



INVESTOR SERVICE CENTRE
ITC Limited
37 J. L.Nehru Road
Kolkata 700 071, India
Telephone nos. : 1800-345-8152 (Toll free)
91 33 22886426 / 0034
Facsimile no. : 91 33 22882358

Ref.: Isc/Lost/Exch/48

22nd July, 2020

The Manager
Listing Department
National Stock Exchange
of India Ltd.
Exchange Plaza
Plot No. C-1, G Block
Bandra-Kurla Complex
Bandra (East)
Mumbai 400 051

The General Manager
Dept. of Corporate Services
BSE Ltd.
P. J. Towers
Dalal Street,
Mumbai 400 001

The Secretary
The Calcutta Stock
Exchange Ltd.
7, Lyons Range
Kolkata 700 001

Dear Sirs,

Sub: Intimation regarding Loss of Share Certificates

Pursuant to Regulation 39(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed details of the Share Certificates for 30180 shares of ₹1/- each of the Company which have been intimated as lost by the Shareholders on 21st July, 2020.

Further, copies of the letters received from the Shareholders regarding loss of the aforesaid Share Certificates are also enclosed for your reference.

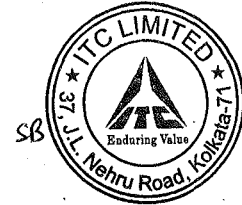
Yours faithfully,

(T. K. Ghosal)
Asst. Company Secretary
Encl.: A/a

SB

COMPANY NAME ITC LIMITED
SOURCE INVESTOR SERVICE CENTRE
LETTER REF NO ISC/LOST/EXCH/48
LETTER DATE 22/07/2020
REMARKS SHARES REPORTED LOST/STOLEN/MISPLACED

LEDGER FOLIO NO	HOLDER NAME	CERTNO	DISTNO FROM	DISTNO TO	NO. OF SHARES
02/39191	KAVITA BUDHIA	000141454	0000005187971	0000005188970	0000000001000
02/39191	KAVITA BUDHIA	000141455	0000005185971	0000005186970	0000000001000
02/39191	KAVITA BUDHIA	000141456	0000005186971	0000005187970	0000000001000
11/39039	SALMA KAREEM	000245180	0008083483303	0008083484802	0000000001500
14/04222	UMA DEVI NANDA	000036773	0000062285281	0000062285920	0000000000640
14/04222	UMA DEVI NANDA	000102986	0002534571821	0002534572140	0000000000320
14/04222	UMA DEVI NANDA	000178300	0003888204402	0003888205361	0000000000960
19/12962	ACHHRU RAM SINGLA	000048664	0000083195451	0000083196090	0000000000640
19/12962	ACHHRU RAM SINGLA	000114883	0002545028731	0002545029050	0000000000320
19/12962	ACHHRU RAM SINGLA	000186199	0003907698178	0003907699137	0000000000960
19/61763	ANITA SHARMA	000259654	0008106901802	0008106902341	0000000000540
20/03993	KRANTI DEVI TYAGI	000191572	0003915283375	0003915284814	0000000001440
20/03993	KRANTI DEVI TYAGI	000261915	0008108646351	0008108647790	0000000001440
20/03994	RAMESHWAR DAYAL TYAGI	000261916	0008108647791	0008108651030	00000000003240
04/02938	BINA DE	000011461	0000020774111	0000020784030	00000000009920
04/02938	BINA DE	000077670	0002513815126	0002513820085	0000000004960
13/21753	SABITA MUKHERJEE	000032526	0000055566851	0000055566950	0000000000100
13/21753	SABITA MUKHERJEE	000098738	0002531212576	0002531212625	0000000000050
13/21752	SUKUMAR MUKHERJEE	000032525	0000055566751	0000055566850	0000000000100
13/21752	SUKUMAR MUKHERJEE	000098737	0002531212526	0002531212575	0000000000050



TO,
INVESTOR SERVICE,
ITC LIMITED

112087

DATE: 06th JULY 2020

SUB: APPLICATION FOR RE-ISSUE OF LOST CERTIFICATES

SIR,

I HAVE LOST MY ORIGINAL CERTIFICATES FOR 3000 SHORES (FOLIO NO. 02/39191) IN THE NAME OF KAVITA BUDHIA (FIRST HOLDER) AND VIJAY BUDHIA (SECOND HOLDER).

