



INVESTOR SERVICE CENTRE
ITC Limited
37 J. L. Nehru Road
Kolkata 700 071, India
Telephone nos. : 1800-345-8152 (Toll free)
91 33 22886426 / 0034
Facsimile no. : 91 33 22882358

Ref.: Isc/Lost/Exch/48

8th April, 2022

The Manager
Listing Department
National Stock Exchange
of India Ltd.
Exchange Plaza
Plot No. C-1, G Block
Bandra-Kurla Complex
Bandra (East)
Mumbai 400 051

The General Manager
Dept. of Corporate Services
BSE Ltd.
P. J. Towers
Dalal Street,
Mumbai 400 001

The Secretary
The Calcutta Stock
Exchange Ltd.
7, Lyons Range
Kolkata 700 001

Dear Sirs,

Sub: Intimation regarding Loss of Share Certificates

Pursuant to Regulation 39(3) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed details of Share Certificates for 15210 shares of ₹1/- each of the Company intimated as lost by the Shareholders on 6th April, 2022

Copies of the letters received from the Shareholders regarding loss of the aforesaid Share Certificates are enclosed for your reference.

Yours faithfully,


(T. K. Ghosal)
Deputy Secretary
Encl.: A/a

LIST OF SHARE CERTIFICATES REPORTED LOST

LEDGER FOLIO NO	CERTNO	DISTNO FROM	DISTNO TO	NO. OF SHARES
14/04594	000036831	0000062352651	0000062352680	0000000000030
14/04594	000103044	0002534605506	0002534605520	0000000000015
14/04594	000178335	0003888264672	0003888264716	0000000000045
14/04594	000250741	0008092024305	0008092024349	0000000000045
18/06440	000043635	0000074028411	0000074029690	0000000001280
18/06440	000109851	0002540444791	0002540445430	0000000000640
18/06440	000182820	0003899614888	0003899616807	0000000001920
18/06440	000254603	0008098904061	0008098905980	0000000001920
18/12019	000044284	0000074829561	0000074831480	0000000001920
18/12019	000110501	0002540845686	0002540846645	0000000000960
18/12019	000183255	0003900382328	0003900385207	0000000002880
18/12019	000254886	0008099395060	0008099397939	0000000002880
18/27200	000047126	0000077678391	0000077678540	0000000000150
18/27200	000113344	0002542270196	0002542270270	0000000000075
18/27200	000185127	0003902900303	0003902900527	0000000000225
18/27200	000256110	0008100779328	0008100779552	0000000000225



To

ITC LTD.

SUB: — MISSING OF 135 ITC SHARES FOR RECOVER

Dear Sir, 135

MY ITC SHARES CERTIFICATE HAS BEEN MISSING FROM FEW YEARS BUT I RECEIVING DIVIDEND AMOUNT IN PHYSICAL FORM CONTINUOUSLY. SO PLS PROVIDE ME THE PROCEDURE TO HOW WE CAN RECOVER ORIGINAL CERTIFICATES AND DEMAT THEM. ALL SHARES DETAILS ARE GIVEN BELOW.

CERTIFICATE No.	CERT. DATE	NO OF SHARES	DIST. No.
3681	28/9/2005	30	6235251- 62352680
17344	5/10/2005	15	2534605506- 2534605520
178335	6/8/2010	45	3888264672- 3888264716
250741	7/7/2016	45	8092024305 8092024349

Thanking you

AMAR NATH

INVESTOR SERVICE CENTRE
ITC Limited
37, J. L. Nehru Road, Kolkata - 71
- 6 APR 2022
RECEIVED
CONTENTS NOT VERIFIED

To

The Incharge,
Investor Service Centre,
ITE Limited,
37, J.L. Nehru Road,
Kolkata-700001.



(Subject :- Requesting for issuing Duplicate Share Certificates;
change of residential address; issuance of unrealised
dividends in the bank accounts mentioned.)

Respected Sir/Madam,

I am one of the share holders of your company & would like to bring to your notice that due to property dispute we had to change our residence from 21, Tarak Chatterjee Lane Kolkata-700005 to 8B, Brindaban Basak Street Kolkata-700005 more or less ten years back. Furthermore, both I and my husband had been ill for a prolonged period because of which we were unable to keep track of anything and consequently, we have neither realised dividends for years nor received any certificates sent by you and have also lost many original documents at while we were relocating.

Therefore, it is my earnest request to your good office to register my present address (8B, Brindaban Basak Street, Kolkata-700005) in your records and send me

the duplicate share certificates and disburse the unrealised dividends to my bank accounts the details of which are mentioned below.

The required information related to shares allotted to me and my bank account details are as follows:-

Folio No :- 18/06440.

Number of Shares :- 5760 Ordinary Shares of the company in physical form.

Bank Name :- Standard Chartered.

Branch & Address :- 6, Church Lane, Kolkata-700001.

Account Number :- 33610251165

IFSC :- SCBL0036013.

PAN No :- ADTPR8172L.

Hope to get your cooperation & guidance. If any more document is required for settling the matter, kindly intimation may kindly be sent to me by ^email or by post.

Thanking you,
Yours sincerely,

Gana Rony

Contact No :- 9881060924.

To,
The Incharge,
Investor Service Centre,
ITE Limited,
37, T. L. Nehru Road,
Kolkata - 700001.

(Subject:- Requesting for issuing Duplicate Share Certificate; change of residential address; issuance of unrealised dividends in the bank account mentioned).

Respected Sir/Madam,

I am one of the share holders of your company and would like to bring to your notice that due to property dispute we had to relocate from 21, Tanak Chatterjee Lane Kolkata-700005 to 8B, Brindaban Basak Street Kolkata-5 near on less ten years back. Furthermore, I had been severely ill & had to undergo prolonged treatment at a nursing home for years, consequently, I have been unable to keep track of anything & have neither realised dividends on receipted any share certificates sent by you and have also lost many original documents while I was changing residence.

Therefore, it is my earnest request to your good office to register my present address (8B, Brindaban Basak Street, Kolkata-700005) in your records and send me the duplicate share certificates & disburse the unrealised

dividends to my bank account, the details of which are mentioned below.

The required information related to shares allotted to me & my bank account are as follows:-

Folio No. :- 18/12019.

No. of shares :- 8640 Ordinary Shares of the company in physical form.

Folio No. :- 18/27200.

No. of Shares :- 675 ordinary shares of the company in physical form.

Bank Name :- Standard Chartered

Branch Name & Address :- 6, Church Lane, Kolkata - 700001.

Account No :- 33610253443

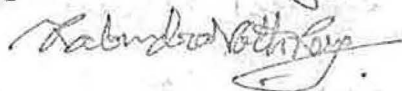
IFSC :- SCBL0036019

PAN No :- ACZPR5787N

Hope to get your cooperation & guidance. If any more document is required for settling the matter intimation may kindly be sent to me by e-mail or by post.

Thanking you,

Yours sincerely,



Contact No :- 9831060924.