

To,
The Manager-Listing Department,
The National Stock Exchange of India Limited
Exchange Plaza, NSE Building,
Bandra Kurla Complex,
Bandra East,
Mumbai – 400 051

Dear Sir / Madam,

Subject: Clarification on terms of appointment of Statutory Auditors, Secretarial Auditors and Internal Auditors and their profiles.

Symbol: CREATIVE

This is to inform you that **Statutory Auditor** of the Company, **M/s S. K. Thanawala & Co.** (FRN 110951W) has been appointed for the 5 years term in AGM held for FY ending at 31st March, 2016 (term ends at 31st March, 2020). In the Board Meeting held on 27th May, 2019, we have just notified the same for current FY year and discussed and revised their remuneration.

Secretarial Auditor of the Company, **Mr. Satyajit Mishra**, Proprietor of **M/s Satyajit Mishra & Co.** (COP – 4997 | Membership No. 5759) and **Internal Auditors** of the Company **M/s Somaiya & Co.** (FRN – 121945W) have been appointed for Financial year ending at 31st March, 2020 i.e. for this current financial year.

The brief profile of all above auditors are attached with this clarification letter for your record and ready reference.

Kindly acknowledge.

By order of the Board of Directors
For Creative Peripherals & Distribution Limited



Tejas Doshi
Company Secretary and Compliance Officer
ICSI Membership No. – A 30828
Date: 07th June, 2019
Place: Mumbai

Creative Peripherals and Distribution Limited

Registered Office: 3rd and 4th Floor, Plot No 137AB, Kandivali Co Op Industrial Estate Limited, Charkop, Kandivali West, Mumbai – 400 067 | **Tel.:** 91-22-5061 2700 |
Email: cs@ecreativeindia.com | **Website:** www.ecreativeindia.com | **CIN:** L52392MH2004PLC148754

S. K. THANAWALA & CO

CHARTERED ACCOUNTANTS

S. K. JAIN

B.Com. F.C.A

140/142, Princess Street,

Govind Building, 2nd Floor,

Mumbai - 400 002.

☎ Off. : 22065378

📞 : 9819365335

📠 : Res.: 25345483.

CHARTERED ACCOUNTANTS

FIRM PROFILE

Name of Firm	: S. K. Thanwala & Co
Owner	: Proprietor CA S. K. Jain
Qualification of Proprietor	: B. Com. F.C.A.
Period of Practice	: Practicing since 1972
ICAI Firm Reg No.	: 110951W
Firm Service Spectrum	: * Direct Taxation * Indirect Taxation * Goods & Services Tax * Auditing & Assurance * Corporate & Allied Laws Advisory Service * Fund Raising
* Direct Taxation	: Domestic Income Tax Compliances Representations, Litigations & Opinions Appeals Tax Planning
* Indirect Taxation	: Indirect Tax Advisory Services Compliance Services Legal Services
* Goods & Service Tax	: GST Structure and Transaction Processing Support Implementation of GST in Transitional period System Setup & training to client staff

*** Auditing & Assurance** : Statutory Audits
PSU & PSB Audits
Tax Audits
Special Audits/ Assignments as required under various statutes
Certification

*** Corporate & Allied Laws**
Advisory Service : Companies & LLP Formation & Compliance
Compliances of Companies Act
Investment compliances & Advisory
Consultancy

*** Fund Raising** : Support for Project Finance
Facilitate the Loan syndication and Working
Capital arrangement
Developing financial strategies

Our Mission

- * To provide reliable, competitive and value added Chartered Accountancy and Consultancy services to our clients.
- * To achieve excellence in whatever we do, to give our best possible in providing assurance, consulting and compliance service.
- * To offer a solution to clients which we believe is the best in the circumstances and create long term value addition to our clients. Our firm belief is that our growth lies in the growth of our team members and our clients.
- * To maintain high professional standards of integrity, objectivity, confidentiality, honest and truth in the execution of our services.

Contact details

S K Thanawala & Co.
Chartered Accountants
20, Govind Building,
140/142 Princess Street,
Mumbai – 400002
Phone : +91-22-22065378
Mobile : +91-9819365335
Email id: mandesa42@gmail.com

SATYAJIT MISHRA & CO.

