



February 5, 2018

The BSE Limited
Phiroze Jeejeebhoy Towers,
Dalal Street, Mumbai-400001

The National Stock Exchange of India Limited
Exchange Plaza, C-1, Block G, Bandra kurla Complex,
Bandra (E), Mumbai 400 051

Ref: Bharti Infratel Limited (534816 / INFRATEL)

Sub: Notice of Postal Ballot / E-voting

Dear Sir/ Madam,

In furtherance to our intimation dated January 17, 2018 and pursuant to Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed Notice of Postal Ballot / e-voting ("Notice") being sent to the members, seeking approval of the members by way of Special Resolution(s) through Postal Ballot (including voting by electronic means) for the following special business(es):

- Shifting of Registered Office of the Company from the National Capital Territory (NCT) of Delhi to the State of Haryana.
- Alteration of the Object Clause of the Memorandum of Association of the Company.
- Alteration of the Liability Clause of the Memorandum of Association of the Company.

Kindly take the same on record.

Thanking you,

Sincerely Yours

For Bharti Infratel Limited

Samridhi Rodhe
Company Secretary



Encl: As above

BHARTI INFRATEL LIMITED

CIN: L64201DL2006PLC156038

Regd. Office: Bharti Crescent, 1, Nelson Mandela Road,
Vasant Kunj, Phase II, New Delhi - 110 070

Tel.: +91-11-4666 6100 Fax: +91-11-4166 6137

Email id: compliance.officer@bharti-infratel.in Website: www.bharti-infratel.com

NOTICE OF POSTAL BALLOT / E-VOTING

Dear Member(s),

Notice is hereby given that pursuant to the provisions of Section 110 of the Companies Act, 2013 (the “**Act**”), read with Rule 20 and 22 of the Companies (Management and Administration) Rules, 2014 (including any statutory modification(s) or re-enactment(s) thereof for the time being in force) and other applicable laws, Rules and Regulations, if any, Bharti Infratel Limited (the “**Company**”) hereby seeks your approval by way of Special Resolutions through Postal Ballot/e-voting in respect of the following special business(es).

Detailed explanatory statement setting out the material facts concerning the resolutions and instructions for e-voting are annexed to the Notice of Postal Ballot/e-voting (the “**Notice**”).

Special Business(es):

Item No. 1

Shifting of Registered Office of the Company from the National Capital Territory (NCT) of Delhi to the State of Haryana

To consider and, if thought fit, to pass the following resolution as a Special Resolution:

“**Resolved that** pursuant to the provisions of Section 12, 13 and all other applicable provisions, if any, of the Companies Act, 2013 (the “**Act**”) read with Rule 30 of the Companies (Incorporation) Rules, 2014 (including any statutory modification(s), or re-enactment(s) thereof for the time being in force) and subject to the approval of the Central Government (power delegated to Regional Director) and/or any other authority(ies) as may be prescribed from time to time and subject to such other approvals, permissions and sanctions, as may be required under the provisions of the said Act or under any other law for the time being in force, consent of the members of the Company be and is hereby accorded for shifting the Registered Office of the Company from the National Capital Territory (NCT) of Delhi to the State of Haryana and that Clause II of the Memorandum of Association of the Company be substituted with the following clause:

II. The Registered Office of the Company will be situated in the State of Haryana.

Resolved further that the Board of Directors of the Company (hereinafter referred to as the “Board”, which term shall deem to include any of its duly constituted Committee) or any officer/executive/representative and/or any other person so authorized by the Board, be hereby authorized on behalf of the Company to make any modifications, changes, variations, alterations or revisions stipulated by any authority, while according approval, consent as may be considered necessary and to appoint counsels/consultant and advisors, file applications/petitions, issue notices, advertisements, obtain orders for shifting of Registered Office from the authorities concerned and to do all such acts, deeds, matters and things as it may, in its absolute discretion, deem necessary and to settle any questions, difficulties or doubts that may arise in this regard without requiring the Board to secure any further consent or approval of the members of the Company.”

