



INVESTOR SERVICE CENTRE
ITC Limited
37 J. L. Nehru Road
Kolkata 700 071, India
Telephone nos. : 1800-345-8152 (Toll free)
91 33 22886426 / 0034
Facsimile no. : 91 33 22882358

Ref.: Isc/Lost/Exch/48

17th December, 2021

The Manager
Listing Department
National Stock Exchange
of India Ltd.
Exchange Plaza
Plot No. C-1, G Block
Bandra-Kurla Complex
Bandra (East)
Mumbai 400 051

The General Manager
Dept. of Corporate Services
BSE Ltd.
P. J. Towers
Dalal Street,
Mumbai 400 001

The Secretary
The Calcutta Stock
Exchange Ltd.
7, Lyons Range
Kolkata 700 001

Dear Sirs,

Sub: Intimation regarding Loss of Share Certificate

Pursuant to Regulation 39(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed details of the Share Certificates for 38730 shares of ₹1/- each of the Company which have been intimated as lost by the Shareholders on 16th December, 2021.

Further, copies of the letters received from the Shareholders regarding loss of the aforesaid Share Certificates are also enclosed for your reference.

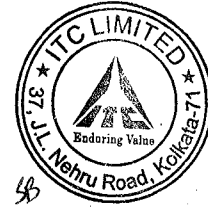
Yours faithfully,

(T. K. Ghosal)
Deputy Secretary

SE Encl.: A/a

LIST OF SHARE CERTIFICATES REPORTED LOST

LEDGER FOLIO NO	CERTNO	DISTNO FROM	DISTNO TO	NO. OF SHARES
11/45811	000199838	0003931132538	0003931144987	0000000012450
18/08746	000044017	0000074471191	0000074473110	0000000001920
18/08746	000110234	0002540666501	0002540667460	0000000000960
19/35454	000050890	0000086192781	0000086194780	0000000002000
19/35454	000117109	0002546527396	0002546528395	0000000001000
19/35454	000187617	0003910437048	0003910440047	0000000003000
19/35454	000258044	0008105288361	0008105291360	0000000003000
35/04325	000196347	0005142940838	0005142950437	0000000009600
35/04325	000265594	0009325054807	0009325059606	0000000004800



154936

06/12/2021

To,
The Manager
Investor Service Centre
ITC Limited
Kolkata

Subject: Loss of Shares

Details for Folio Number 35/04325

Respected Sir/Madam,

I Sumitramma Sreenivas am a share holder of ITC Limited since the Mid 80's. I had invested into the company as part of my retirement savings. Over time, I have not been able to track my shareholding. In the course of time, I sought the help from a company in India to help me convert my physical shares into digital format and got no response nor the shares back. I am under the assumption that the shares are misused.

Currently under my Folio Numbering 35 / 04325 I am holding 14400 Shares. The details of the shares are as follows:

1) Certificate Number: 265594

Distinctive Share Numbers: 9325054807 – 9325059606 (4800 Shares)

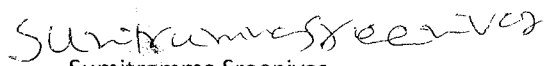
2) Certificate Number: 196347

Distinctive Share Numbers: 5142940838 – 5142950437 (9600 Shares)

Apart from the above-mentioned documents, I do not have any other documents pertaining to ITC Limited. I now request you to kindly help me recover my lost share certificates issued against the folio number 35/04325 right from the day of inception till current date.

I sincerely appreciate all your help in this regard.

Yours Sincerely

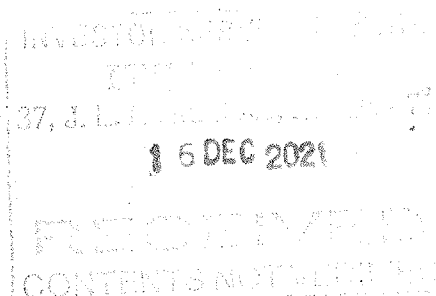

Sumitramma Sreenivas



154934

Revati Sharma
C-439 Defence Colony
New Delhi - 110024

ITC Limited
37 J.L.Nehru Road
Kolkata 700 071



Dear Sir/ Madam

ITC shares A/c No - A/c No - 19/35454

Further to our email exchange I would be grateful if you could please assist with issuing duplicate share certificates for the following:

