



INVESTOR SERVICE CENTRE
ITC Limited
37 J. L.Nehru Road
Kolkata 700 071, India
Telephone nos. : 1800-345-8152 (Toll free)
91 33 22886426 / 0034
Facsimile no. : 91 33 22882358

Ref.: Isc/Lost/Exch/48

22nd May, 2019

The Manager
Listing Department
National Stock Exchange
of India Ltd.
Exchange Plaza
Plot No. C-1, G Block
Bandra-Kurla Complex
Bandra (East)
Mumbai 400 051

The General Manager
Dept. of Corporate Services
BSE Ltd.
P. J. Towers
Dalal Street, Fort
Mumbai 400 001

The Secretary
The Calcutta Stock
Exchange Ltd.
7, Lyons Range
Kolkata 700 001

Dear Sirs,

Sub: Intimation regarding Loss of Share Certificates

Pursuant to Regulation 39(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed details of the Share Certificates for 29295 shares of ₹1/- each of the Company which have been intimated as lost by the Shareholders on 20th May, 2019 and 21st May, 2019.

Further, copies of the letters received from the Shareholders regarding loss of the aforesaid Share Certificates are also enclosed for your reference.

Yours faithfully,

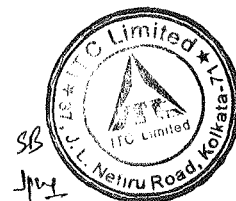
(T. Ghosal)

SB Asst. Company Secretary

Encl.: A/a

COMPANY NAME ITC LIMITED
 SOURCE INVESTOR SERVICE CENTRE
 LETTER REF NO LOST/SHR.EXCH/48 HRS
 LETTER DATE 22/05/2019
 DISCREPANCY LOSS SHARES
 DISCREPANCY SHARES REPORTED LOST/STOLEN/MISPLACED

LEDGER FOLIO NO	HOLDER NAME	CERTNO	DISTNO FROM	DISTNO TO	NO. OF SHARES
01/10825	RAMESHWAR LAL AGARWALA	000154142	0003828876241	0003828877200	0000000000960
01/10826	RAMESHWAR LAL AGARWAL	000154143	0003828877201	0003828878160	0000000000960
07/35800	ANITA GHOSH	000241029	0008075196322	0008075196366	0000000000045
11/34196	GAGAN INDER KAUR	000026729	0000046488151	0000046488650	0000000000500
11/34196	GAGAN INDER KAUR	000092939	0002526673106	0002526673355	0000000000250
11/34196	GAGAN INDER KAUR	000171493	0003872327882	0003872328631	0000000000750
14/01346	VIRENDERA NAROOA	000036447	0000061398631	0000061403230	0000000004600
14/01346	VIRENDERA NAROOA	000102659	0002534128466	0002534130765	0000000002300
14/01346	VIRENDERA NAROOA	000250587	0008091501710	0008091505159	0000000003450
16/16478	ANITA PANDEY	000133729	0000068447801	0000068449570	0000000001770
16/16478	ANITA PANDEY	000133730	0000068449571	0000068449720	0000000000150
16/16478	ANITA PANDEY	000133731	0002537653446	0002537654330	0000000000885
16/16478	ANITA PANDEY	000133732	0002537654331	0002537654405	0000000000075
16/16478	ANITA PANDEY	000180404	0003893862142	0003893865021	0000000002880
16/16478	ANITA PANDEY	000252319	0008095210782	0008095213661	0000000002880
19/43360	AMARJIT SINGH	000051462	0000086865831	0000086866330	0000000000500
19/43360	AMARJIT SINGH	000117681	0002546863921	0002546864170	0000000000250
19/43360	AMARJIT SINGH	000187966	0003911050488	0003911051237	0000000000750
19/43642	AJAY SINHA	000258281	0008105644994	0008105646493	0000000001500
36/00487	KISHORCHANDRA CHIMANLAL SHAH	000063849	0000916739461	0000916740100	0000000000640
36/00487	KISHORCHANDRA CHIMANLAL SHAH	000130074	0002961802876	0002961803195	0000000000320
11/11503	CHANDRASEKARAN KRISHNAMOORTHY	000024894	0000043576151	0000043578070	0000000001920
11/11503	CHANDRASEKARAN KRISHNAMOORTHY	000091104	0002525217106	0002525218065	0000000000960

