

3rd Floor, Vanijya Bhawan,
Devendra Nagar Square,
Jail Road, RAIPUR - 492001
Tel : +91 771 2214200
Fax : +91 771 2214250
PAN : AAACR6149L
www.seml.co.in

ISO 9001:2008 Certified



Certificate No. 43269



CIN: L27100MH1973PLC016617

23rd February, 2015

BSE Ltd
The Department of Corporate Services
Phiroze Jeejeebhoy Towers
Dalal Street – Mumbai 400 001

National Stock Exchange of India Ltd.
Exchange Plaza, Bandra Kurla Complex
Bandra (E), Mumbai – 400051
Fax. No: 022-26598237/38,
022-26598347/48

Security Code No. : 504614

Symbol: **SARDAEN**

Series : **EQ**

Dear Sir,

Sub: Postal Ballot Notice

Pursuant to Clause 31 of the Listing Agreement, please find enclosed herewith the copy of Postal Ballot Notice, Postal Ballot Form and E-voting instructions as sent to the shareholders for seeking their consent on the special resolutions as mentioned in the notice of Postal Ballot. The Company is also providing e-voting facility to its shareholders.

Further, please also find enclosed herewith the copy of the Newspaper Advertisement as published w.r.t. the Postal Ballot Notice/E-voting.

Further, please note that the above documents are being submitted through:

- i) <http://listing.bseindia.com> – **with BSE**
- ii) **NEAPS - with NSE**

and the hard copy is not being filed.

Further,
You are requested to take these documents on your record.

Thanking you,

Yours faithfully,
For Sarda Energy & Minerals Ltd.


(Manish Sethi)
Company Secretary

Encl.: As above

Dear Member,

Notice Pursuant to Section 110 of the Companies Act, 2013

Notice is hereby given pursuant to Section 110 and other applicable provisions of the Companies Act, 2013, (the "Act"), including any amendment thereto or re-enactment thereof, if any, read with the Companies (Management and Administration) Rules, 2014, including any statutory modification(s) or re-enactment(s) thereof, for the time being in force, Clause 35B of the Listing Agreement and other applicable laws and regulations, to transact the following special business by the Members of Sarda Energy & Minerals Limited, by passing the Resolution through Postal Ballot / E-Voting.

The Explanatory Statement under Section 102 of the Companies Act, 2013 read with rules made thereto, setting out the material facts and the reasons for the Resolution, is also appended herewith. Ms. Deepmala Mall, Practicing Company Secretary of M/s. S.G. Kankani & Associates (PCS No.: 10054) has been appointed by the Board of Directors of your Company as the Scrutinizer for conducting the Postal Ballot process in a fair and transparent manner.

The Scrutinizer will submit report to the Chairman & Managing Director or in his absence, to the Dy. Managing Director of the Company, upon completion of scrutiny of the Physical Postal Ballots Forms and E-voting data provided by National Securities Depository Limited ('NSDL') in a fair and transparent manner. The results will be announced by the Chairman & Managing Director of the Company or in his absence by the Dy. Managing Director of the Company on 27th March, 2015. The results of the Postal Ballot will also be displayed on the Company's website www.seml.co.in & NSDL e-voting website www.evoting.nsdl.com besides communicating to the Stock Exchanges where the Company's shares are listed. The results of the postal ballot shall also be announced through newspaper advertisement.

The date of declaration of the result of the Postal Ballot viz 27th March, 2015, shall be the date on which the resolution shall be deemed to have been passed by the Members, if approved, by requisite majority.

Special Business

1. Borrowing Powers of the Board

To consider and, if thought fit, to give your assent or dissent to the following resolution as a **Special Resolution**:

"RESOLVED THAT consent of the Company be and is hereby accorded, under the provisions of Section 180(1) (c) and other applicable provisions if any, of the Companies Act, 2013 (including any statutory modification(s) or re-enactment thereof, for the time being in force) and the rules made thereunder, if any, to the Board of Directors of the Company (the "Board"), for borrowing from time to time of such sums of money as they may deem requisite for the purposes of the business of the Company, notwithstanding that monies to be borrowed together with monies already borrowed by the Company (apart from temporary loans obtained from the Company's bankers in the ordinary course of business) may exceed the aggregate of the paid up share capital of the Company and its free reserves, that is to say, reserves not set apart for any specific purpose, provided that the total amount upto which monies may be borrowed by the Board and outstanding shall not exceed the paid up capital plus free reserves plus Rs. 2,000 crores at any point of time.