KINDLY TELL ME THE PROCEDURE TO REISSUE THEM

THANKYOU

Kavita Budhia
KAVITA BUDHIA

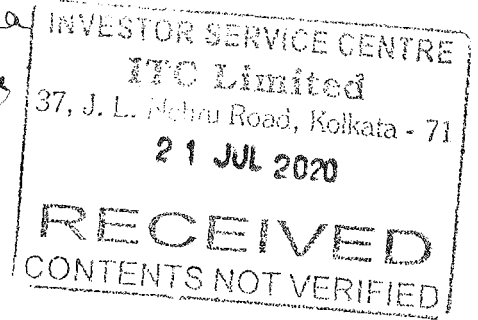
Vijay Budhia
06/07/2020
VIJAY BUDHIA

INVESTOR SERVICE CENTRE
ITC Limited
37, J. L. Bhow Road, Kolkata - 71
21 JUL 2020
RECEIVED
CONTENTS NOT VERIFIED

From: Salma Kareem,
HNo, 94, K.H.B. Colony Aravind Nagar,
HUBLI-580024 Karnataka

To: ITC Ltd,
Shares Dept
- Mumbai -

112090



Respected Sir

Subject - Lost of original share certificate under
vide folio - 11/39039 No. of Shares - 1500
Bonus Shares.

With reference to above subject, I have fifteen hundred
(1500) of ITC Ltd against issued by the company, for the bonus
shares. But these shares are lost from my end. But I want to
get these shares, by issuing duplicate share certificate from the
company.

But I want to know the these share certificate
distinctive numbers, for complaining to police station & further
to get duplicate share certificate from the company.

So I kindly request to you, please provide
distinctive numbers of the fifteen hundred share certificate

I will provide necessary documents for the same
after receiving your reply

I will be to grateful if you reply for the same

I hope a favourable reply for the same.

Thanking you.

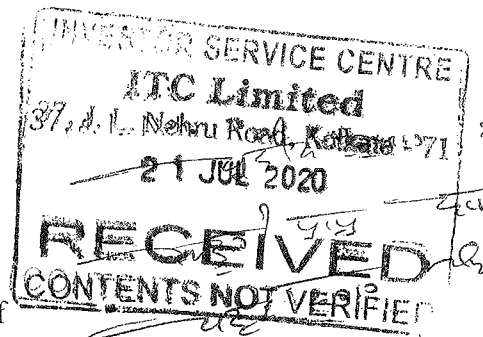
Salma Kareem,
Yours faithfully

Place - HUBLI
Date - 09/06/2020,



SPECIAL ADHESIVE

190
10-6-2020



In the matter of issuance of duplicate Share Certificate (s) of ITC Limited

I/We the following:

1. PARVEEN KUMAR NANDA SON OF Mr.KASTURI LAL NANDA residing at S/O KASTURI LAL NANDA,13,GALI NO.2,PAWAN NAGAR, BATALA ROAD,AMRITSAR.

Hereby state upon oath as follows :

I was/We were claimant(s) of 1920 Ordinary shares bearing distinctive numbers (as listed below) in ITC Limited ("the said shares") in the capacity of being legal heir to the estate of late UMA DEVI NANDA..

The below mentioned Certificate(s) for the said shares was/were lost/stolen and are beyond recovery and they are not in my/our possession.

I/We have not sold, mortgaged, hypothecated or pledged or otherwise disposed off the said shares or any of them to any person, bank or other party and I/we have/have not executed any instrument of transfer for the said shares in favour of any person(s) since the date of my/our acquisition and I am/We are still the sole and absolute owner(s) of the said shares.

I / We solemnly affirm and state that the facts mentioned above are true and correct and that nothing material has been concealed.

Deponent(s)
1. Name: Parveen Kumar Nanda

Solemnly declared and affirmed

Signature: P.K.Nanda

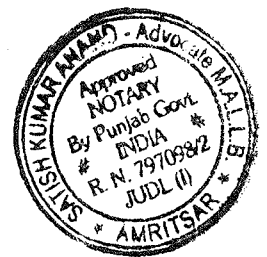
at.....
on identification atam/pm
before me.

2. Name: N-A

Signature: N-A

3. Name: N-A

(Signature and Seal of the Notary with date)
Signature:



Identified by me

Signature of the Advocate: Davinder Pathak
P.K.N

Details of share certificate(s) :

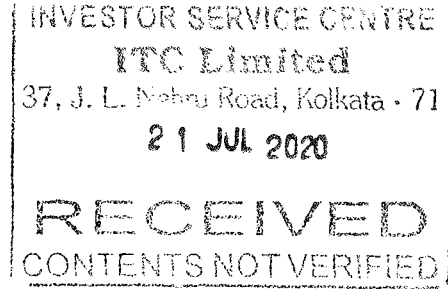
Folio No.	Share Cert No.	Dist. Nos From	Dist. Nos. To	No. of Shares
14/04222	36733	62285281	62285920	640
14/04222	102986	2534571821	2534572140	320
14/04222	178300	3888204402	3888205361	960

112089

Date: 22.06.2020

The Company Secretary

ITC Limited
37 J L Nehru Road,
Kolkata- 700071



Dear Sir/Madam,

Subject: Lost of Shares Vide Folio No. 19/12962 of ITC LTD in the Name of Achhru Ram Singla and Change of my Address.

