

## THIS DOCUMENT IS IMPORTANT AND REQUIRES YOUR IMMEDIATE ATTENTION\*

March 2025

Dear Shareholder

### InterContinental Hotels Group PLC ('IHG' or the 'Company') Annual General Meeting 2025

I am pleased to confirm the Notice of this year's Annual General Meeting ('AGM') has been published and is available on the Company's website [www.ihgplc.com](http://www.ihgplc.com). The AGM will be held at 11.00am on Thursday 8 May 2025, at the Holiday Inn Kensington, Wrights Lane, London W8 5SP.

The Board is looking forward to welcoming shareholders who attend the AGM in person. There will be a limited offering of refreshments at the AGM. If you attend the AGM, please bring this letter with you as evidence of your right to be admitted.

For shareholders who are not able to attend in person, we have arranged for a live webcast facility to be put in place which will enable shareholders to view the AGM. As with previous AGMs, the webcast will be facilitated by Lumi, an experienced provider of virtual shareholder meeting services. To view the webcast, shareholders can access the AGM website <https://web.lumiagm.com/135-424-277>.

Further details of how to view the live webcast are set out below and a user guide is included as the Appendix to the Notice of AGM.

Your vote is important to us. The live webcast will not include a voting facility, so we strongly encourage you to vote in advance by appointing the Chair of the meeting as your proxy. You can register your proxy vote in advance electronically at [www.shareview.co.uk](http://www.shareview.co.uk). If you have not already registered, you will require your Shareholder Reference Number shown below. To be valid, the proxy vote must reach the Company's Registrar, Equiniti, by no later than 11.00am on Tuesday 6 May 2025 or, if the AGM is adjourned, 48 hours before the time of the adjourned AGM. The appointment of a proxy does not prevent a member from attending the AGM and voting in person. The results of the voting will be published on our website as soon as practicable after the AGM. If you wish to receive a paper Form of Proxy, please contact our registrar, Equiniti, using the contact information in the additional information section at the end of this letter.

Shareholder Reference Number (SRN)



We also recognise the importance of being able to answer your questions. If you are not able to attend the meeting in person and you have any questions relating to the business of the meeting which you would like to have considered, these can be submitted in advance to the Company by email to [companysecretariat@ihg.com](mailto:companysecretariat@ihg.com), and should include your Shareholder Reference Number (shown above). We request that questions be submitted by 5.00pm on Monday 5 May 2025.

The Notice of AGM sets out the resolutions to be put to the AGM and information about the business of the AGM. Explanatory notes on the business to be considered at the AGM are included with the Notice of AGM. The Notice of AGM can be viewed on the Company's website [www.ihgplc.com](http://www.ihgplc.com).

In addition to the standard items of business, I would like to highlight the following:

### **1. Final Dividend**

I am pleased to confirm that the Board is recommending a final dividend for 2024 of 114.4 cents per ordinary share. Subject to shareholder approval at the AGM, the final dividend will be paid on 15 May 2025 to shareholders on the register at the close of business on 4 April 2025. The sterling amount of the final dividend will be announced on 28 April 2025, calculated based on the average of the market exchange rates for the three working days commencing 23 April 2025.

Please note that, following payment of the final dividend for 2024, payments to shareholders will no longer be made by cheque. Receiving dividends by direct payment rather than cheque is quicker, more secure and better for the environment. To continue to receive dividends and any other money payable in connection with holdings of the Company's shares, you will need to provide bank or building society account details so that payments can be made directly to your nominated account. Shareholders can manage various aspects of shareholdings online, including updating bank details, by registering at [shareview.co.uk](http://shareview.co.uk). Alternatively, you can contact the Company's Registrar, Equiniti, by telephone on +44 (0) 371 384 2132.

### **2. Directors' Remuneration Policy**

We are putting an updated Directors' Remuneration Policy to a binding shareholder vote. We undertook an extensive shareholder consultation exercise to refine the proposed areas of change and, subject to approval by shareholders, it is intended that the revised Remuneration Policy will apply with effect from the AGM. Further information is included in the explanatory notes of the Notice of AGM.