RESOLVED FURTHER THAT the Board of Directors of the Company be and is hereby authorized to do all such acts and things as may be necessary for giving effect to the aforesaid resolution."

2. Creation of Charges on Company's Properties

To consider and, if thought fit, to give your assent or dissent to the following resolution as a **Special Resolution**:

"RESOLVED that consent of the Company be and is hereby accorded in terms of Section 180(1)(a) and other applicable provisions, if any, of the Companies Act, 2013 (including any statutory modification(s) or re-enactment thereof, for the time being in force) and the Rules made thereunder, for mortgaging and or charging and or

hypothecating by the Board of Directors (the "Board") of the Company by way of a charge of all or any of the immovable/ movable properties assets of the Company wheresoever situated, present and future and the whole or substantially the whole of the undertaking/s of the Company, both present and future, in such manner as the Board may direct, together with power to take over the management of the company in certain events, to or in favour of all or any of the financial institutions / banks / any other investing agencies / Trustees for the holders of debentures / bonds / securities / other instruments which may be issued to and subscribed by all or any of the financial institutions / banks / any other investing agencies or any other person(s) / bodies corporate by private placement or otherwise, to secure Indian rupee / foreign currency loans, debentures, bonds or other instruments of an equivalent aggregate value not exceeding the paid up capital plus free reserves plus Rs.2,000 crore together with interest thereon at the respective agreed rates, compound interest, additional interest, liquidated damages, commitment charges, premia on prepayment, or on redemption, costs, charges, expenses and all other monies payable by the company to the aforesaid parties or any of them under the Agreement /Arrangements entered into/to be entered into by the company in respect of the said loans, debentures, bonds or other instruments.

RESOLVED FURTHER that the Board of Directors of the company be and is hereby authorised to finalise with the aforesaid parties or any of them, the documents for creating the mortgages /charges /hypothecations and accepting or making any alterations, changes, variations to or in the terms and conditions, to do all such acts, deeds, matters and things and to execute all such documents and writings as it may consider necessary, for the purposes of giving effect to this Resolution."

3. Adoption of new set of Articles of Association

To consider and, if thought fit, to give your assent or dissent to the following resolution as a **Special Resolution**:

"RESOLVED THAT pursuant to the provisions of Section 14 and all other applicable provisions of the Companies Act, 2013 read with Companies (Incorporation) Rules, 2014 (including any statutory modification(s) or re-enactment thereof, for the time being in force), the draft regulations contained in the Articles of Association submitted to this meeting be and are hereby approved and adopted in substitution, and to the entire exclusion, of the regulations contained in the existing Articles of Association of the Company.

RESOLVED FURTHER THAT the Board of Directors of the Company be and is hereby authorised to do all acts and take all such steps as may be necessary, proper or expedient to give effect to this resolution including to effect such changes in the Articles of Association as may be desired/instructed by the Registrar of Companies, Mumbai, Maharashtra."

Raipur
13.02.2015

By Order of the Board
For Sarda Energy & Minerals Ltd.

Sd/-
(Manish Sethi)
Company Secretary

Registered Office

Sarda Energy & Minerals Ltd.
CIN: L27100MH1973PLC016617
73-A, Central Avenue,
Nagpur (M.H.) 440018
Ph: +91-712-2722407; Fax: +91-712-2722107
Email: cs@seml.co.in; URL: www.seml.co.in

Notes:

1. Explanatory Statement and reasons for the proposed Special Businesses mentioned above as required under Section 102 of the Companies Act, 2013, setting out the material facts are appended herein below.
2. All relevant documents referred to in the accompanying Explanatory Statement are open for inspection at the Registered Office of the Company on all working days (Monday to Friday) between 11:00 A.M. to 1:00 P.M. up to the date of declaration of the Postal Ballot Result.
3. You are requested to carefully read the instructions before exercising your vote.

Explanatory Statement pursuant to Section 102(1) of the Companies Act, 2013 to the accompanying Notice dated 13.02.2015**Item No.1**

The members of the company had, in the 38th Annual General Meeting held on 30th September, 2011 by way of an Ordinary Resolution u/s 293(1)(d) of the Companies Act, 1956, conferred authority on the Board of Directors to borrow upto a limit of paid up share capital plus free reserves plus Rs.2,000 crore.

