

Industrial Growth Center, Siltara
Raipur (CG) 493111, India
Tel: +91 771 2216100
Fax : +91 771 2216198/99
PAN No.: AACR6149L
CIN : L27100MH1973PLC 016617
www.seml.co.in
info@seml.co.in

An ISO 9001, ISO 14001 & OHSAS 18001
Certified Company



BSE Ltd
The Department of Corporate Services
Phiroze Jeejeebhoy Towers
Dalal Street – Mumbai 400 001

National Stock Exchange of India Ltd.
Exchange Plaza, Bandra Kurla Complex
Bandra (E), Mumbai – 400051
Fax. No: 022-26598237/38, 022-26598347/48

Security Code No.: 504614

Symbol: SARDAEN

Series: EQ

Dear Sir,

Pursuant to the Regulation 39 (3) of SEBI (Listing Obligations and Disclosures Requirements) Regulations, 2015, the Company / R & T Agent has received information of loss/misplacement of Share Certificates and request for issue of Duplicate Share Certificate, as per details given hereunder:

Sr. No.	Folio No.	Name of the Shareholder	Certificate No.	Distinctive Nos.		No. of Shares
				From	To	
1.	T02403	T Shunmugasundaram	30006	1200251	1200300	50
			30007	1200301	1200350	50
TOTAL SHARES						100

You are requested to take the information on record.

A copy of intimation as received from the shareholder is enclosed for your reference.

Thanking you,

Yours faithfully,
For Sarda Energy & Minerals Ltd.


Authorised Signatory

Encl: As above

1748

Date: 18/10/2021

From

549390

Mr. T. Shanmugasundaram,
Old No.2/3A, New No.41,
Soundarapandian Road,
Virudhunagar – 626 001.

To

Bigshare Services Pvt Ltd.,
1st Floor, Bharat Tin Works Building,
Opp. Vasant Oasis,
Makwana Road,
Marol, Andheri (E),
Mumbai – 400 059.



Sub: Request to updating Address, Bank Detail and procedure for duplicate share certificate.

Ref: Folio No. T02403

Unit: Sarda Energy & Minerals Limited.

Sir

I have shifted my house from 2/1, Kadalaikara Street, Virudhunagar to the above mentioned address as per my Aadhar Card. So, kindly update my new address as per Aadhar card. And, also I have enclosed my original cancel cheque to update my bank detail. Send me the unclaimed dividend detail and procedure to claim it. I need the procedure for duplicate share certificate. Herewith I have enclosed my documents for your reference.

Thanking you,

Yours truly

Enclosure:

1. Request Letter
2. Copy of Dividend
3. Copy of Pan card
4. Copy of Aadhar card
5. Original cancel cheque