Item No. 2

Alteration of the Object Clause of the Memorandum of Association of the Company

To consider and, if thought fit, to pass the following resolution as a Special Resolution:

“**Resolved that** pursuant to the provisions of Section 4, 13 and all other applicable provisions, if any, of the Companies Act, 2013 (the “**Act**”) read with applicable Rules and Regulations made thereunder (including any statutory modification(s) or re-enactment(s) thereof for the time being in force) and subject to such approvals, permissions and sanctions of Registrar of Companies, appropriate authorities, departments or bodies as and to the extent necessary, consent of the members of the Company be and is hereby accorded for effecting the following alterations in the existing Object Clause of the Memorandum of Association (the “**MOA**”) of the Company by substitution/deletion of certain clauses in the following manner:-

- (i) The existing heading of Clause III (A) be substituted by the new heading titled as ***“The Objects to be pursued by the Company on its incorporation are as under:”***.
- (ii) Further, Clause III (A) of the MOA be altered by substituting sub-clause(s) 1, 2 and 5 with the following sub-clause(s) 1, 2 and 5 respectively:
 1. *To establish and carry on in India or elsewhere either, directly or indirectly, on its own or in alliance by way of strategic alliance or joint venture or any other business arrangement with any other person / body / bodies corporate incorporated in India or abroad, the business of setting up, establishing, operating, maintaining and/ or providing of all types of telecom related activities, including setting up and/or sharing of active or passive infrastructure and/or equipment, spectrum, transmission and communication services, in any form and manner, including but not limited to communication infrastructure, by whatever name called or nature, installation of equipment for telecommunications, transmission infrastructure on Optical fiber or microwaves, Switches/ Routers, Antennas, Wi-Fi Access Points, Small Cells, BTS, National Long Distance Services, Intra Circle, In-building Solutions, Network as a service, Internet services, Bandwidth services as a service provider or as a Virtual Network Operator (VNO) or Network Company (NetCo).*
 2. *To establish and carry on in India or elsewhere either, directly or indirectly, on its own or in alliance by way of strategic alliance or joint venture or any other business arrangement with any other person / body / bodies corporate incorporated in India or abroad, the business of undertaking, managing and/or administering projects or activities relating to digital transformation like Smart city, Internet of Things (IoT) or similar initiatives by whatever name called, including but not limited to deployment and management of surveillance cameras, all types of sensors, LED lights, electric vehicle charging points, traffic management related activities, weather & environment monitoring, advertising and /or any activity under such project, whether related directly to telecommunications or otherwise.*
 5. *To establish and carry on in India or elsewhere either, directly or indirectly, on its own or in alliance by way of strategic alliance or joint venture or any other business arrangement with any other person / body / bodies corporate incorporated in India or abroad, the business of providing consultancy and/ or management services in relation to any of the above.*
- (iii) The existing heading of Clause III (B) be substituted by the new heading titled as ***“Matters which are necessary for furtherance of the objects specified in Clause III (A) are as under:”***.
- (iv) The existing Clause III (C) comprising clauses 1 to 32 be deleted permanently.

Resolved further that the words 'Companies Act, 1956' in the existing MOA shall be substituted with the words 'Companies Act, 2013', wherever required and reference to various Sections of the Companies Act, 1956 in the existing MOA, be replaced with the reference to the corresponding Sections of the Companies Act, 2013.

Resolved further that the Board of Directors of the Company (hereinafter referred to as the “Board”, which term shall deem to include any of its duly constituted Committee) or any officer/executive/representative and/or any other person so authorized by the Board, be hereby authorized on behalf of the Company to do all such acts, deeds, matters and things as it may, in its absolute discretion, deem necessary, to settle any questions, difficulties or doubts that may arise in this regard and accede to such modifications and alterations to the aforesaid resolution as may be suggested by the Registrar of Companies or such other authority arising from or incidental to the said amendment without requiring the Board to secure any further consent or approval of the members of the Company.”

Item No. 3

Alteration of the Liability Clause of the Memorandum of Association of the Company

To consider and, if thought fit, to pass the following resolution as a Special Resolution:

“Resolved that pursuant to the provisions of Section 4, 13 and all other applicable provisions, if any, of the Companies Act, 2013, read with applicable Rules and Regulations made thereunder (including any statutory modification(s) or re-enactment(s) thereof for the time being in force) and subject to such approvals, permissions and sanctions of Registrar of Companies, appropriate authorities, departments or bodies as and to the extent necessary, consent of the members of the Company be and is hereby accorded for substitution of Clause IV of the Memorandum of Association of the Company with the following clause:

- IV. The Liability of members is limited and this liability is limited to the amount unpaid, if any, on the shares held by them.**

Resolved further that the Board of Directors of the Company (hereinafter referred to as the “Board”, which term shall deem to include any of its duly constituted Committee) or any officer/executive/representative and/or any other person so authorized by the Board, be hereby authorized to do all such acts, deeds, matters and things that may be deemed necessary, proper, expedient or incidental for the purpose of giving effect to the aforesaid resolution.”