I Achhru Ram Singla S/o Joti Ram Singla, r/o C-3/407, Janakpuri, New Delhi -110058 , is a registered Share Holder of ITC LTD Vide folio no. 19/12962 and want to inform you that i have lost my share certificates during the shifting of my residence.

So you are requested to my new address C-3/407, Janakpuri, New Delhi -110058, against the old address - C 5A/205, Janakpuri, New Delhi - 110058, in your record for future correspondences and please let me send the procedure to issue me duplicate share certificates. Please also let me know the share certificate numbers with their distinctive numbers and exact number of Shares to make a police complaint for the lost of share certificates.

Thanking you and hoping for your early response.

Yours truly

Achhru Ram Singla

C 3A/407, Janakpuri

New Delhi- 110058

Email Id : kr.ganesh1784@gmail.com

Enclosures:

1. Photo Copy and Self Attested of my PAN Card
2. Photo Copy and Self Attested of my Address Proof (Aadhar Card)

112088

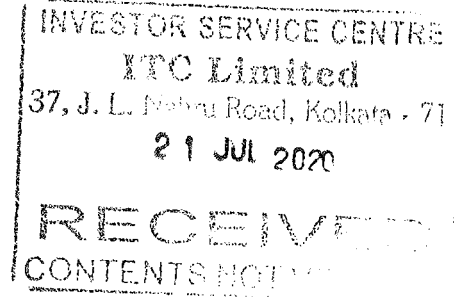
ANITA SHARMA

K-65, South City - 1, Gurgaon - 122 001, Haryana
Mobile : 98116 28282
E-mail ID : anitashams@gmail.com

Dated July 16, 2020

Investor Service Centre

1st Floor
ITC Limited
37, J L Nehru Road
Kolkata - 700 071



Sub : FOLIO NO. 19/61763
Kind Attn : Ms. Rupannita Ghosh

Dear Sirs,

I am holding equity shares of ITC Ltd under Folio No. 19/61763.

For purpose of getting the shares dematerialized I was collecting the share certificates available with me in physical form, when I observed that I have either not received or, possibly, misplaced the share certificate for bonus shares allotted @ 1:2 in 2016. I am currently only in possession of following share certificates of ITC Ltd in physical form totaling to 1080 shares.

Share Certificate No.	Distinctive Nos.	No of Shares	Allotment Year
54581	89167111 - 89167470	360	2005
120801	2548015521 - 2548015700	180	2005
189965	3913087243 - 3913087782	540	2010

I request you to let me have the share certificate for the bonus shares issued in 2016, either in original or duplicate as applicable. For this purpose, I am submitting this application along with self-attested copy of my Aadhar Card. Trust you shall find the same in order.

Please do also check and let me know if any dividend distributed in the meantime stands uncollected by me.

Thanking you,

Yours truly,

Anita Sharma

Also, copy of my Passport is being enclosed.

Encl : as above

CS Ashok Tyagi

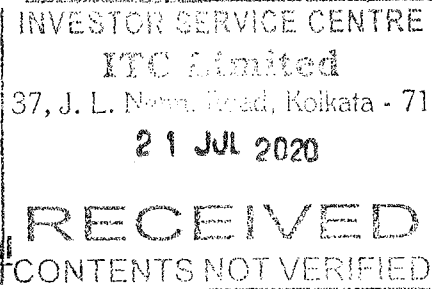
E-130, Greater Kailash - 1,
New Delhi - 110048.
Mobile- 9810070575
atyagi53.shares@gmail.com

112080

June 26, 2020

To,

Investor Service Centre
ITC Limited
37 J.L. Nehru Road,
Kolkata-700071



Kind Attention: Mr. Jayesh Agarwal

Subject: Transmission of Equity Shares- Rameshwar Dayal Tyagi holding 9720 Equity shares

Ref: TRM/5287 (110426/DOC/TRM/51318)
A/c No.: 20/3994

Dear Sir,

This is with reference to your letter No. TRM/5287 (110426/DOC/TRM/51318) dated March 17, 2020 as required please find enclosed herewith the following:

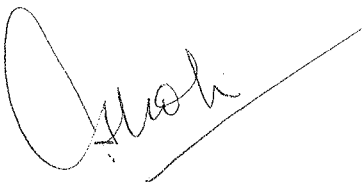
1. Revised Transmission Form with complete Share Certificate details filled in.(Annexure A)
2. Affidavits on Rs. 10/- Non Judicial Stamp paper from all the legal heirs.(Annexure B1-B3)
3. Bank Mandates of all the legal heirs (Annexure C1-C3) - original given with other letter