Section 180(1)(c) of the Companies Act, 2013 requires consent of the Company to be obtained by way of a Special Resolution in relation to powers exercised by the Board of Directors of the Company for borrowing beyond given limits. It is accordingly proposed to obtain approval of the members way of a Special Resolution authorizing the Board to borrow upto a sum not exceeding a sum equal to paid up equity capital plus free reserves plus Rs.2,000 crore at any point of time.

None of the Directors or Key Managerial Personnel of the Company or their relatives are concerned or interested, whether financially or otherwise, in the resolution except to the extent of their shareholding, if any, in the Company.

The Board commends the Special Resolution set out at Item No. 1 of the Notice for approval by the shareholders.

Item No.2

The members of the company had, in the 38th Annual General Meeting held on 30th September, 2011 by way of an Ordinary Resolution passed through Postal ballot, approved creation of security on the Company's immovable/movable assets in favour of its lenders under Section 293(1) (a) of the Companies Act, 1956 upto a limit of paid up share capital plus free reserves plus Rs.2,000 crore.

Section 180(1)(a) of the Companies Act, 2013 requires consent of the Company to be obtained by way of a Special Resolution and also through postal ballot in relation to powers exercised by the Board of the Company for creation of charge on immovable / movable assets/undertakings/properties of the Company. Since the loan documents executed /to be executed by the Company may contain provisions for takeover of Company's assets in certain events, it is proposed to obtain approval of the members by way of a Special Resolution through postal ballot authorizing the Board to create security on its immovable/movable assets upto a limit of paid up equity shares capital plus reserves plus Rs. 2,000 crore in favour of its lenders.

None of the Directors or Key Managerial Personnel of the Company or their relatives are concerned or interested, whether financially or otherwise, in the resolution except to the extent of their shareholding, if any, in the Company.

The Board commends the Special Resolution set out at Item No. 2 of the Notice for approval by the shareholders.

Item No.3

The Articles of Association ("AoA") of the Company as presently in force are based on the Companies Act, 1956 and several regulations in the existing AoA contain references to specific sections of the Companies Act, 1956 which are no longer in conformity with the Companies Act, 2013.

With the coming into force of the Companies Act, 2013, several regulations of the existing AoA of the Company require alteration or deletions in several articles. Given this position, it is considered expedient to completely replace the existing AoA by a new set of Articles.

The new AoA to be substituted in place of the existing AoA are based on Table 'F' of the Act which sets out the model articles of association for a company limited by shares. The Company has adopted Table - F with some exceptions. Salient provisions in the new draft AoA of the Company are:

- (a) provision regarding appointment of single person as Chairman and Managing Director/CEO at the same time;
- (b) provisions relating to appointment of chief executive officer and chief financial officer, in addition to manager and company secretary;
- (c) the statutory provisions of the Act which permit a company to do some acts "if so authorized by its articles" or provisions which require a company to do acts in a prescribed manner "unless the articles otherwise provide" have been specifically included;

The proposed new draft AoA is being uploaded on the Company's website for perusal by the shareholders.

All the directors and Key Managerial Personnel (KMP), to the extent of clauses in the AoA relating to their appointment or remuneration or compensation, as chairman/ director/ managing director/ wholetime director or KMP of the Company and their relatives may be deemed to be interested in the Special Resolution set out at Item No. 3 of the Notice.

The Board commends the Special Resolution set out at Item No. 3 of the Notice for approval by the shareholders.

Raipur
13.02.2015

By Order of the Board
For Sarda Energy & Minerals Ltd.