Registered Office:

Bharti Crescent,
1, Nelson Mandela Road,
Vasant Kunj, Phase-II,
New Delhi-110070, India
CIN: L64201DL2006PLC156038
Email id: compliance.officer@bharti-infratel.in

Place: New Delhi
Date: January 17, 2018

By order of the Board
For Bharti Infratel Limited

Samridhi Rodhe
Company Secretary
Membership No.: A25440
Address: Bharti Crescent,
1, Nelson Mandela Road, Vasant Kunj,
Phase-II, New Delhi-110070, India

Notes:

1. The explanatory statement pursuant to Section 102 of the Act setting out the material facts is annexed hereto.
2. The instructions/notes printed overleaf the Postal Ballot Form are an integral part of this Notice. Please read the instructions/notes before exercising the vote.

Explanatory Statement
Pursuant to Section 102 of the Companies Act, 2013 (the “Act”)

Item No. 1

Presently, the Registered Office of the Company is situated in the National Capital Territory (NCT) of Delhi and the Head Office overseeing the day to day operations of the Company is situated at Gurugram in the State of Haryana. To exercise better administrative and economic control and enable the Company to rationalize and streamline its operations as well as the management of affairs, the Board of Directors of the Company in its meeting held on January 17, 2018 has recommended to shift the Registered Office of the Company from the National Capital Territory (NCT) of Delhi to the State of Haryana.

The shifting of Registered Office from the National Capital Territory (NCT) of Delhi to the State of Haryana is in the best interest of the Company, shareholders and all concerned parties and will not be detrimental to the interest of members of the public, shareholders, creditors or employees, in any manner whatsoever.

Pursuant to the provisions of Section 12, 13, 110 and all other applicable provisions, if any, of the Act read with applicable Rules and Regulations made thereunder (including any statutory modification(s) or re-enactment(s) thereof for the time being in force), shifting of the Registered Office from one State to another and alteration of Clause II of the Memorandum of Association (the “MOA”) of the Company requires the approval of the members of the Company by means of a Special Resolution through Postal Ballot and approval of the Central Government (power delegated to Regional Director).

In light of the above facts, the approval of the members is sought through Postal Ballot/e-voting for shifting of the Registered Office of the Company from the National Capital Territory (NCT) of Delhi to the State of Haryana and consequently for altering Clause II of the MOA.

Copy of the existing MOA, copy indicating the proposed amendments and other allied documents, if any, being referred in this resolution would be available for inspection by the members, free of cost, at the Registered Office and Head Office of the Company during 11.00 a.m to 1.00 p.m. on all working days (Monday to Friday), up to and including the last date of voting through Postal Ballot/e-voting.

None of the Directors and/or Key Managerial Personnel of the Company and/or their relatives are concerned or interested, financially or otherwise in the said resolution except to the extent of their shareholding, if any.

The Board recommends the resolution under Item No. 1 for approval of the members as a Special Resolution.

Item No. 2

The main business of the Company is to acquire, build, own and operate telecom infrastructure. The rapid growth and consolidation in India's telecom landscape, data growth story, digital revolution and Government of India's Smart City project has prompted the Company to start working towards new revenue streams which are not specifically covered under the main objects of the Company.

Hence, to enable the Company to capitalize on these business opportunities, the Board of Directors of the Company in its meeting held on January 17, 2018 has approved, subject to the consent of the shareholders, amendment in Clause III (Object Clause) of the MOA of the Company in the manner as set out in the Special Resolution at Item no. 2 of this Notice. The Board has also approved to streamline and align the existing Object Clause of the MOA of the Company as per the provisions of the Companies Act, 2013.

The alteration in the Object Clause of the MOA, as set out in the resolution, is to facilitate Company's entry into new business areas as defined therein. The proposed activities can be carried out, under the existing circumstances, conveniently and advantageously along with the existing activities of the Company. These will enable the Company to carry on its business economically and efficiently.

Pursuant to the provisions of Section 4, 13, 110 and all other applicable provisions, if any, of the Act, read with applicable Rules and Regulations made thereunder (including any statutory modification(s) or re-enactment(s) thereof for the time being in force), alteration of the Object Clause of the MOA of the Company requires the approval of the members by means of a Special Resolution through Postal Ballot.