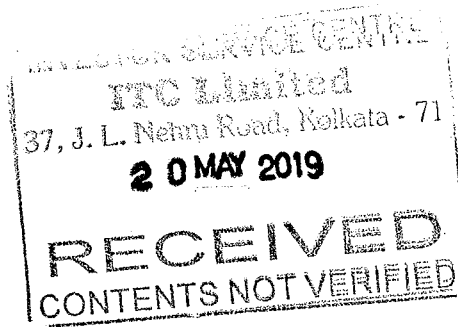




70 119 25/05/2019 11:19
तमिलनाडु TAMIL NADU
K CHANDRASEKARAN
CHENNAI 600 033

may 50AA 789425

D. PANDIYAN
No.5, STATION ROAD,
WEST MAMBALAM, CHENNAI-33
STAMP VENDOR
D.DIS 12837-76



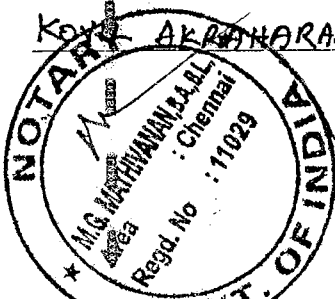
AFFIDAVIT (legal heir)

In the matter of issuance of duplicate Share Certificate (s) of ITC Limited

I/We the following :

1. CHANDRASEKARAN KRISHNAMOORTHY son/daughter/wife of Mr. R. KRISHNAMOORTHY
residing at 336, KAMATCHI AMMAN

Kovvur AKRANARAM, THANJAVUR 613009



K. Chandrasekaran

2. _____ son/daughter/wife of Mr. _____

_____ residing at _____

3. _____ son/daughter/wife of Mr. _____

_____ residing at _____

hereby state upon oath as follows:

I was/we were claimant(s) of 8640 Ordinary shares bearing distinctive numbers (as listed below) in ITC Limited ("the said shares") in the capacity of being legal heir to the estate of late R. KRISHNAMOORTHY.

The below mentioned Certificate(s) for the said shares was/were lost/stolen and are beyond recovery and they are not in my/our possession.

I/We have not sold, mortgaged, hypothecated or pledged or otherwise disposed off the said shares or any of them to any person, bank or other party and I/we have/have not executed any instrument of transfer for the said shares in favour of any person(s) since the date of my/our acquisition and I am/We are still the sole and absolute owner(s) of the said shares.

I / We solemnly affirm and state that the facts mentioned above are true and correct and that nothing material has been concealed.

Deponent(s)

1. Name: CHANDRASEKARAN KRISHNAMOORTHY

Signature: X/c Chandrasekaran

2. Name:

Signature: _____

3. Name:

Signature: _____

Solemnly declared and affirmed at.....
on identification atam/pm
before me.

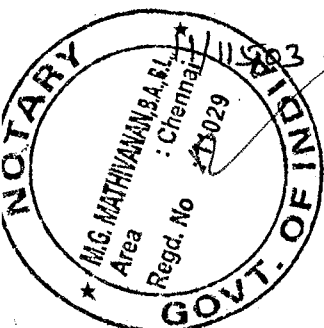
.....