Practising Company Secretaries

Profile

Our firm, M/s Satyajit Mishra & Co. was established in the year 2002. Our firm is a peer reviewed firm by ICSI and rendering comprehensive professional services which include Company Law, Secretarial and Legal for all types and size of companies, banks & other financial institutions and professionals.

It is a professionally managed firm. The team consists of adequate distinguished Company Secretaries both qualified and semi qualified staff with legal background.

The firm represents a combination of specialized skills, which are geared to offer sound secretarial advice and personalized proactive services to its clients. The Firm's endeavor is to provide quick, efficient and personalized service having regard to the specific needs of the clients. The office is fully computerized and can effectively deal with client's needs promptly.

We have also been associated with Companies, private, public and listed companies for their compliances under Companies Act, 2013 and SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (Quarterly Report, Half yearly, Share Transfer certificate and Corporate Governance Report) since long time.

We provide valuable support systems all over India and are well connected (tie-ups through Associates) with all the Metro cities namely, New Delhi, Chennai, Kolkata, Bangalore, Hyderabad, Goa, Ahmadabad and Bhubaneswar.

We handle matters at National Company Law Tribunal, Regional Director, Registrar of Companies, SEBI, SE's, RBI and Ministries in New Delhi.

SOMAIYA & CO.

CHARTERED ACCOUNTANTS

Firm Profile



Disclaimer :- The information contained in this write - up is confidential and is being provided to you at your specific request. This information should not be communicated or transmitted to other parties without written consent of the firm.

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- ☐ Corporate Social Responsibility
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FIRM – SERVICE SPECTRUM



FIRM – SERVICE SPECTRUM

- Registrations with Government Departments
- Financial Accounting and Costing Services
- Funds Provision through 'Angel Investors' & 'Venture Capitals'

Services to “Start-up” Units in India

- GST Structure and Transaction Processing support
- Implementation of GST in Transitional period.
- System setup & Training to client staff.

Goods and service Tax (GST)

- Identifying specific risks and opportunities.
- Evaluating historical and projected earnings
- Highlighting issues likely to affect the purchase price or contract conditions.

Due Diligence

- Risk Management, Internal and Operational Audit
- IT & System Audit
- Process Re-engineering & SOP
- IFC Audit
- Fraud Investigation

Risk Advisory & Management Assurance Advisory

- Transaction Structuring
- Corporate Structuring
- Valuations
- Joint Venture Structuring
- Strategic Alliances, , Merger & Acquisition and Demergers

Transaction & Business Advisory

- CSR Management audit
- CSR Strategy & Plans
- CSR Reporting
- Generate solutions for improving environmental, economic, and social conditions.

Corporate Social Responsibility

FIRM – SERVICE SPECTRUM

- Statutory Audits
- PSU & PSB Audits
- Special Audits/ Assignments as required under various statutes
- Conversion of Indian GAAP
- Certification

Auditing and Assurance

- Indirect Tax- Advisory Services (Incl. Customs, Excise, Service Tax, VAT/ CST)
- Compliance Services, Special Audit
- Legal Services
- GST – A Next Step Ahead

Indirect Taxation

- Domestic Income Tax compliances
- Representations, Litigations & Opinions
- Tax Planning & NPO Taxation
- Cross Border Taxation

Direct Taxation

- Company & LLP Formation & Compliance
- Compliance of SE & SEBI
- Investment compliances and Advisory
- Consultancy- Companies Act, Secretarial Services

Corporate & Allied Laws Advisory

- Foreign Direct Investment related compliance
- External Commercial Borrowings and related compliance
- Issuance of Statutory Certificates and Other Advisory Services

FEMA

- Support for Project Finance.
- Facilitate the loan syndication and working capital Arrangement
- Developing financial strategies
- Advise on valuations, Asset diversification, costing.

