



INVESTOR SERVICE CENTRE
ITC Limited
37 J. L. Nehru Road
Kolkata 700 071, India
Telephone nos. : 1800-345-8152 (Toll free)
91 33 22886426 / 0034
Facsimile no. : 91 33 22882358

Ref.: Isc/Lost/Exch/48

30th October, 2019

The Manager
Listing Department
National Stock Exchange
of India Ltd.
Exchange Plaza
Plot No. C-1, G Block
Bandra-Kurla Complex
Bandra (East)
Mumbai 400 051

The General Manager
Dept. of Corporate Services
BSE Ltd.
P. J. Towers
Dalal Street, Fort
Mumbai 400 001

The Secretary
The Calcutta Stock
Exchange Ltd.
7, Lyons Range
Kolkata 700 001

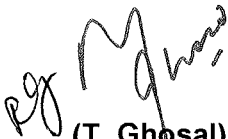
Dear Sirs,

Sub: Loss of Share Certificates

Pursuant to Regulation 39(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed details of the Share Certificates in respect of 4290 Ordinary Shares of ₹1/- each of the Company which have been reported lost by the Shareholders on 29th October, 2019.

The copies of the letters received from the Shareholders regarding loss of the aforesaid Share Certificates are also enclosed.

Yours faithfully,


(T. Ghosal)
Asst. Company Secretary

Encl.: A/a

COMPANY NAME ITC LIMITED
SOURCE INVESTOR SERVICE CENTRE
LETTER REF NO LOST/SHR.EXCH/48 HRS
LETTER DATE 30/10/2019
DISCREPANCY LOSS SHARES
DISCREPANCY SHARES REPORTED LOST/STOLEN/MISPLACED

LEDGER FOLIO NO	HOLDER NAME	CERTNO	DISTNO FROM	DISTNO TO	NO. OF SHARES
01/29649	MARZBAN RUSI ANTIA ADMN TO EST	000154574	000383008077	0003830081225	0000000000450
04/09249	BHAGU DANDA	000161668	000384830604	0003848307003	0000000000960
04/09249	BHAGU DANDA	000237120	000806826372	0008068264688	0000000000960
10/09028	SUDHA SADASHIV JAMBHAKAR	000242686	000807838935	0008078391270	0000000001920

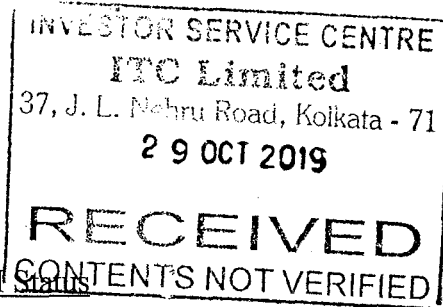


Vijay S Jambhekar

104853

1204 Beechwood Drive
Friendswood, TX 77546
USA
October 3, 2019

Investor Services Center
ITC Ltd,
37 Jawaharlal Nehru Road,
Kolkata - 700 071



Dear Sir / Madam,

Sub -Folio No -10/9028 / Duplicate Shares / NRI Status
Ref - Your email dated October 2, 2019

I have sent you a request dated Sept 16, 2019 to issue duplicate shares for following missing / lost shares.

Folio	Certificate No	No of Share Held	Distinctive No From	Distinctive No to	Face Value
10/09028	242686	1920	8078389351	8078391270	₹ 1

The shares are held in joint name with my parents Mrs. Sudha Sadashiv Jambhekar and Mr. Sadashiv Govind Jambhekar. My mother Mrs. Sudha Sadashiv Jambhekar died in year 2006 and my father Mr. Sadashiv Govind Jambhekar died in year 2002.

As suggested in your email dated October 3, 2019. I am enclosing a form for change of status from Resident to Non-Resident.

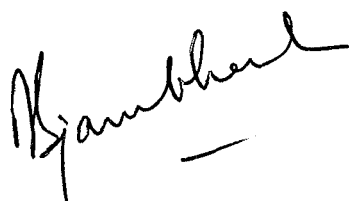
I am attaching following documents in support of this letter:

1. Change of Status Form duly filled in and signed.
2. Self-attested copy of my passport
3. Self-attested copy of my driver's license indicating my address in USA
4. Self-attested copy of PAN card
5. Copy of passbook pages for Indian Bank NRO account indicating both addresses in USA and India
6. A copy of our recent email correspondence for your quick reference

As explained to you in my email, I do not have my cheque book for NRO account at Indian Bank, Deccan Gymkhana Branch with me here in USA and asking Mr. S. B. Sabne to send you separately original cancelled cheque from Pune.

I trust, this will meet your requirements and duplicate shares will be issued in not too distant future. If you need any clarification, please do not hesitate to contact me via my email address - vsjambhekar@gmail.com.

Thanks and Regards,

A handwritten signature in black ink, appearing to read 'Vijay S Jambhekar', written in a cursive style. The signature is positioned above a short horizontal line.

Vijay S Jambhekar

25th Septmeber, 2019

Investor Service Center,

ITC Limited,

Kolkata.

104852

A/C No. 04/9249

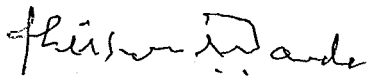
Dear Sir/Madam,

Sub: Transmission of Shares

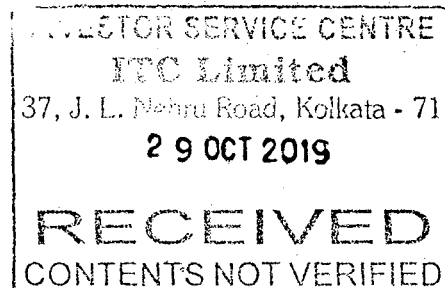
As per your letter dated 12th September, 2019, please find attached the Indemnity (Legal Heir), with my signatures attested by the bank.

Kindly let me know in case of any queries.

Thanks and regards,



Kishor Kumar N Danda



Date:-16.10.2019

Rupannita Ghosh
Investor Service Centre
ITC Limited,
37 Jawaharlal Nehru Road
Kolkata 700 071 India

104857

Dear Sir,

Sub:- Deletion of Name and Loss of shares - A/c No - 01/29649

Ref:- ITC Ltd

This is with reference to your email dated 03.07.2019; please find below is the requested documents for your ready reference.

1. Original FIR with the details of Share Certificates appearing therein.
2. Affidavit on Non Judicial Stamp of Rs.100.00 duly filled and signed by the Shareholder along with Signature and seal of the Notary with Serial number.
3. Indemnity on Non Judicial Stamp of Rs.100.00 duly filled and signed by the Shareholder and Witnesses along with Bank Manager attestation.

With regards,

Yours truly,



MARZBAN ANTIA
#5 FIRUZ ARA,
160 M.K.ROAD, SACHIVALAYA BAND STAND
NARIMAN POINT, MUMBAI 400 021.

Mobile :-7718816691 – Email:- marzban@avestatravels.com