(Signature and Seal of the Notary with date)

Identified by me
(Signature of the Advocate)

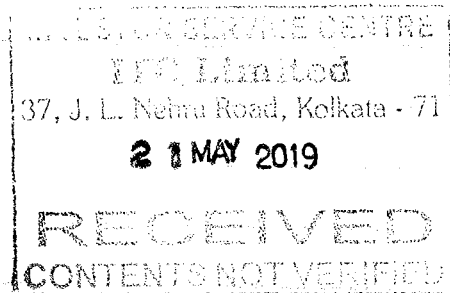
Details of share certificate(s) :

Folio No. Share Cert No. Dist. Nos From Dist. Nos. To No. of Shares
No. 2/4, 1st Lane, Hospital Road, Sandpet, Chennai-600 015.
Cell: 72993 93199, 94441 18666



11503 - 24894 - 43576151 to 43578070 - 1920
91104 - 2525217106 to 2525218065 - 960
170332 - 3869745167 to 3869748046 - 2880
244287 - 8081722315 to 8081723754 - 1440
- - - 1440

95100
TO
THE INVESTOR SERVICE CENTRE,
ITC LIMITED,
KOLKATA,



Sub: Transmission & Issuing of duplicate share
folio no- 07/35800

Dear Sir,

I am her by submitting the following
for issuing duplicate shares and transmission of the same

- (1) original cancelled cheque of SBI,
- (2) FIR copy original
- (3) Death Certificate with notarised.
- (4) letter head of Signature Verification of Bank
- (5) NECS Mandate form.
- (6) Pan card xerox
- (7) Aadhar Card xerox
- (8) Form for updation of e-mail address.
- (9) No objection certificate
- (10) Transmission request form.
- (11) affidavit 2-copy
- (12) Indemnity 2-copy.

please do the needfull,
Thanking you,

Yours faithfully,

Navin Misra

(for Deb Kumar Ghosh)

AJAY SINHA

Address: FAIRWOOD ,COPPINS CLOSE,CHELMSFORD, (CM2 6AY),UNITED KINGDOM

TO,
ITC LTD,

95127

Date: 16/05/2019

Virginia House, 37 Jawaharlal Nehru Road
Kolkata, West Bengal, 700071
Tel. 033-22886426 / 0034

(UNIT: ITC LTD)

**Subject: Procedure for duplicate issue of shares certificate
(Folio no.19/43642)**

Dear Sir/Madam,

The following shares are held by me jointly with my wife as under,

Name of holders	Name of company	Folio no.	Certificate No.	No. of shares
AJAY SINHA/ ANJU SINHA	ITC LTD	19/43642	51479	1000
			117698	500
			187976	1500

The mentioned shares are originally held by us jointly, pursuant to Bonus shares of the company in the year of 2016, which we have not received bonus share certificates for our shareholding with you, if our share certificates are remaining undelivered at your end please send them on our current address i.e. **FAIRWOOD,COPPINS CLOSE,CHELMSFORD,(CM26AY),UNITED KINGDOM**. if the shares certificates are not lying undelivered with you then they are lost or misplaced by us, so kindly provide procedure for duplicate issue. (bonus share certificate of 2016 is not available with us.)

I request you to please provide detailed shareholding under above mentioned folio and let me know the amount unclaimed dividend against our folio no. and state us procedure for claiming such unclaimed dividend amount.

I Request further to you please record our current address and signature for all communication purpose in your record because we are expecting that due to span of time our signature might be differ.

Your earlier response in this matter highly appreciated.

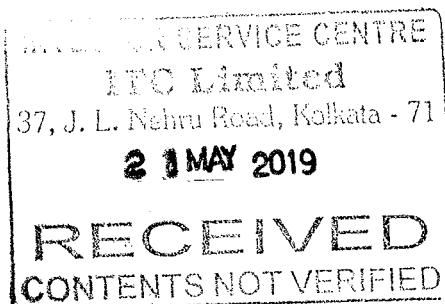
List of documents enclosed

- 1.Copy of shares certificate
- 2.self certified copy of pan card of both holders
- 3.self certified copy of address proof

Warm Regards

Ajay

(AJAY SINHA)



Anju Sinha

(ANJU SINHA)

01-MAY-2019

ITC LIMITED
VIRGINIA HOUSE
37, JAWAHARLAL NEHRU ROAD
KOLKATA - 700071
WEST BENGAL

95/123

SUBJECT : FOLIO No : 19 / 43360 / AMARJIT SINGH & GAGAN INDER KAUR

Dear Sir / Mam

We have shares of your company as per the following details -

- COMPANY NAME : ITC LIMITED
- FOLIO NO : 19 / 43360
- SHARE HOLDERS NAME : FIRST : AMARJIT SINGH
SECOND : GAGAN INDER KAUR