Copy of the existing MOA, copy indicating the proposed amendments and other allied documents, if any, being referred in this resolution would be available for inspection by the members, free of cost, at the Registered Office and Head Office of the Company during 11.00 a.m. to 1.00 p.m. on all working days (Monday to Friday), up to and including the last date of voting through Postal Ballot/e-voting.

None of the Directors and/or Key Managerial Personnel of the Company and/or their relatives are concerned or interested, financially or otherwise in the said resolution except to the extent of their shareholding, if any.

The Board recommends the resolution under Item No. 2 for approval of the members as a Special Resolution.

Item No.3

The Liability Clause of the MOA is being replaced to clarify, that the liability of the members is limited to the amount unpaid on the shares and to make it in conformity with the provisions of the Act.

Copy of the existing MOA, copy indicating the proposed amendments and other allied documents, if any, being referred in this resolution would be available for inspection by the members, free of cost, at the Registered Office and Head Office of the Company during 11.00 a.m. to 1.00 p.m. on all working days (Monday to Friday), up to and including the last date of voting through Postal Ballot/e-voting.

None of the Directors and/or Key Managerial Personnel of the Company and/or their relatives are concerned or interested, financially or otherwise in the said resolution except to the extent of their shareholding, if any.

The Board recommends the resolution under Item No. 3 for approval of the members as a Special Resolution.

Registered Office:

Bharti Crescent,
1, Nelson Mandela Road,
Vasant Kunj, Phase-II,
New Delhi-110070, India
CIN: L64201DL2006PLC156038
Email id: compliance.officer@bharti-infratel.in

Place: New Delhi
Date: January 17, 2018

By order of the Board

For Bharti Infratel Limited

Samridhi Rodhe
Company Secretary
Membership No.: A25440
Address: Bharti Crescent,
1, Nelson Mandela Road, Vasant Kunj,
Phase-II, New Delhi-110070, India

CIN: L64201DL2006PLC156038

Regd. Office: Bharti Crescent, 1, Nelson Mandela Road,
Vasant Kunj, Phase II, New Delhi - 110 070

Tel.: +91-11-4666 6100 Fax: +91-11-4166 6137

Email id: compliance.officer@bharti-infratel.in **Website:** www.bharti-infratel.com

POSTAL BALLOT FORM

Serial No.....

- 1 Name of the Member(s)
including joint-holders, if any
- 2 Registered Address of the sole/
first named Member
- 3 Registered Folio No.
/DP-ID-Client ID No.*
(*Applicable to members
holding shares in
dematerialized form)
- 4 No. of Shares held
- 5 I/we hereby exercise my/our vote in respect of Special Resolutions to be passed through postal ballot/e-voting for the
business(es) enumerated below by recording my/our assent or dissent to the following Special Resolutions by placing a tick
(✓) mark at the appropriate box below:

Sl. No.	Description of Resolutions	No. of shares for which votes cast	I/we assent to the resolution (For)	I/we dissent to the resolution (Against)
1.	Shifting of Registered Office of the Company from the National Capital Territory (NCT) of Delhi to the State of Haryana			
2.	Alteration of the Object Clause of the Memorandum of Association of the Company			
3.	Alteration of the Liability Clause of the Memorandum of Association of the Company			

Place:

Date:

(Signature of the Member)

(Must be as per the specimen signature registered with the Company)

Note: Please read carefully the instructions printed overleaf before exercising the vote.

E-Voting Particulars

[illegible]