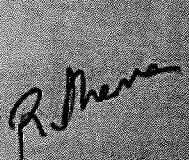
Certificate No	Certificate Date	No of Shares	Distinctive Nos.
50890	28/09/2005	2000	86192781 - 86194780
117109	05/10/2005	1000	2546527396 - 2546528395
187617	06/08/2010	3000	3910437048 - 3910440047
258044	07/07/2016	3000	8105288361 - 8105291360

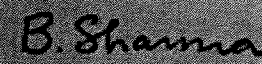
These shares were bought by my parents in my name (maiden name) with my mother as a secondary holder. Amidst a move the share certificates have been misplaced and therefore I am writing to you for duplicate share certificates.

Dividends have been duly received and banked via the above address. As requested, I attach our respective PAN cards.

Anything further please me know.

Best regards


Revati Sharma


Mrs Benita Sharma

To,

15495

The Investor Service Centre,
ITC Limited
37 Jawaharlal Nehru Road,
Kolkata-700071.

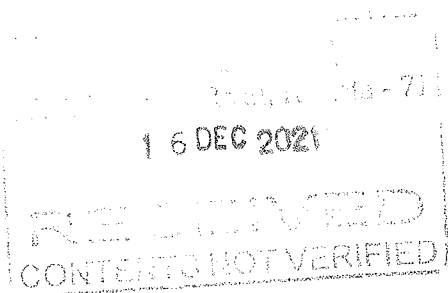
Sub: Regarding issue of duplicate Ordinary
Share/Bonus Certificates issued in
2005 for dematerialise. Folio No 18/08746

Respected Sir, It is submitted that the Share
and Bonus Certificates issued in 2005 was
misplaced. So you are requested to inform
me the formalities to be completed for issue of the
duplicate certificates and also inform me to
the formalities to be completed for my paper
Shares Certificates to dematerialise in my demat
account.

Thanking,

A/ 15.12.2021

Yours faithfully,
Minakshi Rampal.



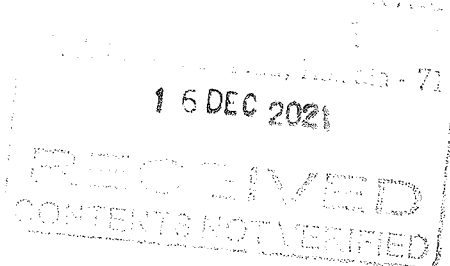
(MINAKSHI RAMPAL)
House No 1001, Sector 2
Panchkula-134109 (Haryana)
Mobile No 9888156211
Mail BBRAMPAL@GMAIL.COM.
Folio No 18/08746.

154933

From,
Mr. Prafulkumar Raghavji Kenia
698, Kanti Villa,
Dr. Dinshaw Master Road
Dadar, Mumbai-400014
Mobile No. 98210 25688
Email id : prafulkenia@hotmail.com

Date. 01.11.2021

To,
ITC LTD.
Virginia House,
37 Jawaharlal Nehru Road,
Kolkata,
West Bengal, 700071



Dear Sir,

Subject: Issue of new shares certificates for Folio No. 11/45811
Your reply email dated. 17/09/2021

I do hereby enclose the photocopy for Folio No. 11/45811, bearing certificate no.199838, (Qty 12450). Above shares are holding with me as on date. The original share certificate No.199838 for the face value Rs.1/- was been misplaced by me. I Prafulkumar Raghavji Kenia being the shareholder of the company for a very long time. I do hereby submit the Affidavit and Indemnity alongwith the bank attestation with signature attestation alongwith cancelled cheque. I do hereby request you to kindly issue me the share certificate on the basis of this documents.

I am enclosing Pan Card, Aadhar card for updation of KYC procedure in your record.

Kindly do the needful at the earliest. Very important being the shareholder for very longtime and not selling the shares till today, I do hereby request your board director to waive the Bank Guarantee.

Thanking you,

Yours faithfully,

Prafulkumar Raghavji Kenia