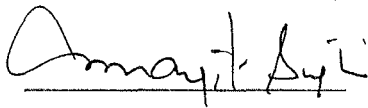
We are in possession of the following (Copy of the certificate attached for your kind reference) -

- QUANTITY : 750 shares
- FACE VALUE : Rs.1/-
- CERTIFICATE No.: 258271
- DISTINCTIVE No. : 8105627234 - 8105627983

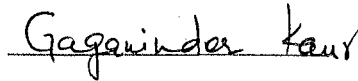
We had send an email to ITC Limited on 02-April-2019 and the company replied on 04-April-2019. Both emails are attached with this letter for your kind reference.

In the email, ITC Limited mentioned that we have 2250 shares. Request you to kindly issue me the balance 1500 shares.

Thanking you



AMARJIT SINGH

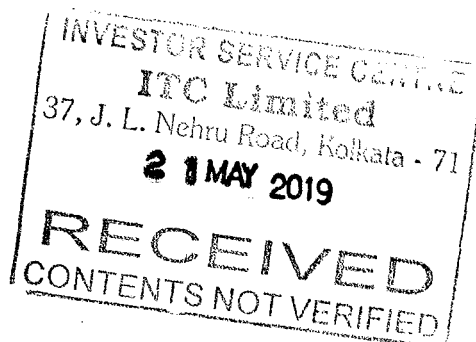


GAGAN INDER KAUR

Address : House No - 146, Phase 3-B1, Sector-60, SAS Nagar, Mohali, Punjab- 160059

Mobile No : 9888003231

Email ID : amarjit.gaganinder@gmail.com



01-MAY-2019

ITC LIMITED
VIRGINIA HOUSE
37, JAWAHARLAL NEHRU ROAD
KOLKATA - 700071
WEST BENGAL

95122

SUBJECT : FOLIO No : 11 / 34196 / GAGAN INDER KAUR & AMARJIT SINGH

Dear Sir / Mam

We have shares of your company as per the following details -

- COMPANY NAME : ITC LIMITED
- FOLIO NO : 11 / 34196
- SHARE HOLDERS NAME : FIRST : GAGAN INDER KAUR
SECOND : AMARJIT SINGH

We are in possession of the following (Copy of the certificate attached for your kind reference) -

- QUANTITY : 750 shares
- FACE VALUE : Rs.1/-
- CERTIFICATE No.: 244993
- DISTINCTIVE No. : 8083142375 - 8083143124

We had send an email to Colgate - Palmolive (India) Limited on 02-April-2019 and the company replied on 04-April-2019. Both emails are attached with this letter for your kind reference.

In the email, Colgate - Palmolive (India) Limited mentioned that we have 2250 shares. Request you to kindly issue me the balance 1500 shares.

Thanking you

Gaganinder Kaur

GAGAN INDER KAUR

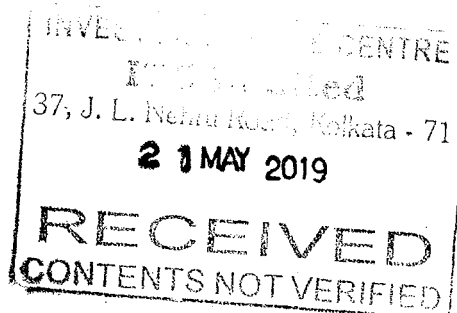
Amarjit Singh

AMARJIT SINGH

Address : House No - 146, Phase 3-B1, Sector-60, SAS Nagar, Mohali, Punjab - 160059

Mobile No : 9888003231

Email ID : amarjit.gaganinder@gmail.com



To

Date:

Virginia House,
37, Jawaharlal Nehru Road,,
Kolkata
West Bengal
700071

94972

Sub: Non Receipt of Bonus share 2010 against ITC Folio No. – 01/10825

Dear Sir/ Madam

This is to inform you that I am holding ITC 960 quantity share against Folio No – 01/10825 but not received the Bonus share of 2010 (960 Quantity).

