SILGO RETAIL LIMITED

CIN: L36911RJ2016PLC049036

SIL/2021-22

Date: October 06, 2021

The Manager
National Stock Exchange of India Ltd.
"EXCHANGE PLAZA",
Bandra – Kurla Complex,
Bandra (East), Mumbai- 400 051.
INDIA.

Symbol: **"SILGO"**

Dear Sir/Madam,

SUB: NOTICE OF 5TH ANNUAL GENERAL MEETING, BOOK CLOSURE AND EVOTING

We hereby inform you that in compliance with the applicable provisions of the Companies Act, 2013 and Rules framed thereunder and the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 read with General Circular Nos. 14/2020, 17/2020, 20/2020 and 02/2021 dated 08th April 2020, 13th April 2020, 05th May 2020 and 13th January 2021, respectively, issued by the Ministry of Corporate Affairs ("MCA Circular(s)") and Circular No. SEBI/HO/CFD/CMD2/CIR/P/2021/11 dated 15th January 2021 issued by the Securities Exchange Board of India ("SEBI Circular"), the 6th ANNUAL GENERAL MEETING (AGM) of the members of **SILGO RETAIL LIMITED** will be held on Monday, 01st November, 2021 AT 1.00 P.M. IST through video conference (VC)/Other audio visual means (OAVM) without the physical presence of the Members at a common venue. The details on the manner of attending the AGM and casting votes by the shareholders through electronic mode are set out in the Notice of the AGM.

As per Section 91 of the Companies Act, 2013 and Regulation 42 of the listing Regulations, the Register of Members and Share Transfer Books of the Company will remain closed from **Tuesday, October 26, 2021 to Monday, November 01, 2021 (both days inclusive),** for the purpose of 6th AGM of the Company.

Name of the stock exchange and symbol thereof	**Type of Securities**	**Book Closure (both days inclusive)**		**Record Date**	**Purpose**
		From	To		
National Stock exchange of India Ltd.- SILGO	Equity	October 26, 2021 (Tuesday)	November 01, 2021 (Monday)	Not Applicable	Annual General Meeting

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The details required pursuant to the provisions of the Companies Act, 2013 and listing Regulations are provided as under:

S. No.	Particulars	Details
1	The date for reckoning voting rights of the Members i.e. cut -off date	Friday, October 22, 2021
2	Date of dispatch of Notice of AGM and Annual Report (in electronic mode)	Thursday, October 07, 2021
3	Date and time of commencement of remote e-voting	Friday, October 29, 2021 at 9:00 A.M. (IST)
4	Remote e-voting shall not be allowed beyond given the date and time/end of remote e-voting	Sunday, October 31, 2021 at 5:00 P.M. (IST)

Member may note that:

Remote e-voting The remote e-voting module shall be displayed by CDSL on aforesaid date and time for e-voting and the remote e-voting module shall be disabled by CDSL for voting thereafter. once the vote on a resolution is cast by the member shall not be allowed to change it subsequently.

E-voting at the AGM : Only those Shareholders, who will be present at the AGM through VC/OAVM facility and who would not have cast their vote by remote e-voting prior to the AGM and are otherwise not barred from doing so, shall be eligible to vote through e-voting system at the AGM. Shareholders who have voted through remote e-voting will be eligible to attend the AGM and their presence shall be counted for the purpose of quorum, however such Shareholders shall not be entitled to cast their vote again at the AGM.

Hope you shall find the same in order and request you to take it on your records.

Thanking You,

Yours Faithfully

For SILGO RETAIL LIMITED

Silgo Retail Limited

Tripti Sharma
(CS & COMPLIANCE OFFICER)

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