Notes/Instructions

1. The Notice of Postal Ballot/e-voting ("Notice") is being sent to all the members, whose names appear in the Register of Members/ Beneficial position maintained by the depositories as on Friday, January 19, 2018 ("cut-off date") and voting rights shall be reckoned on the paid-up value of shares registered in the name(s) of the Members/Beneficial owners as on the cut-off date. A person who is not a member as on the cut-off date should treat this Notice for information purpose only. Notice is being sent in electronic form to the members who have registered their e-mail addresses with the Company/Depositories and others are being sent the Notice through the permitted mode along with the Postal Ballot Form and postage pre-paid self-addressed Business Reply Envelope. Members who have received Notice by e-mail and who wish to vote through physical Postal Ballot Form may download the Notice along with Postal Ballot Form from the link <https://evoting.karvy.com> or from the 'Investors' section on the Company's website www.bharti-infratel.com.
2. There will be one Postal Ballot Form /e-voting for every folio / Client ID irrespective of the number of joint holders. In case of joint holding, the Postal Ballot Form should be completed and signed by the first named member or his duly authorized attorney registered with the Company and in his absence by the next named member.
3. Voting rights in the Postal Ballot/e-voting cannot be exercised by a proxy. However, corporate and institutional members shall be entitled to vote through their authorized representatives with a proof of their authorization.
4. The Board of Directors have appointed Mr. Sanjay Grover (FCS No. 4223, C.P. No. 3850), Managing Partner of Sanjay Grover & Associates, Company Secretaries, New Delhi as the scrutinizer for conducting the Postal Ballot/e-voting process in a fair and transparent manner and he has communicated his willingness to be appointed as a Scrutinizer.
5. In compliance with the provisions of Section 108, 110 and other applicable provisions, if any, of the Companies Act, 2013 read with the Companies (Management and Administration) Rules, 2014 and SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is pleased to provide e-voting facility to all its members, to enable them to cast their votes electronically. The Company has engaged the services of Karvy Computershare Private Limited ('Karvy') as the agency to provide e-voting facility. E-voting is the optional facility available to members.
6. The members can opt for only one mode of voting i.e. through physical Postal Ballot or e-voting. In case, members cast their votes through both the modes, voting done by e-voting shall prevail and votes cast through physical Postal Ballot will be treated as invalid.
7. The period for voting through physical Postal Ballot and e-voting starts from Tuesday, February 6, 2018 at 9:00 a.m. and ends on Wednesday, March 7, 2018 at 5:00 p.m. and any physical Postal Ballot received thereafter shall not be considered and e-voting shall be disabled by Karvy thereafter.
8. The Scrutinizer's decision on the validity of a physical Postal Ballot/e-voting will be final.
9. Upon completion of the scrutiny of the Forms, the Scrutinizer will submit his report. The result of the Postal Ballot would be announced by the Chairman or any other Director authorized by him on Friday, March 9, 2018 on or before 6:30 p.m. at the Registered Office of the Company. The Resolution, if approved by the requisite majority, shall be deemed to have been passed on Wednesday, March 7, 2018, being the last date specified for receipt of duly completed Postal Ballot Forms/e-voting.
10. The said results along with the Scrutinizer's report would be displayed at the Notice Board of the Company at its Registered Office and Head Office, hosted at website of the Company i.e. www.bharti-infratel.com and on the website of Karvy i.e. <https://evoting.karvy.com>. The results will be intimated to the Stock Exchanges within the prescribed time where the Company's shares are listed and will also be published in the newspaper.
11. All the documents referred to in accompanying notice and explanatory statement shall be open for inspection at the Registered Office and Head Office of the Company without any fee on all working days (Monday to Friday) between 11:00 a.m. and 1:00 p.m. from the date of dispatch of Notice upto the date of declaration of results of Postal Ballot/e-voting.
12. **PROCESS FOR MEMBERS OPTING FOR VOTING BY BALLOT**
 - (i) Members are requested to carefully read the instructions before casting their vote and return the Postal Ballot Form, duly completed in all respect and signed, in the attached self-addressed postage prepaid Business Reply Envelope, so as to reach the Scrutinizer at Bharti Infratel Limited, Bharti Crescent, 1, Nelson Mandela Road, Vasant Kunj, Phase II, New Delhi – 110070, India not later than close of working hours on Wednesday, March 7, 2018. However, envelopes containing Postal Ballot Form, if sent by courier or by registered post or by speed post at the expense of the registered member will also be accepted. The Postal Ballot Form(s) may also be deposited personally. The Postal Ballot Forms received after this date will be treated as if the reply from the member has not been received.
 - (ii) The votes should be casted either in favour or against the resolution by putting the tick ☒ mark in the column provided for assent or dissent. Postal Ballot Form bearing tick ☒ mark in both the column will render the Form invalid.