Sd/-
(Manish Sethi)
Company Secretary

Registered Office

Sarda Energy & Minerals Ltd.
CIN: L27100MH1973PLC016617
73-A, Central Avenue,
Nagpur (M.H.) 440018
Ph: +91-712-2722407; Fax: +91-712-2722107
Email: cs@seml.co.in; URL: www.seml.co.in

Encl:- 1. Postal Ballot Form
2. Self-Addressed Postage Pre-Paid Envelope



SARDA ENERGY & MINERALS LIMITED

Regd. Off: 73-A, Central Avenue, Nagpur (MH.) 440018

Ph: +91-712-2722407; Fax: +91-712-2722107;

Email: cs@seml.co.in; URL: www.seml.co.in

CIN: L27100MH1973PLC016617

POSTAL BALLOT FORM

S.No.	Particulars	Details
1.	Name and registered address of the first / sole shareholder	
2.	Name of the joint holder(s) [if any]	
3.	Registered folio no./ DP ID Client ID	
4.	No. of shares held	

I/ We, hereby exercise my/ our vote in respect of the Special Resolution to be passed through Postal Ballot for the Special Business stated in the Notice dated 13.02.2015 of the Company by sending my/ our assent (**FOR**) or dissent (**AGAINST**) to the said resolutions by placing the tick mark (✓) at the appropriate column below:

S.No.	Description	No. of shares	FOR	AGAINST
			I/We assent to the resolution	I/We dissent to the resolution
1.	Special Resolution under Section 180(1)(c) permitting Board of Directors to borrow upto an amount not exceeding the paid up capital plus free reserves plus Rs.2000 crores.			
2.	Special Resolution under Section 180(1)(a) permitting Board of Directors to create charge over assets of the company for borrowing upto an amount not exceeding the paid up capital plus free reserves plus Rs.2000 crores.			
3.	Special Resolution under section 14 for adopting new set of Articles of Association			

Place:

Date:

Signature of the shareholder

Please give your email id: _____

ELECTRONIC VOTING PARTICULARS

EVEN (E Voting Event Number)	USER ID	PASSWORD

- Notes:** 1) Each equity share of the Company carries one vote.
2) Please read carefully the instructions printed overleaf before exercising the vote.

INSTRUCTIONS

1. A Shareholder desiring to exercise vote by Postal Ballot shall complete the enclosed Postal Ballot Form with assent (for) or dissent (against) and send it to the Scrutinizer in the enclosed self-addressed postage prepaid envelope bearing the address of the Scrutinizer appointed by the Board of Directors. Postage will be borne and paid by the Company. However, envelopes containing Postal Ballot Forms, if deposited in person or sent by courier at the expenses of the shareholders will also be accepted.
2. This form should be completed and signed by the shareholders. In case of joint holding, this form should be completed and signed by the first named shareholder and in his absence, by the next named shareholder as per the specimen signature registered with the Company/R & T Agent.
3. In the case of shares held by companies, trusts, societies etc., the postal ballot form should be accompanied by a certified true copy of the relevant Board resolution.
4. Please send the duly completed Postal Ballot Form in the enclosed self-addressed postage pre-paid envelope (if posted in India), so as to reach the Scrutinizer, at 69, 1st Floor, Mahalaxmi Cloth Market, Pandri, Raipur – 492004, Chhattisgarh, **on or before 5.30 p.m on Wednesday, the 25th day of March, 2015**, which is last date for receipt of completed Postal Ballot Forms. Postal Ballots received after this date will be strictly treated as if the reply from the shareholder has not been received.
5. Voting rights shall be reckoned on the paid up value of shares registered in the name of the shareholder as on 13.02.2015.
6. Shareholders are requested not to send any other paper along with the Postal Ballot Form in the enclosed self-addressed envelope as all such envelopes will be sent to the Scrutinizer and any other paper found in such envelope, the same would not be considered and would be destroyed by the Scrutinizer.
7. In case of non-receipt of the Postal Ballot Form or any query related thereto, the Members may contact Sharepro Services (India) Pvt. Ltd., the Company's Registrar and Transfer Agents, Sam Hita Warehousing Complex, Warehouse No. 52 & 53, Plot No 13AB, 2nd Floor, Sakinaka, Mumbai - 400 072. The Postal Ballot Form will also be available at the Registered Office of the Company and at the Office of Sharepro Services (India) Pvt. Ltd. as mentioned above and can also be downloaded from the website of the Company: www.seml.co.in.
8. Postal Ballot Form – Votes will be considered invalid on the following grounds.
 - a) If the shareholder's signature does not tally.
 - b) If the shareholder has marked all his shares both in favour and also against the resolutions.
 - c) If the Ballot paper is unsigned.
 - d) If the Ballot paper is filled in pencil or signed in pencil.
 - e) If the Ballot paper is received torn or defaced or mutilated to an extent that it is difficult for the Scrutinizer to identify either the shareholder or the number of votes or as to whether the votes are in favour or against or if the signature could not be checked or one or more of the above grounds.
9. The scrutinizer's decision on the validity of a postal ballot will be final.