Fund Raising

FIRM – SERVICE SPECTRUM

- Overview & identify the control gaps In Internal control over Financial Reporting
- Design effectiveness and Operative effectiveness
- Review & Reporting

IFC Audit

- Master Data Maintenance & Security control
- MIS Reporting
- Supporting Budgeting and forecasting
- Provide unified view / bird view of data

Data Analysis

- Tax Saving Planning
- Retirement Planning
- Investment planning through – Bonds , Stock, Money Market Instrument, Financial, derivatives, Mutual fund

Investment Opportunities

- Overview & identify the control gaps of existing Systems
- Implementation of new system and process
- Review & feedback

System Implementation

Services to “ Start – Up “ Units in India

Gamut of Services

Registration

- Providing road map for new start up
- Facilitation for obtaining various registrations and permissions
- Coordinate with regulatory authorities

Financial Accounting

- Support in creation of internal systems and processes.
- Accounting Consultancy and helping in legal compliances
- Support in maintain ace of various statutory Records
- On-going Tax Compliances

Funds Provision

- Advising on Business Plan and projections
- Facilitate the loan syndication and working capital arrangements
- Funds Provision through 'Angel Investors' & 'Venture Capitals'

Other Specialized Service

Legal Support

Compliance Regime

Funding Support

Goods and Service Tax (GST)

Gamut of Services

Structure Setup

- Setting up GST structure in client
- Advising client regarding implementation of GST in Transitional period.

Transaction Processing

- Transaction Processing support by advising client on Pricing issue
- Transaction Processing support by advising client on Logistics issue

System Setup & Training

- Advising client for System setup for GST
- Providing Consultancy and training to client staff.

Other Specialized Service

Registration

Transaction support

Compliance Support

Due Diligence

Gamut of Services

Deal Identification

- Identifying and quantifying industry and deal-specific risks and opportunities.
- Evaluating historical and Projected earnings
- Cash flows assessing quality of assets

Cost Identification

- Identification of purchase price or contract Price.
- Identifying and quantifying tax exposures.

Issue Identification

- Identifying and quantifying liabilities that can be deal breakers
- Highlighting issues likely to affect the purchase price or contract conditions.
- Identifying hidden costs, commitments and contingencies.

Other Specialized Service

Legal Compliance

Negotiations

Pricing

Risk Advisory & Management Assurance

Gamut of Services

Internal, Operational & Management Audits

- Risk based audits - Independent assessment of risks & controls
- Quality control Audit
- Internal audit, stock audit
- System, Process, Operation and control Review.
- Evaluating and benchmarking overall internal control methods
- Management Audit of Special Concern.

Business Process Review & SOPs

- Design, mapping, documentation & evaluation of business processes for transition from 'as-is' to 'ought to-be' along with roles & responsibilities (KRA/KPI)
- Preparation of SOPs (Standard Operating Procedures) and upgrading automation levels
- Development of Management Information System

Review & Monitoring

- Provide the review & monitoring services related to system implementation
- Provide feedback and review report
- Preparation of SOP for Review and monitoring of system on periodically.

Other Specialized Service

Cost reduction & Profit Improvement Studies

Fraud Investigation

Financial, Commercial & HR due diligences

Transaction & Business Advisory Services

Gamut of Services

Corporate Restructuring

- Advising on Mergers, Amalgamations, Demergers, Hive off of Undertaking considering various laws and regulations in force.
- Providing guidance on Business organization and structuring for diverse commercial reasons.

Transaction Advisory & Tax Planning

- Investment Planning & Real Estate Transaction Structuring.
- Consultation for corporation of Proprietorship/ Partnership firms or conversion of Corporate entity into LLP.
- Family arrangement & Succession Planning.

Inbound & Outbound Investment Strategy

- Advise on strategic alliance and India entry strategy in compliance with the rules and regulations.
- Overseas company Incorporation and related compliances.
- Liaison for regulatory approval & compliance under FEMA / RBI and FIPB

Other Specialized Service

Valuations

Business Planning, Policy & Strategies

Transaction Support

Corporate Social Responsibility

Gamut of Services

Environment

- Bring sustainability practices to customer projects.
- Sustainability to internal operations.
- Promote environmental stewardship and resource conservation

Marketplace

- Generate innovative solutions that enable customers and partners to make better decisions for improving environmental, economic, and social conditions.
- Develop plans to achieve a positive return on investment
- Invest responsibly

Workplace

- Demonstrate commitment to integrity and diversity.
- Implement sustainable talent management policies and procedures
- Develop and implement safety strategies and policies.

