



INVESTOR SERVICE CENTRE
ITC Limited
37 J. L. Nehru Road
Kolkata 700 071, India
Telephone nos. : 1800-345-8152 (Toll free)
91 33 22886426 / 0034
Facsimile no. : 91 33 22882358

Ref.: Isc/Lost/Exch/48

22nd December, 2020

The Manager
Listing Department
National Stock Exchange
of India Ltd.
Exchange Plaza
Plot No. C-1, G Block
Bandra-Kurla Complex
Bandra (East)
Mumbai 400 051

The General Manager
Dept. of Corporate Services
BSE Ltd.
P. J. Towers
Dalal Street,
Mumbai 400 001

The Secretary
The Calcutta Stock
Exchange Ltd.
7, Lyons Range
Kolkata 700 001

Dear Sirs,

Sub: Intimation regarding Loss of Share Certificates

Pursuant to Regulation 39(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed details of the Share Certificates for 22939 shares of ₹1/- each of the Company which have been intimated as lost by the Shareholders on 21st December, 2020.

Further, copies of the letters received from the Shareholders regarding loss of the aforesaid Share Certificates are also enclosed for your reference.

Yours faithfully,


sb (T. K. Ghosal)
Asst. Company Secretary
Encl.: A/a

COMPANY NAME ITC LIMITED
 SOURCE INVESTOR SERVICE CENTRE
 LETTER REF NO ISC/LOST/EXCH/48
 LETTER DATE 22/12/2020
 REMARKS SHARES REPORTED LOST/STOLEN/MISPLACED

LEDGER FOLIO NO	HOLDER NAME	CERTNO	DISTNO FROM	DISTNO TO	NO. OF SHARES
02/37054	VIJAYALAXMI BHANDARI	000007311	0000013259071	0000013259190	0000000000120
02/37054	VIJAYALAXMI BHANDARI	000073518	0002510054156	0002510054215	0000000000060
02/37054	VIJAYALAXMI BHANDARI	000158256	0003839139228	0003839139407	0000000000180
03/22561	VISHNU CHOWDHARY	000135423	0000096064091	0000096064110	0000000000020
03/22561	VISHNU CHOWDHARY	000135423	0000919019646	0000919019725	0000000000080
03/22561	VISHNU CHOWDHARY	000161001	0003844938952	0003844939051	0000000000100
04/12413	DR FONDO DESAI	000012548	0000022970831	0000022972750	00000000001920
04/12413	DR FONDO DESAI	000078757	0002514913486	0002514914445	00000000000960
13/16045	ATUL VAIKUNTAL MEHTA	000032146	0000055122631	0000055122930	00000000000300
13/16045	ATUL VAIKUNTAL MEHTA	000098358	0002530990466	0002530990615	00000000000150
13/16045	ATUL VAIKUNTAL MEHTA	000175213	0003880600541	0003880600990	00000000000450
13/29973	ATUL V MEHTA	000033372	0000057823331	0000057823380	00000000000050
13/29973	ATUL V MEHTA	000099584	0002532340816	0002532340840	00000000000025
13/29973	ATUL V MEHTA	000175964	0003883393191	0003883393265	00000000000075
16/05869	ADRIAN ANTHONY MARK POPALY	000038899	0000066519781	0000066522080	00000000002300
16/05869	ADRIAN ANTHONY MARK POPALY	000105114	0002536689436	0002536690585	00000000001150
29/10734	ARUNA SHARMA	000142150	0000099910571	0000099913610	000000000003040
29/10734	ARUNA SHARMA	000142151	0000099913611	0000099913690	00000000000080
29/10734	ARUNA SHARMA	000142152	0002553388431	0002553389950	00000000001520
29/10734	ARUNA SHARMA	000142153	0002553389951	0002553389990	00000000000040
29/10734	ARUNA SHARMA	000195140	0003924285648	0003924290327	00000000004680
14/20590	KRISHNA SOMA NAIK	000037207	0000062929891	0000062931770	00000000001880
14/20590	KRISHNA SOMA NAIK	000103420	0002534894126	0002534895065	00000000000940
14/20590	KRISHNA SOMA NAIK	000178581	0003888834167	0003888836986	00000000002820



From,

11-11-2020

S VIJAYALAKSHMI BHANDARY
1-16-1060/1, Swathi, Behind
Sharada Clinic, Chillimbi,
Ashoknagar,
Mangaluru – 575006

To,

Virginia House,
UNIT: ITC LIMITED
37 Jawaharlal Nehru Road,
Kolkata,
West Bengal, 700071

Dear Sir,

Sub: Issue of duplicate share certificate

Ref: Folio. 02/37054

I am holding 540 shares of ITC LIMITED jointly with S RAMACHANDRA BHANDARY under above folio. The share certificates are not traceable.