Instructions for Voting/E-voting

A). GENERAL INFORMATION

1. There will be one Postal Ballot Form/e-voting for every Client ID No. /Folio No., irrespective of the number of joint holders.
2. Members can opt for only one mode of voting i.e. either by Postal Ballot or through e-voting. In case you are opting for voting by Postal Ballot, then please do not cast your vote by e-voting and vice versa. In case Members cast their votes both by Postal Ballot and e-voting, the votes cast through e-voting shall prevail and the votes cast through postal ballot form shall be considered invalid.
3. Voting rights in the Postal Ballot / e-voting cannot be exercised by a proxy.

B) VOTING THROUGH PHYSICAL POSTAL BALLOT FORM

Members are requested to refer to the instructions printed behind the Postal Ballot Form for exercising their vote in physical form.

C) E-VOTING FACILITY

Pursuant to Section 108 of the Act read with the Companies (Management and Administration) Rules, 2014 and in compliance with Clause 35B of the Listing Agreement and Section 110 of the Companies Act, 2013 read with Companies (Management and Administration) Rules, 2014, the Company is pleased to offer E-Voting facility as an alternate, for its Members, to enable them to cast their votes electronically instead of voting through Postal Ballot Form. The Company has engaged National Securities Depository Limited ("NSDL"), to provide E-Voting facility to its Members. E-Voting is optional.

The E-voting period begins on 24.02.2015 at 9:00 a.m. and ends on 25.03.2015 at 5:30 p.m. The E-Voting module shall be disabled by NSDL for voting after 5:30 p.m. on 25.03.2015. During this period, the Members of the Company, holding shares in physical form or in demat form, as on the cut-off date viz. 13.02.2015 may cast their vote electronically. Once the vote on a resolution is cast by the Member, the Member shall not be allowed to change it subsequently.

The Company has appointed Ms. Deepmala Mall, Practicing Company Secretary of M/s. S.G. Kankani & Associates, as the Scrutiniser for conducting the e-voting process in a fair and transparent manner.

Process and Manner for Shareholders opting for e-voting is as under:-

(I) In case of Shareholders receiving e-mail from NSDL:

- (i) Open e-mail and open PDF file viz. "Sarda Energy & Minerals Limited Company – Postal Ballot - e-Voting.pdf" with your Client ID or Folio No. as password containing your user ID and Password for e-voting. Please note that the password is an initial password.
- (ii) Launch internet browser by typing the following URL: <https://www.evoting.nsdl.com/>
- (iii) Click on Shareholder – Login.
- (iv) Put user ID and Password as initial password noted in step (i) above. Click Login.
- (v) Password change menu appears. Change the password with new password of your choice with minimum 8 digits/characters or combination thereof. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (vi) Home page of e-Voting opens. Click on e-Voting: Active Voting Cycles.
- (vii) Select EVEN of Sarda Energy & Minerals Ltd.
- (viii) Now you are ready for e-Voting as Cast Vote page opens.
- (ix) Cast your vote by selecting appropriate option and click on "Submit" and also "Confirm" when prompted.
- (x) Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/Authority Letter etc. together with attested specimen signature of the duly authorized signatory(ies) who are authorised to vote, to the Scrutiniser through e-mail: csdeepamall@gmail.com with a copy marked to evoting@nsdl.co.in.

(II) In case of Shareholders receiving by Post:

- (i) Initial password is provided at the bottom on the postal ballot form.
 - (ii) Please follow all steps from Sl. No. (ii) to Sl. No. (x) as mentioned in (I) above, to cast vote.
- (III) If you are already registered with NSDL for e-voting then you can use your existing User ID and Password for casting your vote.
 - (IV) In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-Voting User Manual for Shareholders, available at the downloads section of www.evoting.nsdl.com.
 - (V) The Board of Directors has appointed Dy. Managing Director, Company Secretary and Chief Financial Officer as the persons responsible for the entire postal ballot process.
 - (VI) Any query in relation to the resolutions proposed to be passed by Postal Ballot may be addressed to Mr. Manish Sethi, Company Secretary, Sarda Energy & Minerals Ltd., 3rd Floor, Vanijya Bhawan, Sai Nagar, Devendra Nagar Road, Raipur – 492001, Telephone No. (0771) 2214200, Fax No. (0771) 2214250 or email to cs@seml.co.in.