As the Original Share Certificate for 3240 issued in 2016 (Bonus) were not received by us and hence not traceable, we are also enclosing herewith the following for issue of Duplicate Share Certificates:

4. Copy of FIR lodged with the details of Share Certificates. (Annexure D)
5. Affidavit for issue of Duplicate Share Certificates .(Annexure E)
6. Indemnity Bond for issue of Duplicate Shares.(Annexure F)

For the purpose of transmission of the above mentioned shares, we once again reiterate as hereunder:

"The new share certificates be issued, in the name of all the three legal heirs individually/separately as per the attached Transmission Form, in terms of para 1 on page 18 of the Succession Certificate, which reads as under:

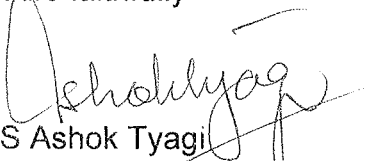


"It is hereby ordered that a common succession certificate be issued in favour of three petitioners with equal entitlement/ share. In case of nay fraction/fragment (less than one) in distribution as aforesaid, last unit thereof may be credited to the account of petitioner no. 1. Yogeshwar Kumar Tyagi."

In the view of the above, you are requested to issue Share Certificate in the following manner at the earliest and send at the above address.

Name of the Legal Heir	No. of Shares
Yogeshwar Kumar Tyagi	3240
Ashok Tyagi	3240
Vinod Tyagi	3240

Thanking you,
Yours faithfully


CS Ashok Tyagi
(Son of Late Mr. Rameshwar Dayal Tyagi)

Encl as above:

From :

PRABHAKAR DE,

House no. – 11,

LakheswarBaruah Path,

New Guwahati,

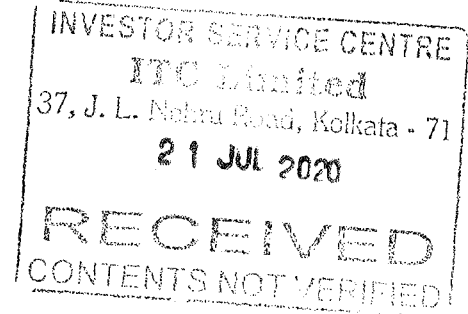
P.O – Noonmati, Guwahati – 781020

E-Mail : prabhakarde@gmail.com, Mobile no : 9864078628

Dt : 11/06/2020

112078

To,
The Head,
Investor Service Centre,
ITC Ltd. , Virginia House,
37, J.L.Nehru Road,
Kolkata – 700 037



SUB : TRANSMISSION AND LOSS OF SHARES A/C NO. 04/2938 TRM/1108

Dear Sir/Madam,

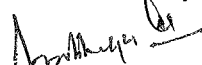
This is in response to your E-mail dt.13th March 2020.

Regarding the original share certificates for 14880 shares issued in 2005 (Stock Split and Bonus) under folio number 04/02938, I am to inform you that the same has been lost/could not trace. I had filed FIR at our respective police station regarding loss of the said Share Certificates but they even could not trace it out. Copy of the FIR and the Police report duly attested is enclosed herewith.

I am also enclosing herewith the affidavit and the Indemnity Bond as per your format.

Thanking you.

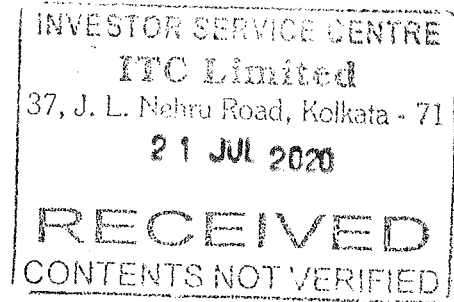
Yours faithfully


(Prabhakar De)

Enclosed :

- 1) FIR copy
- 2) Police Report
- 3) Affidavit
- 4) Indemnity Bond

112079



To
The Investor Service Centre
ITC Limited,
37, J.L. Nehru Road,
Kolkata- 700071

Your Email reference No: TRM/5230-5231 dated 05.06.2020 A/C No. 13/21752 & 13/21753.

Dear Madam,

With reference to above reference, Please find enclosed herewith the following documents for your kind consideration.

01. FIR / acknowledged police complaint.
02. Affidavit
03. Indemnity Bond

Kindly acknowledge the receipt and do the needful at your earliest.

Thanking You,

Yours faithfully,

Sabita Mukherjee

Sabita Mukherjee
15.07.2020