### **Recommendation**

The Directors believe that the adoption of all the resolutions set out in the Notice of AGM is in the best interests of IHG and its shareholders as a whole. Accordingly, the Directors unanimously recommend that you vote in favour of the resolutions, as each Director intends to in respect of his or her own beneficial holdings.

Finally, if there are any changes to the information set out in this letter, we will release stock exchange announcements as required and we will also provide updates as relevant on our corporate website at [www.ihgplc.com](http://www.ihgplc.com).

I look forward to having the opportunity to meet as many of you as possible at the AGM.

Yours faithfully



**Deanna Oppenheimer**  
Chair

### **Accessing the AGM Website**

Lumi AGM can be accessed online using most well-known internet browsers such as Edge, Chrome, Firefox and Safari on a PC, laptop or internet-enabled device such as a tablet or smartphone. If you wish to view the AGM using this method, please go to <https://web.lumiagm.com/135-424-277> on the day.

### **Logging In**

On accessing the AGM website, you may be asked to enter a Meeting ID which is **135-424-277**.

You will then be prompted to enter your unique Shareholder Reference Number (SRN) and PIN which is the first two and last two digits of your SRN. These can be found printed on your Form of Proxy. Access to the meeting via the website will be available from 10.00am on Thursday 8 May 2025.

### **Broadcast**

The meeting will be broadcast with presentation slides. Once logged in, and at the commencement of the meeting, you will be able to listen to the proceeding of the meeting on your device, as well as being able to see the slides of the meeting which will include the resolutions to be put forward to the meeting (these slides will progress automatically as the meeting progresses).

### **Questions**

There will be no live facility for shareholders viewing the webcast to ask questions during the AGM. Shareholders who are not able to attend the meeting in person and who have any questions relating to the business of the AGM are able to submit them in advance to the Company by email to [companysecretariat@ihg.com](mailto:companysecretariat@ihg.com), including your SRN (shown on your Form of Proxy). It is requested that questions be submitted by 5.00pm on Monday 5 May 2025.

### **Requirements**

An active internet connection is required at all times in order to allow you to view the webcast. It is the user's responsibility to ensure you remain connected for the duration of the meeting.

### **Duly appointed proxies and corporate representatives**

To receive your unique SRN and PIN, please contact the Company's Registrar, Equiniti, by emailing: [hybrid.help@equiniti.com](mailto:hybrid.help@equiniti.com). To avoid any delays accessing the meeting, contact should be made at least 24 hours prior to the meeting date and time.

Mailboxes are monitored 9.00am to 5.00pm Monday to Friday (excluding public holidays in England & Wales).

### **Additional information**

If at any time you want to change the way you receive shareholder documents or have any queries regarding this letter, please contact our Registrar at the following address:

Equiniti, Aspect House, Spencer Road, Lancing, West Sussex, BN99 6DA.

Online: **[www.shareview.co.uk](http://www.shareview.co.uk)**

Telephone: +44 (0)371 384 2132<sup>a</sup> (if calling from outside the UK, please ensure the country code is used).

For deaf and speech impaired customers, Equiniti welcomes calls via Relay UK. Please see **[www.relayuk.bt.com](http://www.relayuk.bt.com)** for more information.

\* If you are in any doubt as to what action you should take, you should consult your stockbroker, bank manager, solicitor, accountant or other professional adviser authorised under the Financial Services and Markets Act 2000 as soon as possible.

If you have sold or transferred all your shares in InterContinental Hotels Group PLC, please pass this letter and the accompanying documents to the stockbroker, bank or other agent through whom you made the sale or transfer for forwarding on to the purchaser or transferee.

This notification is not a summary of the business to be transacted at the AGM and should not be regarded as a substitute for reading the Notice of AGM in full before taking a decision.

a. Lines are open 8.30am – 5.30pm Monday to Friday, excluding public holidays in England and Wales.