



IndianOil

INDIAN OIL CORPORATION LIMITED

[CIN-L23201MH1959GOI011388]

Regd. Office: 'IndianOil Bhavan', G-9, Ali Yavar Jung Marg Bandra(E), Mumbai-400 051.

Tel : 022-26447616 Fax : 022-26447961

Email Id : investors@indianoil.in Website : www.iocl.com

POSTAL BALLOT FORM

Serial No. :

1. Name and Registered Address of the sole / first
named Shareholder :

2. Name(s) of the Joint Holder(s), if any :

3. Registered Folio No. / DP ID No./ Client ID No.* :
(*Applicable to investors holding shares in
dematerialized form)

4. Number of Share(s) held :

I / We hereby exercise my / our vote in respect of the following Special Resolutions to be passed through postal ballot for the business as stated in the Notice of the Company dated 05.07.2014, by conveying my / our assent or dissent to the said resolutions by placing the tick (✓) mark at the appropriate box below

Sr. No.	Description	No. of Shares	I/We assent to the Resolution (FOR)	I/We dissent to the Resolution (AGAINST)	I/We Abstain to vote to the Resolution (ABSTAIN)
1.	Special Resolution under section 180(1)(c) of the Companies Act, 2013, for borrowing limits.				
2.	Special Resolution under section 180(1)(a) of the Companies Act, 2013, for charging / mortgaging the moveable/ immoveable properties of the Company for the borrowings.				
3.	Special Resolution under section 42 of the Companies Act 2013 to raise funds by issue of bonds on private placement basis .				

Place :

Date :

Signature of the Shareholder

(P.T.O. for instructions)

Electronic Voting Particulars

EVS (Electronic Voting Sequence Number)	USER ID	PASSWORD / PIN

Note: Last Date for receipt of Postal Ballot Form by the Scrutinizer is 8th August 2014 till 5.30 p.m.

Instructions:

1. A shareholder desiring to exercise vote, may complete the postal ballot form in all respects and send it to the scrutinizer in the attached self-addressed postage prepaid envelope (bearing the address of the scrutinizer) which should be properly sealed. Postage will be borne and paid by the Company, if posted in India. However, envelopes containing postal ballot form, if deposited in person or sent by courier at the expense of the shareholders will also be accepted. Voting through any other form or photocopy of the postal ballot form will not be considered valid.
2. This form should be completed and signed by the shareholder. In case of joint holding, the Form should be completed and signed by the first named Shareholder and in his absence by the next named Shareholder. The signature of the Shareholder on this Postal Ballot Form should be as per the specimen signature registered with the Company or furnished by National Securities Depository Limited / Central Depository Services (India) Limited to the Company, in respect of shares held in the physical form or dematerialized form, respectively.
3. In case shares are held by companies, body corporates, trusts, societies, etc. the duly completed Postal Ballot form should be accompanied by certified copy of the Board Resolution / Authority Letter together with attested specimen signature(s) of the duly authorized signatory(ies). The Ballot Form signed by the holder of Power of Attorney (PoA) for and on behalf of a shareholder of the company must be accompanied by the copy of PoA duly certified by Magistrate, Notary Public or Special Executive Magistrate or a similar authority holding a Public Office and authorized to use the Seal of his office. If the same is already registered with the Company, please quote the Registration No. beneath the signature.
4. Shareholders are requested not to send any other paper along with the Postal Ballot Form in the enclosed self-addressed postage prepaid envelopes as all such envelopes will be sent to the Scrutinizer and if any extraneous paper is found in such envelope, the same would not be considered and would be destroyed by the Scrutinizer.
5. A tick (✓) mark should be placed in the relevant box signifying assent / dissent / abstain for each of the resolutions, as the case may be, before mailing the Postal Ballot Form.
6. There will be only one Postal Ballot Form for every folio irrespective of the number of joint Shareholder(s).
7. Shareholders are entitled to cast their votes differently i.e. all the votes either in favour or against or partly in favour or against. However, the total number of votes cast must not exceed the no. of shares held by the shareholders.
8. Duly completed postal ballot form should reach the Scrutinizer not later than the close of working hours (i.e. 5.30 pm) on Friday, the 8th August, 2014. Postal Ballot Form received after this date will be strictly treated as if the reply from the shareholder has not been received.
9. Voting rights shall be reckoned on the paid-up value of the shares registered in the name of the shareholders as on Friday, the 4th July, 2014 as per the Register of Shareholders of the Company and as informed to the Company as Beneficial Owners by the Depositories as on the said date.
10. Votes will be considered invalid on the following grounds:
 - a. if the postal ballot is unsigned or shareholder's signature does not tally with the signature registered with the Company.
 - b. if the shareholder has marked all his shares in more than one column i.e. favour, against and abstain.
 - c. if the ballot paper is received torn or defaced or mutilated to an extent that it is difficult for the scrutinizer to identify either the shareholder or the number of votes or as to whether the votes are in favour or against or if the signature could not be checked or on one or more of the above grounds.
 - d. If voting is done through any other form or photocopy of the Postal Ballot Form.
 - e. If the Postal Ballot Form is received incomplete, improper or incorrect.
11. The Scrutinizers decision on the validity of Postal ballot will be final and binding.