Other Specialized Service

**CSR Management
audit**

CSR Strategy & Plans

CSR Reporting

Auditing and Assurances

Gamut of Services

Statutory Audit

- Statutory Audit as per Companies Act 2013
- Tax Audit as per Section 44AB of the Income Tax Act, 1961
- Audit under the Limited Liability Partnerships Act, 2008
- Limited Review as per Clause 41 of the Listing Agreement

PSU/ PSB Audits

- Statutory Audit of Public Sector Undertaking (PSU's) as appointed by the Comptroller & Auditor General (CAG)
- Statutory Audit of Public Sector Banks (PSB's) as appointed by the Reserve Bank of India (RBI)
- Concurrent, Inspection, Revenue and Stock Audits of Bank Branches
- Special investigation Audit

Special Audits / Assignments

- Special Audits being undertaken on behalf of Regulatory Authorities like Income Tax & Service Tax Department of Financial Institutions of Banks
- Assignments on 'Agreed Upon Procedures' on specific areas for "Reporting on factual findings based on specific procedures".

Other Specialized Service

Conversion of Indian GAAP financial to IFRS

Internal financial controls over financial reporting

Due diligence Review, Certification Work

Indirect Taxation Services

Gamut of Services

Advisory Services

- Structuring / restructuring of transaction
- Entry Level Strategy
- Pre Bid Evaluation / Pricing/ Structuring, Post bid implementation
- Advise/Structure to optimize Tax credits
- Assistance in drafting agreements for business transaction, contracts, power Purchase Agreements, Escrow documents.

Compliance Services

- Obtaining various registration under Central Excise/Service Tax / VAT / CST / PT / STPI / EOU
- Development tax and compliance modules
- Day to day and regular compliances such payments / filing returns / obtaining Forums
- Assistance in tax assessments/audit/routine matters.

Legal Services

- Drafting reply to notice/query/enquiry from department
- Assistance/representation before tax department/authorities
- Drafting of appeals and stay petition up to Tribunal
- Representation before authorities up to Tribunal
- Assistance in matters before High Court

Other Specialized Service

Service Tax

GST

VAT

Direct Taxation Services

Gamut of Services

Domestic Tax Compliances

- Compliance Handholding including Preparation & Filing of Income Tax, Wealth Tax, TDS Returns etc.
- Tax Planning for all entities & HNI's including advising on Advance Tax payments.
- Rendering expert advice specially Income Tax and related matters.

Representations, Litigations & Opinions

- Representations for Assessments, Appeals, Refunds & Other matters
- Handling Litigations and Appearing before Appellate Authorities
- Opinions for complex representation, litigation & planning matter.

Cross Border Taxation

- Compliance handholding including Advising & Representation for Withholding Tax Liability
- End to end advisory services for Cross border tax structuring for Cross border tax structuring & planning, India Entry.
- Consultation for Inbound and out bound Investment

Other Specialized Service

**Income Tax clearance
Certificate**

Certifications

Transfer Pricing

Corporate & Allied Laws Advisory Services

Gamut of Services

Formation of Entities & Compliance

- Assistance in formation of Company or Limited Liability Partnership or any other entity
- ROC & MCA compliances
- Drafting and Filing of Petitions with Company Law Board or Central Government.
- Opinions in reply to the issues raised by clients

From IGAAP to IFRS

- Assistance in conversion to IFRS.
- Assessment of Tax implications of moving to IFRS,
- Fair value Accounting.
- Decisions and guidance for IFRS conversion
- Preparation of IFRS financial statement.

Other Compliances & Consultancy

- Consulting rules & regulations governed by companies Act, Stock Exchanges, SEBI, FDI, FIPB, ROC and other regulatory bodies
- Registrations and Enrolment under various other acts like MSMED Act, Shops & Establishment Act etc.
- Adhering to the necessary compliances relating to RBI, FEMA, FIPB
- Representations before the regulatory authorities.

