



IMPORTANT
INFORMATION
ENCLOSED

WE'RE TRANSFORMING HOW WE KEEP YOU INFORMED

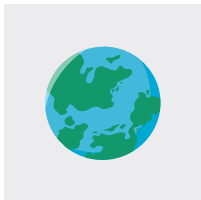
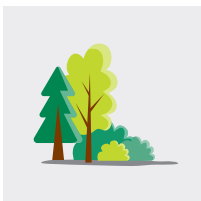
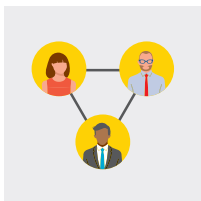
Our Online First Community

Join our Online First Community and sign up for online communications only. To register, please visit www.shareview.co.uk/clients/shell

Once registered, you can view your shareholding and dividend information online and keep your information up to date. You may change back to receiving paper communication at any time by contacting our Registrar (Equiniti) on:

+44 (0)800 169 1679

Before contacting the Registrar, please have your Shareholder Reference Number available.



Vote Online

You can vote your shares or appoint a proxy online at www.sharevote.co.uk. You will need your Voting ID, Task ID and Shareholder Reference Number (SRN), shown on the reverse of this document.

If you would prefer to receive a paper Proxy Form/Voting Instruction Form to register your voting instruction for the AGM, please contact our Registrar (Equiniti) on +44 (0) 800 169 1679. Equiniti can also update your communication preferences, if you would like to receive paper copies of shareholder documents in future years. Electronic voting instructions for the AGM, as well as any paper Proxy Forms and Voting Instruction Forms, must reach the Company's Registrar no later than 10:00 (UK time), 11:00 (Dutch time) on May 20, 2022. Shareholders should refer to the Notice of Annual General Meeting for further information on the appointment of a proxy. This Notice of Availability is not a summary of the proposals to be considered at the AGM and should not be considered a substitute for reading the Notice of Annual General Meeting.

The Notice of Annual General Meeting will be available until, at least, the end of the AGM, and the other documentation referred to will be kept available on the Company's website for at least the period required by applicable laws and regulations.

Yours faithfully,
SIR ANDREW MACKENZIE
Chair, Shell plc

provided within the Notice of Annual General Meeting, which can be viewed or downloaded at www.shell.com/aggm. The Annual Report for the year ended December 31, 2021 can also be downloaded from our website at www.shell.com/investor.

While society continues to cope and live with COVID-19, and the UK government has now lifted restrictions on public gatherings, we continue to proceed with caution. Therefore, with safety as our priority, we respectfully ask shareholders to take a lateral flow test on the morning of the AGM before they leave their home. In addition, within the AGM venue we will be asking shareholders to wear a face mask/covering for the duration of the event. These will be provided to shareholders that arrive without one. Further, we will continue to monitor the COVID-19 situation in the event that this should impact our proceedings. Thus, we strongly encourage you to register in the "Keep up to date with Shell" section of our website at www.shell.com/investor to receive AGM information including any changes to the AGM format. As in previous years, we strongly encourage our shareholders to submit their proxy voting instructions in advance of the meeting.

Questions and Answers

The question and answer session during the AGM will allow both shareholders attending physically and virtually an opportunity to pose questions to the Board on the business set out in the Notice of Annual General Meeting, and to raise other matters about the business of the Company.

I am pleased to invite you to the Annual General Meeting ("AGM") of Shell plc (the "Company") which will be held at Central Hall Westminster, Storey's Gate, Westminster, London, SW1H 9NH, United Kingdom on Tuesday May 24, 2022 at 10:00 (UK time), 11:00 (Dutch time).

The AGM will be a hybrid meeting. This provides three ways in which shareholders can follow the proceedings: i) attending and participating in person; ii) attending and participating in the webcast by registering through an electronic platform ("virtually attending"); or iii) simply watching the webcast. Details on how to do each of these options are



**NOTICE OF
SHAREHOLDER
DOCUMENTS + 2022
AGM INFORMATION**



2022 ANNUAL GENERAL MEETING

ATTENDANCE/ADMITTANCE CARD

Central Hall Westminster, Storey’s Gate,
Westminster, London, SW1H 9NH, United Kingdom

Tuesday May 24, 2022 at 10:00 (UK time), 11:00 (Dutch time)

Further information is given in the Notice of Annual General Meeting available on the Company’s website to view or download: www.shell.com/AGM

AGM WEBCAST

Our webcast will be broadcast live at 10:00 (UK time), 11:00 (Dutch time) on Tuesday May 24, 2022 – the day of the AGM. Shareholders who wish to simply watch the webcast should log on to www.shell.com/AGM/webcast and follow the online instructions. Shareholders that wish to vote or ask questions at the meeting, should access the virtual meeting. Details on how to do this are provided below.