**Notice of Postal Ballot and E-voting
Published in Loksatta (Marathi Language)
Nagpur Edition on February 21, 2015**

SARDA सारडा एनर्जी अँड मिनरल्स लिमिटेड
रजिस्टर ऑफिस : ७३-ए, सेंट्रल एव्हेन्यू, नागपूर- ४४० ०१८ (म.स.)
फोन : ०७९२-२७२२४०७ फॅक्स : ०७९२-२७२२९०७
url : www.semi.co.in email : cs@semi.co.in CIN: L27100MH1973PLC016617

सभासदांना सूचना

सभासदांना याद्वारे कळविण्यात येते कि, टपाल मतदानाच्या सुचनेत दिलेल्या कामकाजाच्या संबंधात टपाल मतदाना मार्फत (ज्या मध्ये इलेक्ट्रॉनिक व्होटींग समाविष्ट आहे) सभासदांची मंजूरी मिळविण्यासाठी संबंधित स्पष्टीकरणात्मक विवरण, टपाल मत पत्रिका आणि स्वपत्त्याचा आगाऊ टपाल खर्च भरलेल्या पाकीटासह, (व्यवस्थापन आणि प्रशासन) नियम २०१४, कंपनी अधिनियम, २०१३ च्या कलम ११० सह वाचन अंतर्गत बनविलेल्या नियमानुसार सूचना पाठविण्याचे काम सारडा एनर्जी अँड मिनरल्स लिमिटेड (कंपनी) ने दि. १३-२-२०१५ रोजी पूर्ण केले आहे.

टपाल मतपत्रिका प्राप्त करून तपासण्याकरिता तपासणी अधिकारी म्हणून मे. एस.जी. कंकानी अँड असोसिएट्स, कंपनी सेक्रेटरी चे भागीदार श्रीमती दिपमाला मॉल ह्यांची नेमणूक संचालक मंडळाने केली आहे.

टपाल मतपत्रिका /ई-मतदान वेळापत्रक खालील प्रमाणे आहे.

अन.क्र.	तपशिल	वेळापत्रक
अ)	सूचना पाठवणे पूर्ण करण्याची तारीख	२०.०२.२०१५
ब)	मतदान सुरु होण्याची तारीख आणि वेळ	२४.०२.२०१५ / ९.०० वा.
क)	मतदान संपण्याची तारीख आणि वेळ	२५.०३.२०१५ / ५.३० वा.

वरील नमुद केलेल्या तारीख व वेळे नंतर सभासदांना प्राप्त कोणतीही टपाल मतपत्रिका वैध ठरणार नाही आणि तसेच वरील नमुद केलेल्या तारीख व वेळे नंतर टपाल किंवा इलेक्ट्रॉनिक वोटिंग द्वारे केलेले मतदान मान्य करण्यात येणार नाही.

दि. १३-२-२०१५ रोजी सभासदांच्या नोंद बहिर्/नॅशनल सिक्युरिटीज डिपॉझिट लि. (एनएसडीएल)/सेंट्रल डिपॉझिटरी सर्व्हिसेस लिमिटेड (सीडीएसएल) कडून प्राप्त झालेल्या लाभार्थी मालकांच्या यादीत नाव असलेल्या सर्व भागधारकांना कंपनीने टपाल मतदानाची सूचना पाठविलेली आहे. असे सभासद सुचने मधिल टिपामध्ये दिलेल्या प्रक्रिये प्रमाणे आणि टपाल मत पत्रिकेतील सुचने प्रमाणे इलेक्ट्रॉनिक पद्धतीने त्यांचे मत देऊ शकतात. जर एखाद्या सभासदाला इलेक्ट्रॉनिक वोटिंग सुविधेचा वापर कसक्याचा नसल्यास तसेच टपाल मतपत्रिका उपलब्ध झाली नसल्यास असे सभासद कंपनीला अर्ज करून टपाल पत्रिकेची प्रतिलिपी कंपनी सेक्रेटरी च्या पत्त्यावर विनंती अर्ज करून किंवा ई-मेल द्वारे वरिल पत्त्यावर प्राप्त करू शकतात. टपाल मत पत्रिका सूचना आणि टपाल मत पत्रिका, शेरअप्रो सर्विसेस (इंडिया) प्रा.लि. - आर अँड टी कंपनी एजंट च्या पत्त्यावर उपलब्ध आहे. आणि तसेच ते कंपनी वेबसाईट www.semi.co.in वर डाउनलोड केला जाऊ शकतो.

