



INVESTOR SERVICE CENTRE
ITC Limited
37 J. L. Nehru Road
Kolkata 700 071, India
Telephone nos. : 1800-345-8152 (Toll free)
91 33 22886426 / 0034
Facsimile no. : 91 33 22882358

Ref.: Isc/Lost/Exch/48

7th July, 2022

The Manager
Listing Department
National Stock Exchange
of India Ltd.
Exchange Plaza
Plot No. C-1, G Block
Bandra-Kurla Complex
Bandra (East)
Mumbai 400 051

The General Manager
Dept. of Corporate Services
BSE Ltd.
P. J. Towers
Dalal Street,
Mumbai 400 001

The Secretary
The Calcutta Stock
Exchange Ltd.
7, Lyons Range
Kolkata 700 001

Dear Sirs,

Sub: Intimation regarding Loss of Share Certificates

Pursuant to Regulation 39(3) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed details of Share Certificates for 4560 shares of ₹1/- each of the Company intimated as lost by the Shareholders on 5th July, 2022 and 6th July, 2022.

Copies of the letters received from the Shareholders regarding loss of the aforesaid Share Certificates are enclosed for your reference.

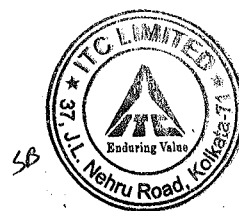
Yours faithfully,

(T. K. Ghosal)
Deputy Secretary
Encl.: A/a

SB

LIST OF SHARE CERTIFICATES REPORTED LOST

LEDGER FOLIO NO	CERTNO	DISTNO FROM	DISTNO TO	NO. OF SHARES
02/09042	000003910	0000008669411	0000008670050	0000000000640
02/09042	000070117	0002507759326	0002507759645	0000000000320
02/09042	000156067	0003834805093	0003834806052	0000000000960
02/09042	000232572	0008060208246	0008060209205	0000000000960
02/36948	000007255	0000013252311	0000013252370	0000000000060
02/36948	000073462	0002510050776	0002510050805	0000000000030
02/36948	000158220	0003839132913	0003839133002	0000000000090
02/36948	000233958	0008062332274	0008062332363	0000000000090
04/04485	000011577	0000021239431	0000021240370	0000000000940
04/04485	000077786	0002514047786	0002514048255	0000000000470



168952

To
THE INVESTOR SERVICE CENTRE,
ITC Limited,
37' Jawharlal Nehru Road,
Kolkata -700071.
Dear Sirs,

Date: 30.06.2022

Sub: Issue of Duplicate Share Certificate(s) of 270 nos.
Ordinary Shares under Folio No.02/36948. In the
Name of the undersign.

I, Sanjoy Banerjee, the undersign would request the Company to issue me duplicate Share Certificate(s) of 270 nos. Ordinary Shares under Folio No.02/36948 as my share scripts in physical form has since been missing due to some reason or other.

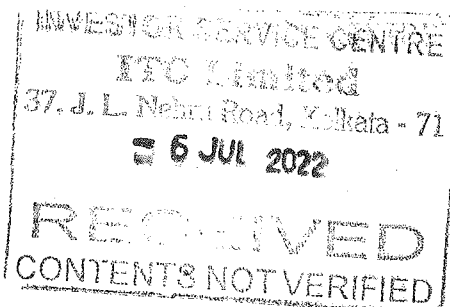
In the circumstance, I have filed a General Diary at Bowbazar Police Station giving the details therein. I am enclosing herewith the copy of complaint letter filed to Bowbazar P,S, for your perusal.

I am furnishing herewith self attested copy of my Aadhaar Card and and PAN Card to ensure my identity to you or otherwise updating the KYC.

Hope, considering the above, your good office will arrange to issue me Duplicate Share Scripts for above mentioned 270 ordinary shares at the earliest, so that I can send the physical shares for Dematerialization. I also assure you that once I get the Duplicate share certificate from you and by any chance if I get back the original share script alongwith other missing documents, as stated in the GD to Police, I shall cancel the Original Share certificates forthwith.

Thanking you,

Encl: As stated above.



Yours faithfully,

Sanjoy Banerjee
Sanjoy

(SANJOY BANERJEE)
42A, Malanga Lane.
Kolkata – 700012
MoB: 9038081839

Date : 4th July 2022

To,
ITC LIMITED
Virginia House,
37, J. L. Nehru Road
Kolkata - 700071, India
Ph: +91-33-22889371

Sub: LOSS OF SHARES and issue of Duplicate certificates for Folio 04/4485

Reference:163812/ISC/OTH/104590

Hi ITC Team,

Based on email dated 24th Feb 2022, we have requested information about shares belonging to Vema Latha Damodhar . Post which we got an email from you on 26th May 2022 for our letter dated 11th May 2022.

As per your email communication dated 26th May 2022, you have requested us send a letter duly signed by me for the balance of 1410 shares which are under **my account 04/4485**. Please provide me with certificate numbers for the remaining 1410 shares.

For this we request you to issue Duplicate Share certificates. Request you to kindly do the needful and issue the Duplicate share certificates at the earliest and share the certificate numbers of the missing share certificates.

I am attaching the Proof of Identification as Passport

Thanks And Regards,

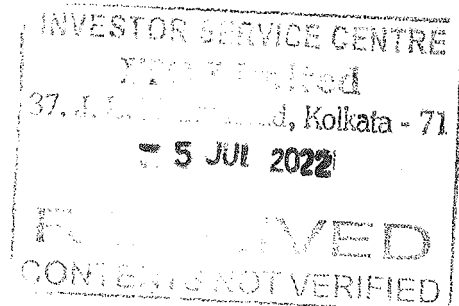
Vema Latha Damodhar

Name-Vema Latha Damodhar

Address-
23/2 Dickenson Road
Bangalore
560042

Mobile:9972013402

Email: charithapankaj@gmail.com



To,
The Investor Service Centre,
Virginia House,
37, J.L. Nehru Road,
Kolkata - 700071.

Sub:- Loss of ITC shares certificates of 2880
Shares under folio NO - 02/9042.

Respected Sir/Madam,

Thanks for information, but i did not find my original
Shares certificates of ITC Ltd (Folio NO - 02/9042) totalling 2880
(Two thousand Eight hundred eighty only) qty shares of Rs. 10/- each.
As far as i can remember, i must have lost somewhere in my
house. I have tried to find out at all possible places but
failed to locate them.

Kindly let me know the procedure of duplicate
Shares certificates of ITC Ltd as early as possible. I
hereby enclosing my pan card, aadhaar card and
Electricity bill (Address proof) for your correspondence.

Thanking you.

yours faithfully,

B. Biswadeb Bhattacharyya
(BISWADEB BHATTACHARYYA)

Date:- 05/07/2022

Place:- Kolkata.