Therefore I would like to request you kindly send me the procedure to get the above mentioned share certificate of ITC.

I am attaching copy of my Pan , Adhar, and share certificate

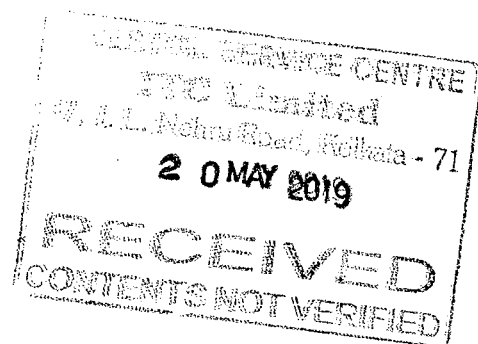
Thanking You

With Regards



RAMESHWAR LAL AGARWAL

Mo.6 NO - 9735988477



To

Date:

Virginia House,
37, Jawaharlal Nehru Road,,
Kolkata
West Bengal
700071

949773

Sub: Non Receipt of Bonus share 2010 against ITC Folio No. – 01/10826

Dear Sir/ Madam

This is to inform you that I am holding ITC 960 quantity share against Folio No – 01/10826 but not received the Bonus share of 2010 (960 Quantity).

Therefore I would like to request you kindly send me the procedure to get the above mentioned share certificate of ITC.

I am attaching copy of my Pan , Adhar, and share certificate

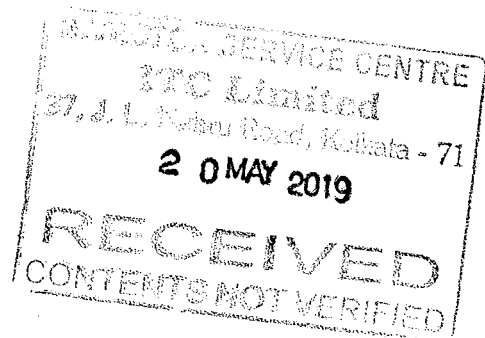
Thanking You

With Regards

RL Agarwal

RAMESHWAR LAL AGARWAL

Mob No - 9735988477

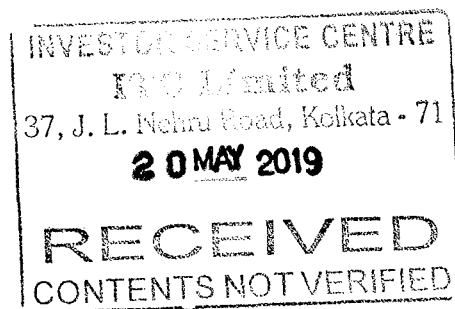


Date: May 9th, 2019

From:
Kishorchandra Shah
c/o Poulomi Mehta
39 Jodie Rd
Framingham
MA 01702
USA

94979

To,
Mr Tunal Ghosal
Head - Investor Service Centre
ITC Limited
Virginia House
37 Jawaharlal Nehru Rd
KOLKATA 700 071
INDIA



Sub: ITC Ltd Folio # 36/00487

Dear Mr Ghosal:

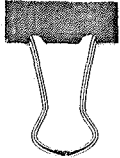
With reference to the above Folio # 36/00487, per our email correspondence (attached) I am herewith sending you the following documents for your action/processing:

- A. Issuance of Duplicate Share Certificate (note that we were not able to get stamping done on the Affidavit/Indemnity/Counter Gurantee as previously mentioned)
- B. Change of address with our daughter's affidavit of proof of residency
- C. Change of status from Resident to Non resident
- D. Nomination Form
- E. Copy of previously submitted documents dated August 8th, 2018 with reference to PAN/BANK/ADDRESS details

I would appreciate it very much if you could kindly keep us posted via email (kishorchandrashah1929@gmail.com) on the status of our requests.

