



INVESTOR SERVICE CENTRE
ITC Limited
37 J. L. Nehru Road
Kolkata 700 071, India
Telephone nos. : 1800-345-8152 (Toll free)
91 33 22886426 / 0034
Facsimile no. : 91 33 22882358

Ref.: Isc/Lost/Exch/48

1st July, 2020

The Manager
Listing Department
National Stock Exchange
of India Ltd.
Exchange Plaza
Plot No. C-1, G Block
Bandra-Kurla Complex
Bandra (East)
Mumbai 400 051

The General Manager
Dept. of Corporate Services
BSE Ltd.
P. J. Towers
Dalal Street,
Mumbai 400 001

The Secretary
The Calcutta Stock
Exchange Ltd.
7, Lyons Range
Kolkata 700 001

Dear Sirs,

Sub: Intimation regarding Loss of Share Certificates

Pursuant to Regulation 39(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed details of the Share Certificates for 64635 shares of ₹1/- each of the Company which have been intimated as lost by the Shareholders on 29th June, 2020.

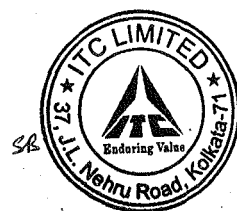
Further, copies of the letters received from the Shareholders regarding loss of the aforesaid Share Certificates are also enclosed for your reference.

Yours faithfully,


(T. K. Ghosal)
Asst. Company Secretary
Encl.: A/a

COMPANY NAME ITC LIMITED
SOURCE INVESTOR SERVICE CENTRE
LETTER REF NO ISC/LOST/EXCH/48
LETTER DATE 01/07/2020
REMARKS SHARES REPORTED LOST/STOLEN/MISPLACED

LEDGER FOLIO NO	HOLDER NAME	CERTNO	DISTNO FROM	DISTNO TO	NO. OF SHARES
07/00765	NERGISH FRAMROZE GAZI	000016116	0000027711431	0000027753150	0000000041720
07/00765	NERGISH FRAMROZE GAZI	000082325	0002517283786	0002517304645	0000000020860
16/34113	VIJAYA PARAMESHWARAN	000181725	0003895973806	0003895973895	0000000000090
16/34113	VIJAYA PARAMESHWARAN	000253196	0008096530395	0008096530439	0000000000045
19/20633	JATINDER SAROOP SOOD	000257553	0008104384583	0008104386502	0000000001920



111688

Date: 26/06/2020

From : Freny Framroze Gazi

41 Kamgar Hospital Mahtma Phule Nagar Wagle Estate Thane West 400604

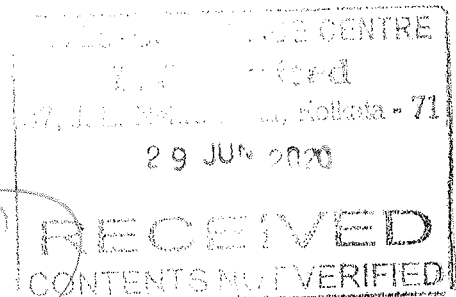
To: ITC Ltd.

Unit: Shares Department

Kolkata

Dear Sir / Madam

Sub: Name Deletion And Loss Of Shares Folio No :07/765



I Am In The Receipt Of Your Email Dated 02/04/2020 For Name Deletion And Loss Of Shares.

I Would Like To Inform You That As Per Your Instruction I Have Prepared All The Necessary Documents And Now Requesting You To Kindly Delete The Name Of Deceased Shareholders And Send Me The Share Certificate In My Name .

I Am A Senior Citizen And Not In A Very Good Health Condition Hence Requesting You To Do The Earliest And Extend Your Full Cooperation Also Release Unpaid Dividends.

Thanking You

Yours Faithfully

F. F. Gazi

(Freny Framroze Gazi)

111687

Dt :

To,

ITC Ltd.

Company Shares Department, Virginia House,
37 Jawaharlal Nehru Road |
Kolkata, West Bengal
Phone: 033-2288 9371 / 2288

Dear Sir,

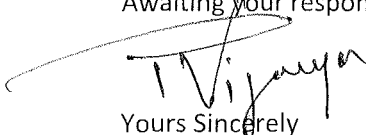
SUB : 135 Bonus Physical Shares pertaining to folio no.16/34113

Ref : your letter dated 3rd September,2018, No.18205

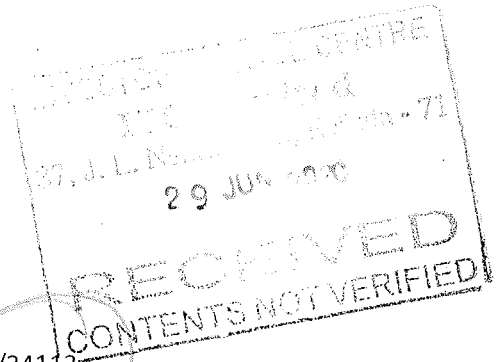
Dear Sir,

I am holding 135 Shares in Demat A/c . 1201130000305554, I was not aware of the Physical shares till I received a communication from your end. My original Shares are lying in the above said demat account and the balance 135 shares which are the said Bonus Shares have not been received by me. Hence, you are requested to kindly let me know the procedure to claim the duplicate shares also I would like to intimate to you the sad demise of the Second Holder Mr.Dinesh Chandrasekhar , I have enclosed the Death Certificate Photostat for your kind reference, kindly also let me know the procedure for transmission too.

Awaiting your response.


Yours Sincerely

Vijaya Parameshwaran



To,

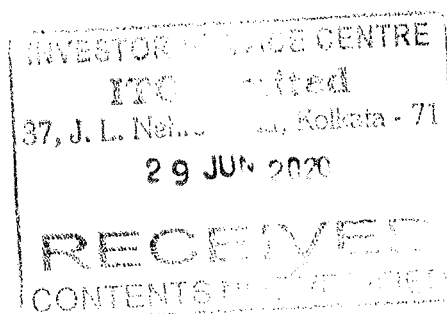
ITC Ltd,
Folio No-19/20633

111689

Subject: Loss/Non-Traceable of Bonus Share certificates(1920 shares) issued in 2016 Folio 19/20633 Late Mr. Jitender Swaroop Sood.(Revert to Letter-Ref. TRM/2735 (109898/DOC/TRM/51160)

Dear,

We request you to kindly take necessary action for loss of bonus share certificates(1920 Shares) issued in 2016 Folio 19/20633 in the name of Late Mr. Jitender Swaroop Sood. We have not received the above mentioned share certificates or they are not traceable .We need to transmit all shares in the name of Mrs. Savita Sood(Legal Heir) as mentioned in the succession certificate. This letter is (Revert to Letter-Ref. TRM/2735 (109898/DOC/TRM/51160)).



Thanking You, Savita Sood

Mrs. Savita Sood(Legal Heir)

Flat No. M6
Galaxy C.G.H.S Ltd
Vikas Puri,
New Delhi 110018