टपाल मतपत्रिका आणि इलेक्ट्रॉनिक मतदानाच्या कोणत्याही तक्रारी खालील पत्त्यावर केल्या जाऊ शकेल - श्री. मनीष सेठी, कंपनी सेक्रेटरी, सारडा एनर्जी अँड मिनरल्स लि. ३रा मजला वाणिज्य भवन, साई नगर, देवेन्द्र नगर रोड, रायपूर ४९२००९, दुरध्वनी क्रमांक (०७७९) २२९४२००, फॅक्स क्रमांक (०७७९) २२९४२५० किंवा ई-मेल cs@semi.co.in

संचालक मंडळाच्या आदेशानुसार
सारडा एनर्जी अँड मिनरल्स लि. साठी
Sd/-

स्थान : रायपूर
दिनांक : २०-०२-२०१५

मनीष सेठी
कंपनी सेक्रेटरी

**Notice for Postal Ballot and E-voting
Published in Indian Express (English Language)
Nagpur Edition on February 21, 2015**

 **SARDA ENERGY & MINERALS LIMITED**
Regd. Office : 73-A, Central Avenue, Nagpur - 440 018 (M.H.)
Ph: 0712-2722407 Fax: 0712-2722107
url : www.seml.co.in email : cs@seml.co.in CIN: L27100MH1973PLC016617

NOTICE TO THE MEMBERS

Members are hereby informed that Sarda Energy & Minerals Limited (the "Company") has completed the dispatch of Notice dated 13.02.2015, pursuant to Section 110 of the Companies Act, 2013, read with the Companies (Management & Administration) Rules, 2014 along with the relevant Explanatory Statement, Postal Ballot Forms and self addressed postage prepaid envelopes for seeking consent of the Members through Postal Ballot (which includes electronic voting) in respect of the special resolutions for matters as set out in the Postal Ballot Notice.

The Board of Directors has appointed Ms. Deepmala Mall, Practicing Company Secretary and Partner of M/s. S.G. Kankani & Associates, Company Secretaries, as Scrutinizer to receive and scrutinize the Postal Ballot Forms/E-voting.

The Schedule of Postal Ballot/E-voting is as under:

Sr. No.	Particulars	Schedule
a)	The date of completion of despatch of Notice	20.02.2015
b)	The date and time of commencement of voting	24.02.2015 / 9.00 a.m.
c)	The date and time of end of voting	25.03.2015 / 5.30 p.m.

Any Postal Ballot received from the members beyond the date mentioned above will not be valid and voting whether by post or by electronic means shall not be allowed beyond the date and time mentioned above.

The Company has sent the notice of Postal Ballot to all the shareholders whose names appear in the Register of Members/ list of Beneficial Owners as received from National Securities Depository Limited (NSDL)/ Central Depository Services Limited (CDSL) as on 13.02.2015. Such members may exercise their voting rights electronically as per the e-voting instructions sent/given along with the Postal Ballot Notice and instructions in the Postal Ballot Form. Any member, who does not wish to avail e-voting facility/or who have not received postal ballot forms may apply to the company and obtain a duplicate postal ballot form by sending a request to the Company Secretary at the address/email given above. The Postal Ballot Notice and Postal Ballot forms will also be available at the office of Sharepro Services (India) Pvt. Ltd. - R & T Agent of the Company and can also be downloaded from the website of the Company - www.seml.co.in.

Any grievances connected with voting by Postal Ballot including voting by electronic means, can be addressed to Mr. Manish Sethi, Company Secretary, Sarda Energy & Minerals Ltd., 3rd Floor, Vanijya Bhawan, Sai Nagar, Devendra Nagar Road, Raipur - 492001, Telephone No. (0771) 2214200, Fax No. (0771) 2214250 or email to cs@seml.co.in.

By Order of the Board of Directors
For Sarda Energy & Minerals Limited
Sd/-

Place : RAIPUR
Date : 20-02-2015

Manish Sethi
Company Secretary