Thank you
Regards

KG.
Kishorchandra Shah



02/05/2019

INVESTOR SERVICE CENTRE
ITC LIMITED
VIRGINIA HOUSE
37, JAWAHAR LAL NEHRU ROAD
KOLKATA 700071

94978

SIR

SUB: ISSUE OF DUPLICATE SHARES UNDER FOLIO AC NO 14/01346

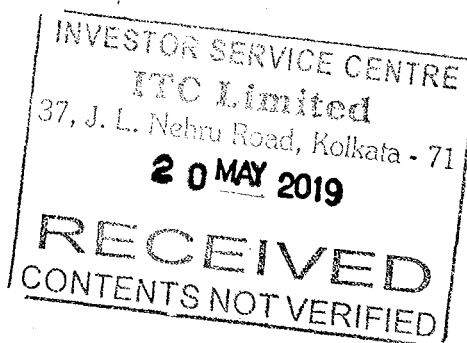
AS PER YOUR LETTER DATED SEPT 24, 2018 I CAME TO KNOW THAT MY ALL SHARES ARE LOST (6900 TRANSFER TO IEPF AND AS PER YOUR LETTER 3450 WERE LYING IN YOUR CUSTODY. AND AS PER YOUR EMAIL DATED DEC 12, 2018 THE SAME 3450 SHARES ARE NOT RETURNED BY POSTAL AUTHORITIES I COULD NOT UNDERSTAND WHAT YOU PEOPLE ARE CONFIRMING AND AGAIN DENYING THE MATTER IT SEEMS YOU ARE INTENTIONALLY DOING WRONG)

ENCLOSE

AFFIDAVIT, INDEMNITY BOND, FIR C AND COUNTER GUARANTEE WITH ALL SIGNATURES AND IDs

THANKING YOU,
YOURS FAITHFULLY,

VIRENDERA NAROOKA
J-35, SOUTH EXTENSION PART -I
NEW DELHI 110049



971977

07.05.2019

To

Investor Service Centre
37, JL Nehru Road
(ITC Centre-1st Floor)
Kolkata-700071
E-mail ID-isc@itc.in

Sub: Regarding share certificate - A/c No. 16/16478.

Sir,

1.0 In reference to your mail dt. 12.04.2019, copies of following documents are attached:-

- 1.1 Affidavit and indemnity on Non-Judicial Stamp Paper of Rs.10/-and Rs. 50/- respectively for loss of share certificates and issue of duplicate share certificate.
- 1.2 Copy of FIR for loss of share certificate.
- 1.3 Specimen signature in favour of self duly attested by Bank.
- 1.4 Cancelled cheque leaf bearing bank details.
- 1.5 Self attested copy of ^{Address Card} ~~Passport~~ and PAN Card.
- 1.6 Duly filled form for change of address.
- 1.7 Affidavit on Rs. 60/- Non-Judicial Stamp Paper affirmed before notary public for change of Name.

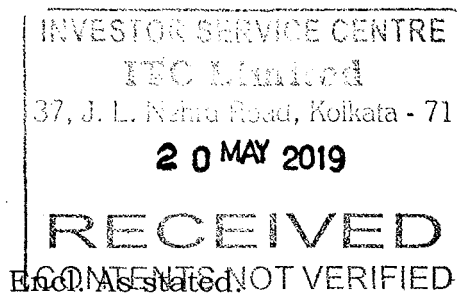
2.0 Considering above documents, following is requested:

- 2.1 To send original share certificates of all shares including missing in the name of **Anita Chaube** at my present address given below, so that I can convert these shares into electronic form through Demat account:-

Northern Railway Bungalow No 1,
Rail Kunj, Railway Officers' Enclave
S P Marg, New Delhi-110021
(Proof of address enclosed)

- 2.2 To give details of dividend accrued and pay the same in my bank account, with detail as under:

Name of the Bank -HDFC
A/C no. 00881870003108
(copy of cancelled cheque enclosed)



(ANITA PANDEY)

Anita Chaube

Now (ANITA CHAUBE)

Mobile No. 8826223434

E-mail ID- vishweshc@gmail.com