

RHFL/SE/11/2016-17

May 10, 2016

National Stock Exchange of India Limited,
Exchange Plaza,
Bandra Kurla Complex, Bandra (E)
Mumbai-400 051

BSE Limited
Phiroze Jeejeebhoy Towers
Dalal Street
Mumbai- 400001

Kind Attn: Listing Department

Dear Sir,

Sub: Intimation of Postal Ballot

This is to inform that pursuant to Section 110 of the Companies Act, 2013, read with Rule 22 of the Companies (Management and Administration) Rules, 2014, Company proposes to conduct Postal Ballot for obtaining the approval of Members of the Company by Ordinary Resolution for Reappointment of Shri.R.Varadarajan as Managing Director of the Company.

Mr.G.Ramachandran, Practicing Company Secretary has been appointed as the Scrutinizer by the Board of Directors of the Company for conducting the Postal Ballot Process.

We attach herewith the Calendar of Events for the Postal Ballot Process.

This is submitted for your information and records.

Thanking You,

Yours Faithfully,



Company Secretary

CALENDER OF EVENTS FOR CONDUCTING POSTAL BALLOT FOR SEEKING THE MEMBER'S APPROVAL

Sl.	<u>PARTICULARS</u>	DATE
1.	Date on which consent is given by scrutinizer	29/04/2016 Thursday
2.	Relevant Date for determining the shareholders to whom the postal ballot notice will be sent	06/05/2016 Friday
3.	Date of Board resolution approving postal ballot notice and Form and authorizing the Managing Director / and Company Secretary to be responsible for the entire postal ballot process	10/05/2016 Tuesday
4.	Date of appointment of Scrutinizer	10/05/2016 Tuesday
5.	Intimation to the Stock Exchanges	10/05/2016 Tuesday
6.	Date of Completion of Dispatch of Notice of Postal Ballot	16/05/2016 Monday
7.	Release of an advertisement in newspapers giving the date of completion of dispatch and last date of receipt of postal ballot forms from the shareholders	17/05/2016 Monday
8.	Date of commencement of e-voting	18/05/2016 Wednesday
9.	Date of conclusion of e-voting	16/06/2016 Thursday
10.	Last Date for receipt of postal ballot forms by scrutinizer	16/06/2016 Thursday
11.	Date of submission of report by Scrutinizer	17/06/2016 Friday
12.	Date of declaration of voting results	17/06/2016 Friday
13.	Intimation of the results to the Stock Exchanges	17/06/2016 Friday