Folio No.	Certificate No.	No. of shares	Distinctive No
02/37054	7311	120	13259071-13259190
02/37054	73518	60	2510054156-2510054215
02/37054	158256	180	3839139228-3839139407
02/37054	233983	180	8062336549-8062336728

I have not sold or pledged these shares. Even after diligent search I could not find the share certificates.

Please send me the papers to be executed to claim duplicate share certificates.

Thanking You

Yours faithfully

S. Vijayalakshmi Bhandary
(S VIJAYALAXMI BHANDARY)

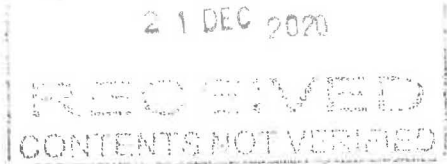
124024
EK706791200IN IVR:697570679
SP KODIYAL BAIL S. <575003>
Counter No:5.12/11/2020.15:06
To: VIRGINIA HOUSE, ITC LTD
PIN: 700071, Middleton Row SO
From: VIJAYALAXMI, SWATHI BEHIND
Wt: 40gms
Amt: 53.10 (Cash) Tax: 8.10
<Track on www.indiapost.gov.in>

21 DEC 2020

124023

December 2, 2020

ITC Ltd.,
Investor Service Centre,
37, Jawaharlal Nehru Road,
Kolkata 700071
Tel : 22889371.



Dear Sirs,

Re : Regd.Folio # 03/22561

Sub : Issuance of Duplicate Share Certificates

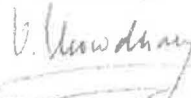
We are in receipt of your Email dt. 1-12-2020 in the above connection.

Accordingly, pls find attached herein self attested copies of our PAN & Aadhaar Cards as proof of Identity & Address.

Shall request you to proceed with issuance of duplicate share certificates for our physical holdings pertaining to 200 shares asap. FYI, we do not possess the share certificates nbrs etc.

Thanking you,

Yours faithfully,


(VISHNU CHOWDHARY)

Encl : a/a

124026

Mr. Sandeep F. Desai.

Sadasunder, 1st Floor,
22-Keluskar Road, Shivaji Park,
Dadar,
MUMBAI – 400028.

Date: 24th November, 2020.

To,
The Share Department,
ITC Ltd,
Investor Service Centre,
37, J. L. Nehru Road,
Kolkata – 700 071.



Sir/Madam,

As requested by you vide your mail dated 24th November, 2020, we are sending herewith a duly signed scanned letter requesting you to delete the names of the deceased holders as shown below for obtaining duplicate certificates in respect of the below mentioned shares of ITC Ltd.

The shares are held in the names as under:

Mr. Dr. Fondo Desai	Deceased
Mrs. Sarladevi F Desai	Deceased
Mr. Sandeep F. Desai	Surviving Shareholder

Folio Nos.	Share Certificate Nos.	Distinctive Nos. From	Distinctive Nos. To	No. of Shares	Date of Allotment
04/12413	12548	22970831	22972750	1920	28/09/2005
04/12413	78757	25149113486	2514914445	960	05/10/2005
			Total	2880	

I hope that this enable you, complete the formalities for issue of the “**Duplicate Certificates**” at the earliest.

