



INVESTOR SERVICE CENTRE
ITC Limited
37 J. L. Nehru Road
Kolkata 700 071, India
Telephone nos. : 1800-345-8152 (Toll free)
91 33 22886426 / 0034
Facsimile no. : 91 33 22882358

Ref.: Isc/Lost/Exch/48

24th August, 2021

The Manager
Listing Department
National Stock Exchange
of India Ltd.
Exchange Plaza
Plot No. C-1, G Block
Bandra-Kurla Complex
Bandra (East)
Mumbai 400 051

The General Manager
Dept. of Corporate Services
BSE Ltd.
P. J. Towers
Dalal Street,
Mumbai 400 001

The Secretary
The Calcutta Stock
Exchange Ltd.
7, Lyons Range
Kolkata 700 001

Dear Sirs,

Sub: Intimation regarding Loss of Share Certificates

Pursuant to Regulation 39(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed details of the Share Certificates for 24810 shares of ₹1/- each of the Company which have been intimated as lost by the Shareholders on 23rd August, 2021.

Further, copies of the letters received from the Shareholders regarding loss of the aforesaid Share Certificates are also enclosed for your reference.

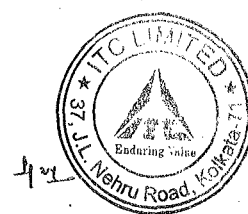
Yours faithfully,

(T. K. Ghosal)

Asst. Company Secretary
Encl.: A/a

LIST OF SHARE CERTIFICATES REPORTED LOST

LEDGER FOLIO NO	CERTNO	DISTNO FROM	DISTNO TO	NO. OF SHARES
12/26262	000029851	0000049886441	0000049893100	0000000006660
12/26262	000096063	0002528372371	0002528375700	0000000003330
12/26262	000247078	0008085460310	0008085465304	0000000004995
16/35975	000182241	0003896395311	0003896404130	0000000008820
29/08024	000061672	0000099381831	0000099382500	0000000000670
29/08024	000127897	0002553124061	0002553124395	0000000000335



To,
Investor Service Centre
ITC Limited
37 Jawaharlal Nehru Road
Kolkata 700 071
India



Ref: your Email dated: July 28, 2021 at 3.26pm to abhirupgoswami1@gmail.com

Respected Sir/Madam,

Sub: Non possession of all/any of the original share certificates.

I beg to inform you that I need to send you certain documents for transmission of the shares from my mother, Late Mrs. Juthika Lahiri's name to my name as I am registered as the nominee of the shares held under A/c no: 12/26262. One of these documents are the original share certificates issued as stock split and bonus in the year 2005, 2010, 2016.

You mentioned that in the event of non possession of any/all the share certificates I have to mention it specifically through a signed letter by me as nominee.

I do hereby inform you that I am not in possession of any/all the original share certificates, issued as stock split and bonus in the year 2005, 2010, 2016 under A/c No. 12/26262.

Thanking you,

Yours sincerely,

Dated on: 17-08-2021

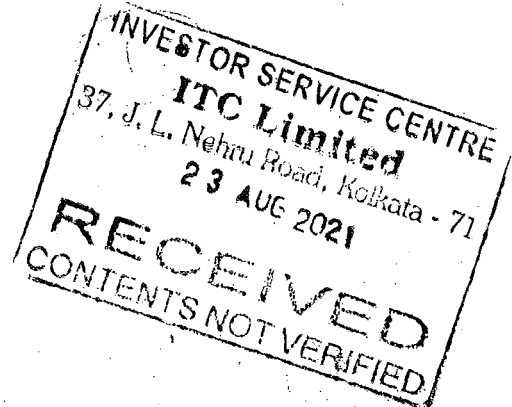
Indrani Goswami

Mrs. Indrani Goswami (Nominee)

Date: 26/07/2021

From,
P.Pushpaja
71/73, 1 st Main Road, T-D, srisairam Apartment
Shastri Nagar, Adyar
Chennai, Tamil Nadu
600020
Phone: 9444912528

Tam/5491



To,
Ms Sreya Bhattacharya
For Investor Service Centre
kolkatta

Reg: Transmission of ITC shares to P.Pushpaja

Dear Sreya Bhattacharya

Further to the mail and Tele-talk we had on 23rd July, am here by sending the entire original copies of the document for your kind perusal through registered post with acknowledgement due.

Following are the documents enclosed

1. Transmission Request form filled copy
2. Original share certificate

141529	20/10/2006	5880	66339331 - 66345210
141530	20/10/2006	2940	2536599211 - 2536602150

3. Police acknowledgement of Missing certificate complaint (certificate No 182241)
4. Affidavit
5. Indemnity form
6. Mrs Padmavathy death certificate duly certified by Notary.

Please note following are the documents already sent through courier dated 30/03/2021.
(Due acknowledgement on this received through mail)

1. Mandate form filled copy
2. Bank attested copy of the signature on their Letterhead
3. Copy of the original share certificate (certificate No: 253538)
4. Death certificate of the deceased
5. Pan copy self attested of p.pushpaja
6. Aadhar copy with self attested
7. License copy with self attested
8. Cancelled cheque.

Hope this is in order and would request you to process and transfer all the shares in my name.

Looking forward to your early reply

Regards

P. Pushpaja
P.Pushpaja

To

The Investon Service Centre,
ITC Limited,
37, J.L. Nehru Road
Kolkata - 700091

TMM/3236

Sir/Madam,

Subject: Submission of notarised copy
of Succession Certificate in respect
of share certificate No. 61672 dt.
28/05/05 (670 shares), certificate
No. 127897 dt. 05/10/05 (330 shares) and
Certificate No. 195003 dt. 05/08/20 (1005 shares)
— Matter regarding —

Kindly refer to the above.

As desired vide telephonic discussion made
with your managing personnel on 09/08/2021, I
am enclosing herewith the notarised copy of
Succession Certificate in respect of shares as detailed
in the above Subject for your necessary action and
if it is humbly requested that necessary arrangement
may kindly be made to transfer of 3015 number of
shares of ITC Ltd. in my name as per the earliest
convenience.

Needless to mention that I am an old lady
suffering from various old aged problems. It is requested
further that the matter may kindly be considered
sympathetically.

Thanking you.

Yours faithfully,

Kamla Devi
(KANLA DEVI)

1/72, Netaji Nagar
Kolkata - 700092

Encl: Notarised Succession Certificate.
Date: 05/08/2021
Place: Kolkata.