Voting ID

Task ID

Shareholder Reference Number (SRN)

HOW TO JOIN THE MEETING VIRTUALLY

MEETING ID: 130-974-477

MEETING ACCESS

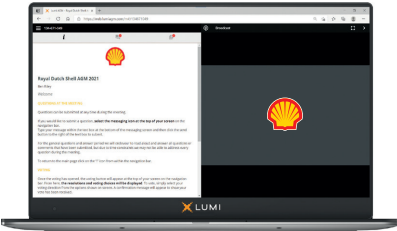
To access the meeting:

- (a) Visit <https://web.lumiagm.com/130-974-477> This can be accessed online using the latest version of Chrome, Firefox and Edge on your PC, laptop, tablet or smartphone. Please note the internet browsers Safari and Internet explorer are not compatible.
- You may be prompted to enter the Meeting ID shown above. You will then be required to enter a login which is your:
- (b) **Shareholder Reference Number (SRN);** and
- (c) **PIN (being the first two and last two digits of your SRN).**

Your personalised SRN is printed on your form of proxy. If you are unable to access your SRN and PIN, please contact the Company’s registrar, Equiniti, using the details set out at the bottom of this page.

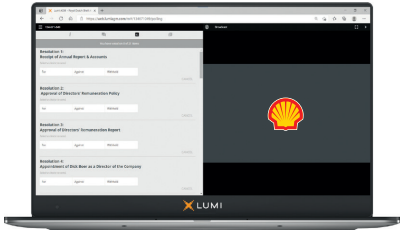
Duly appointed proxies and corporate representatives:

Following receipt of a valid appointment please contact the Company’s registrar Equiniti by emailing: hybrid.help@equiniti.com. To avoid any delays accessing the meeting, contact should be made at least 24 hours prior to the meeting date and time. Mailboxes are monitored 09:00 to 17:00 (UK time) Monday to Friday (excluding public holidays in England and Wales).



BROADCAST

If you are viewing the meeting on a mobile device and you would like to listen to the broadcast, press the broadcast icon at the bottom of the screen. If you are viewing the meeting on a computer, the broadcast will appear at the side automatically once the meeting has started.

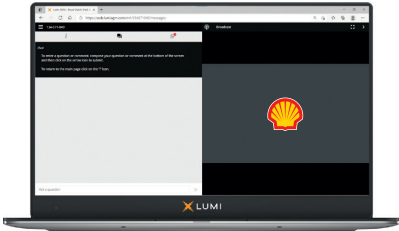


VOTING

Once the voting has opened at the start of the AGM, the polling icon will appear on the navigation bar. From here, the resolutions and voting choices will be displayed.

To vote, simply select your voting direction from the options shown on screen. A confirmation message will appear to show your vote has been received. To change your vote, simply select another direction. If you wish to cancel your vote, please press Cancel.

Once the Chair has opened voting, you can vote at any time during the meeting until the Chair closes the voting on the resolutions. At that point your last choice will be submitted. You will still be able to send messages and view the webcast whilst the poll is open.



QUESTIONS

Questions for the Board can be submitted to the Board on the day through the Lumi platform. Questions on the day can be submitted either as text via the Lumi messaging function or verbally via the teleconference. Details of how to access the teleconference will be provided on the day of the AGM once you are logged into the Lumi platform.

Questions will be moderated before being sent to the Chair. This is to avoid repetition and ensure the smooth running of the meeting. If multiple questions on the same topic are received, the Chair may choose to provide a single answer to address shareholder queries on the same topic.

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Requirements

An active internet connection is required at all times in order to participate in the meeting. It is the user’s responsibility to ensure you remain connected for the duration of the meeting.

Webcast

The live webcast will include the question and answer sessions with virtually attending shareholders. The webcast will also be broadcast to interested parties via the Shell website.