Thanking You,

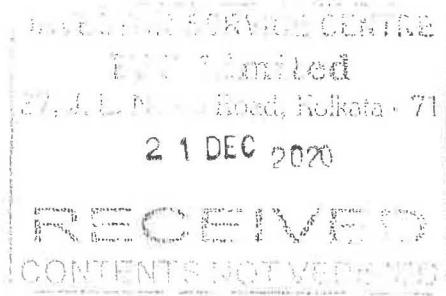
Yours Faithfully,

(SANDEEP F. DESAI)

124022

Jalaja Ketan Mehta
9 Amrutkunj, 3rs floor
Lallubhai park Road
Nr ECC bank, Andheri west
Mumbai - 400058

ITC Ltd
Investor Service Centre
Kolkata - 700071



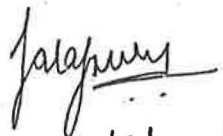
Re: Deletion of name and Loss of shares – Account no. 13/29973 & 13/16045

Sir,

This is to inform you that I have not in my possession of original share certificates pursuant to aforesaid folios for Stock split and Bonus 2005 & Bonus 2010 for 150 & 900 shares respectively. Kindly provide us the necessary procedures to enable me to comply with the same for issue of duplicate share certificate.

Your early reply in the matter is highly appreciated.

Thanking you.

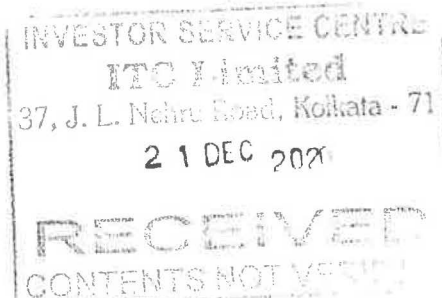

(Jalaja Ketan Mehta)

Adrian Anthony Mark Popaly &
Cecilia Margaret Popaly

No.1915, 2nd Stage, 2nd Phase,
Rajiv Nagar,
Mysore - 570019.

4th December, 2020

Investor Service Centre,
ITC Limited,
37, Jawaharlal Nehru Road,
Kolkata - 700071



Kind Attn: Ms. Rupannita Ghosh.

Dear Sirs,

Subject: Non-availability of Original Physical Share Certificates for 2,300 Sub-divided Shares and 1,150 Bonus Shares issued in September/October 2005 – A/C. No. 16/05869..

Thank you for your email dated 3rd December 2020. As desired therein, we are explaining below the history of our Share Holdings with ITC Limited, for your understanding.

1. **25 shares** were initially allotted on 10.02.1977 vide Certificate No. 158379 – Distinctive Nos. 5899337 to 5899361 – Physical Share Certificate available.
2. **5 Shares – Bonus 1978** allotted on 14.06.1978 vide Certificate No. 218853 – Distinctive Nos. 19696762 to 1969766 – Physical Share Certificate available.
3. **6 Shares – Bonus 1980** allotted on 29.08.1980 vide Certificate No. 296465 – Distinctive Nos. 23612843 to 23612848 – Physical Share Certificate available.
4. **36 Shares - Bonus 1989** allotted on 21.09.1989 vide Certificate No.457693 – Distinctive Nos. 39130800 to 39130835 – Physical Share Certificate available.
5. **43 Shares – Bonus 1991** allotted on 18.01.1992 vide Certificate No.726711 – Distinctive Nos. 73023724 to 73023766 – Physical Share Certificate available.
6. **115 Shares – Bonus 1994** allotted on 17.11.1994 in the Ratio of 1:1, vide Certificate No.1493730-Distinctive Nos. 140442668 to 140442767 (100 shares), Certificate No. 1493731-Distinctive Nos. 140442768 to 140442777 (10 shares), Certificate No. 1493732-Distinctive Nos. 140442778 to 140442782 (5 shares) – Physical Share Certificates available.
7. **We understand that on 28.09.2005, our cumulative share holding of 230 shares of Rs.10/- each were sub-divided into 2,300 Shares of Re.1/- each, and a fresh Certificate for 2,300 shares was issued. We did not receive this Share Certificate, and hence do not have the Certificate Number or Distinctive Numbers of these 2,300 Sub-divided shares.**

....2/-

8. **1,150 Shares – Bonus 2005 allotted on 05.10.2005. However, we did not receive this Share Certificate also, and hence do not have the Certificate Number or Distinctive Numbers of these 1,150 Bonus Shares.**
9. **3,450 Shares – Bonus 2010** allotted on 06.08.2010 vide Certificate No. 179756 – Distinctive Nos. 3892381957 to 3892385406 – This Original Physical Certificate is in our possession.
10. **3,450 Shares – Bonus 2016** allotted on 04.07.2016 vide Certificate No.251892 – Distinctive Nos. 8094346500 to 8094349949 – These Shares were dematted in December 2019, and are currently held in our Demat Account with Stock Holding Corporation of India Limited, DP ID IN301330, Client ID 22127906.

