unnecessary printing and distribution of such documents has on the environment and save costs for the Company.

In addition to passing a resolution to sanction this website publication, company law requires that shareholders are individually asked to consent to this method of distribution; this is the purpose of this letter.

Please note that if you consent to website distribution, you will continue to be notified each time that the Company places a statutory communication on this website. This notification will be sent to you **by post**.

## Actions to be taken in response to this letter

If you wish to consent to website distribution, you do not need to take any action in response to this letter, i.e., for the avoidance of doubt, if you do not return the attached reply slip you are deemed to have consented to website distribution.

However, if you wish to continue to receive hard copies of these communications, you must return the attached reply slip to our Registrars. If you do not return this slip within 28 days from the date of this letter, we will assume that you have consented to website publication of these documents and you will no longer receive hard copies in the post.

Yours sincerely,

Allison Bainbridge Company Secretary

Vp plc

WWW.Vpplc.com

Registered Office Central House, theckyrith Knowle: Otley Rd, Harrogate HG3 100. Registered in England No. 4811

<sup>\*</sup> If you have sold or transferred all your shares in Vp plc, please pass this letter to the stockbroker, bank or other agent through whom you made the sale or transfer for transmission to the purchaser or transferee.

I wish to continue to receive paper copies of communications from:

## Vp plc

Please complete your name and address below as they are shown on your recent dividend letter

Investor Code:	(As detailed on a recent dividend tax voucher)
Full name of Shareholder (s)	) (in block capitals)
Full Address of Shareholder	(in block capitals)
***************************************	
Signature of shareholder(s)	
Please return to:	
FREEPOST RLYX-GZTU-K SAS 34 Beckenham Road Beckenham Kent BR3 9ZA	RRG