 - (iii) Please convey your assent / dissent in the Postal Ballot Form. The assent or dissent received in any other form shall not be considered valid.
 - (iv) The Postal Ballot Form should be completed and signed by the sole / first named member or his duly authorized attorney registered with the Company. In the absence of the first named member in a joint holding, the Form may be completed and signed by the next named member. *(However, where the Form is sent separately by the first named member and the joint holder(s), the vote of the first named member would be valid).*
 - (v) In case of shares held by companies, trusts, societies etc., the duly completed Postal Ballot Form should be accompanied by a certified true copy of the board resolution / authority letter, with signature's of authorized signatory(ies), duly attested.
 - (vi) Incomplete, unsigned or incorrectly filled Postal Ballot Forms will be subject to rejection by the Scrutinizer.
 - (vii) Members are requested to fill the Postal Ballot Form in indelible ink and not in any erasable writing mode.
 - (viii) Members are requested not to send any other document / papers along with the Postal Ballot Form in the enclosed postage pre-paid self-addressed business reply envelope. If any extraneous papers are found, the same will be destroyed by the Scrutinizer.
 - (ix) A member may request for a duplicate Postal Ballot Form, if so required. However, the duly completed duplicate Postal Ballot Form should reach the Scrutinizer not later than the date and time specified in Point No. 12(i) above.
13. **PROCESS FOR MEMBERS OPTING FOR E-VOTING**
 - A. **In case of members receiving the Postal Ballot Form by e-mail:**
 - (i) Launch internet browser by typing the URL: <https://evoting.karvy.com>.
 - (ii) Enter the login credentials (i.e. User ID and Password mentioned overleaf). Your Folio No./DP ID/ Client ID will be your User ID. However, if you are already registered with Karvy for e-voting, you can use your existing User ID and Password for casting your vote.
 - (iii) After entering these details appropriately, click on "LOGIN".
 - (iv) You will now reach password change menu wherein you are required to mandatorily change your password. The new password shall comprise minimum 8 characters with at least one upper case (A-Z), one lower case (a-z), one numeric (0-9) and a special character (@, #, \$, etc.). The system will prompt you to change your password and update your contact details like mobile number, email ID etc. on first login. You may also enter a secret question and answer of your choice to retrieve your password in case you forget it. *It is strongly recommended that you do not share your password with any other person and that you take utmost care to keep your password confidential.*
 - (v) You need to login again with the new credentials.
 - (vi) On successful login, the system will prompt you to select the e-voting Event Number for Bharti Infratel Limited.
 - (vii) On the voting page enter the number of shares (which represents the number of votes) as on the cut off date under "FOR/AGAINST" or alternatively, you may partially enter any number in "FOR" and partially in "AGAINST" but the total number in "FOR/AGAINST" taken together should not exceed your total shareholding as mentioned overleaf. You may also choose the option "ABSTAIN" and the shares held will not be counted under either head. Option "FOR" implies assent to resolution and "AGAINST" implies dissent to resolution.
 - (viii) Members holding multiple folios / demat accounts shall choose the voting process separately for each of the folios / demat accounts.
 - (ix) In case you do not desire to cast your vote on the item it will be treated as abstained.
 - (x) You may then cast your vote by selecting an appropriate option and click on "Submit".
 - (xi) A confirmation box will be displayed. Click "OK" to confirm else "CANCEL" to modify. Once you confirm, you will not be allowed to modify your vote. **During the voting period, members can login any number of times till they have voted on the Resolution.**
 - (xii) Corporate / Institutional Members (i.e. other than Individuals, HUF, NRI, etc.) are also required to send scanned certified true copy (PDF Format/JPG Format) of the board resolution / authority letter etc., together with attested specimen signature(s) of the duly authorized representative(s), to the Scrutinizer at e-mail ID: sanjaygrover7@gmail.com with a copy marked to evoting@karvy.com. They may also upload the same in the e-voting module in their login. The scanned image of the above mentioned documents should be in the naming format "Corporate Name_EVENT No."
 - (xiii) Once the vote on a resolution is cast by a member, the member shall not be allowed to change it subsequently.
 - B. **In case of members receiving the Postal Ballot Form by Post:**
 - (i) User ID and initial password is provided at the bottom of the Ballot Form.
 - (ii) Please follow the steps from Sr. No. 13A (i) to 13A (xiii) above, to cast your vote.
 - C. In case of any query/grievance pertaining to e-voting, please visit Help & FAQ's section available at Karvy's website <https://evoting.karvy.com> or contact Mr. Ravi Shankar Shukla, the official at Karvy at Tel No. 040 – 67161522 or at email: evoting@karvy.com.
 - D. The period for e-voting starts on Tuesday, February 6, 2018 at 9:00 a.m. and ends on Wednesday, March 7, 2018 at 5:00 p.m. E-voting shall be disabled by Karvy on Wednesday, March 7, 2018 at 5:00 p.m.