Other Specialized Service

Due Diligence

Secretarial Services

Transaction Processing and Business Support

FEMA & RBI Related Services

Gamut of Services

Compliances related Procedure

- Compliance of the procedure including chartered Accountants Certification for repatriation of income/assets from India
- Issue of Statutory Certificates under FEMA & RBI regulation.
- Other Advisory Services on FEMA / RBI etc.

Investment related Procedure

- Foreign Direct Investment in India and related compliance
- Outbound investment and related compliance
- External Commercial Borrowings and related compliance
- Setting up Partnership / LLP/ Companies /Partnership by NRI'S or Joint Ventures persons of Indian origin or foreign citizens.

RBI related Procedure

- Making applications to Reserve Bank of India for NBFC registrations and other return filing compliances.
- Allotment of Shares and Transfer of shares from Indian resident to non-residents and vice-versa.

Other Specialized Service

Inbound Investment

Valuation

Outbound Investment

Fund Raising

Gamut of Services

Project Finance

- Providing Support for obtaining Project Finance.
- Facilitations and arranging for fund and non-fund limits

Capital Arrangement

- Helping cash and treasury Management
- Advising on financial projections
- Facilitate the loan syndication and working capital arrangements

Decision Making

- Validate financial impact of business Decisions
- Support in developing financial strategies
- Advise on valuations, Asset diversification, costing.

Other Specialized Service

**Legal & Compliance
Support**

Fund Arrangement

Strategies issue

IFC Audit

Gamut of Services

Objective

- Efficiency and effectiveness in Operations
- Prevention and detection of fraud and error
- Safeguarding of assets
- Accuracy and completeness of Accounting records
- Reliability of Financial reporting

Assurance and Improvement

- To Review that financial statements are prepared in accordance with generally accepted accounting principles, and that receipts and expenditures of the company are being made only in accordance with authorizations of management and directors of the company.
- To Provide reasonable assurance regarding prevention or timely detection of Unauthorized acquisition, use, or disposition of the company's assets that could have a material effect on the financial statements.”
- Helps in business process re-designing to plug revenue leakages & cost containment opportunities
- Helps in rationalizing the number of controls across organization – moving to smart and automated controls.
- Provides assurance to the CEO/ CFO as well as improves business performance

System Implementation

Gamut of Services

Overview

- Analyses of the existing System and Process
- Identification of the Control gaps and Process gaps
- Identify and review of the required system & process
- Define the check point of existing system

Planning

- Define the plan & program for implementation of new system
- Analyses of the issues related to implementation of new system
- Implement & execution of the New process and system
- Preparation of Standard Operating Procedures (SOP)

ERP Implementation

- ERP Implementation Projects (Selection of ERP Package, Technical Partner, Implementation, Training etc.)
- Preparation of "To be document"
- Pre & Post ERP Implementation review & Assist in development of processes
- IT & System Audits.

Other Specialized Service

Navision

Tally ERP 9

SAP B1

Data Analysis

Gamut of Services

Data Maintenance

- Master Data Maintenance
- Data Security control
- Provide unified view / bird view of data collected from difference source

MIS Reporting

- Trends and Variance Analysis
- Profitability & Cost Analysis,
- Break Even Analysis
- Cash Flow , Fund Flow and Working Capital analysis
- Financial Performance Ratio

Budgeting and forecasting

- Historical Analysis
- Supporting Budgeting, forecasting
- Expenses Analysis
- Revenue Analysis
- Customer and Product Profitability Control Analysis

Other Specialized Service

Cost Centres

Responsibility Centres

Profit Centres

Investment Opportunities

Gamut of Services

Tax Saving Planning

- Assists in selection of suitable investments - (ELSS funds, Public Provident Fund (PPF), National Pension System (NPS), Tax-saving fixed deposits)
- Review existing investments
- Selection of Diversified plan
- Execute the selected investment plan
- Other services like loan against financial securities, Home loan etc

Retirement Planning & Insurance Planning

- Evaluate and assists in selection of plan in relation to – Insurance / Mediclaim / MF / FD / NCD/ Real estate
- Review & execute the investments
- Retirement planning and child future planning
- Wealth distribution through Estate planning

Portfolio Management

- Evaluate investment Plan and Understand client portfolios
- Suggestion in Investment planning through – financial planning , NRI investment Planning , portfolio management services , Bonds, Mutual fund for individuals and corporate
- Wealth creation through customized financial planning and expert advice.