As you will see from the above, we had not received the Share Certificates, or any communication from your office, in respect of the **2,300 Sub-divided Shares and 1,150 Bonus Shares** issued in the year 2005 (Sl. Nos. 7 & 8 above), and **therefore do not have the Certificate Numbers or Distinctive Numbers of these Shares.** We were out of the country for some months in the year 2005, which could be the reason for non receipt of your communications and Share Certificates during that period.

As desired by you, we are enclosing herewith copies of our Aadhaar Cards and Passports, in proof of our Identity and Address.

We are also enclosing an Excel Worksheet with all the details of our Shareholding as on date, for your ready reference.

We look forward to your prompt response and appropriate advice for obtaining duplicate Share Certificates for the missing 3,450 shares, to enable us add all our shares to our Demat Account with Stock Holding Corporation of India Ltd., at the earliest.

Thanking you,

Yours faithfully,



(Adrian Anthony Mark Popaly)
First Holder
Mobile No.: 9845854850



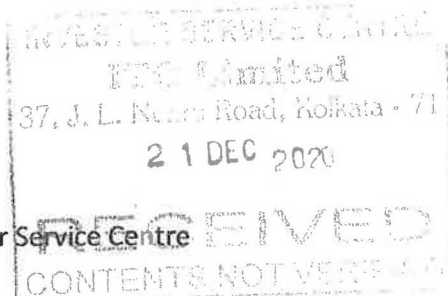
(Cecilia Margaret Popaly)
Joint Holder

Encl: (1) Aadhar Card Nos. 8373 9662 1839 & 3735 5800 4315.
(2) Passports No.M0816584 and M1785666
(2) Statement of our ITC Limited Shareholdings.

DR. ARUNA SHARMA

124021

ADD: 27, SUNDER NAGAR
NEW DELHI 110003



25/11/2020

The Investor Service Centre
ITC Limited

Sub: Issue of Duplicate Share Certificate under folio no 29/10734 - ITC

Dear Sir

With reference to above, the share certificates for the below mentioned shares has been misplaced:

Name of the Shareholder - Aruna Sharma j/w Punita Sharma

Account No :	29/10734		
Certificate No	Certificate Date	No of Shares	Distinctive Nos.
142150	08/12/2006	3040	99910571 - 99913610
142151	08/12/2006	80	99913611 - 99913690
142152	08/12/2006	1520	2553388431 - 2553389950
142153	08/12/2006	40	2553389951 - 2553389990
195140	06/08/2010	4680	3924285648 - 3924290327

Also one bonus issue in year 2016, we have not received the share certificate for the same. Hence total shares are 14040. Please check all other entitlements and let us know.

Please advise the list of documents as required for getting the duplicate share certificate and get the needful done soon. Also please inform us the process for deleting the name of 2nd holder without dematerialization.

Yours sincerely,

Aruna Sharma

Dr. Aruna Sharma

124025

From : SOMNATH KRISHNA NAIK

NEAR YOGA ASHRAM , ROOM NO 4

TIWARI CHAWL PRABHAT COLONY

SANTCRUZ EAST

MUMBAI MAHARASHTRA 400 055.

Date : 21.11.2020

Virginia House, 37 Jawaharlal Nehru Road,

Kolkata, West Bengal, 700071.

Sub : Loss of share certificates / Duplicate issue / Misaid

Dear Sir / Madam

My father was holding 8460 shares of your company in his sole name under folio no . 14/20590 . Out of 8460 shares 2820 bonus shares are lying with company undelivered . My father is no more and we have obtained succession certificate from the court. After due search of the share certificate we could not locate the shares I request you kindly send me duplicate cum transmission procedure to complete the procedure . If we found original 1 Paid up share certificate we will inform the company immediately . If possible send soft copy of the procedure to my under mentioned mail id to save time Transmission procedure already sent by post with all documents .

Email : Somnathnaik1957@gmail.com

Kindly do the need full.

Thanking you

Yours faithfully

S. K. Naik

SOMNATH KRISHNA NAIK

VILAS KRISHNA NAIK

V. K. Naik
VIJAY KRISHNA NAIK