Specialized Service

Wealth Protection

Wealth Creation

Wealth Distribution

OUR MISSION



OUR MISSION

- ❖ To provide reliable, competitive and value added Chartered Accountancy and Consultancy services to our clients.
- ❖ To achieve excellence in whatever we do, to give our best possible in providing assurance, consulting and compliance services.
- ❖ To offer a solution to clients which we believe is the best in the circumstances and create long term value addition to our clients. Our firm belief is that our growth lies in the growth of our team members and our clients.
- ❖ To maintain high professional standards of integrity, objectivity, confidentiality, honesty and truth in the execution of our services.

MANAGEMENT TEAM



MANAGEMENT TEAM....1



❖ **CEO : MR. VIPUL M. SOMAIYA (B.COM, F.C.A.)**

- ❖ Qualified as a Chartered Accountant in Jan - 2002 and since then in Practice.
- ❖ All India 49th Ranker in C.A. Foundation.
- ❖ Professional expertise in the field of Internal Audit, GST and Project Finance .
- ❖ Also undergone special courses such as Business Consultancy Studies (in 2002) conducted by Bombay Chartered Accountants Society in association with Jamnalal Bajaj Institute of Management Studies.
- ❖ Internal Audit Studies (in 2006-07) conducted by Bombay Chartered Accountants Society at Prin. L. N. Wellingkar Institute of Management Development and Research. Topped among all the participants.
- ❖ Provide training to Income tax & BMC officers

MANAGEMENT TEAM....2



- ❖ **Mr. RAMESH HARI ISKAR (B. COM, A.C.A.)**
 - ❖ Head – Internal Audit
 - ❖ Qualified as a Chartered Accountant in Nov – 2012
 - ❖ Pursuing for Diploma in Information System Audit (DISA)
 - ❖ Participated in Internal Audit Studies (in 2007-08) conducted by Bombay Chartered Accountants Society
-
- ❖ Working with Somaiya & Co. from last 10 Years in Internal Audit, Risk based Audit, Process restructuring and System Set up and Internal Financial control reporting (IFC)
 - ❖ Internal Audit exposure to different Industries like Distribution network , IT companies, Retail & Trading industries, Cinematography, Service, Hotel, Software Industry, E-Commerce, manufacturing and BPO/KPO industries.
 - ❖ Conducts risk assessments and identifies controls in place to mitigate identified risks.
 - ❖ Provide value-added advice and support to client for creation / modification of Policies, Procedures, processes to ensure an appropriate level of internal control and compliance.
 - ❖ Preparation and review of Standard operating Process (SOP) & Manuals
 - ❖ Expert in Data analysis , data maintenance & data security services
 - ❖ Closely work in Navision & SAP B1 Environment for System setup and implementation
 - ❖ Providing MIS Reporting services such as Budgeting, Ratio analysis, Cash & Fund Flow etc.

MANAGEMENT TEAM....3



- ❖ **Mr. Ketan Patil (B. Com, A.C.A.)**
 - ❖ Head – Direct Tax
 - ❖ Qualified as a Chartered Accountant in Nov – 2015
 - ❖ Working with Somaiya & Co. from last 5 Years
-
- ❖ Conducted Statutory Audit and Tax Audit of Private Limited Companies, Partnership firms and Proprietorship concerns.
 - ❖ Preparing & Filing of Income Tax returns of Various concern.
 - ❖ Undertaken compliance work relating to TDS.
 - ❖ Involvement in Income Tax scrutiny Notices, Appeal Matters.
 - ❖ Involvement in Compliance of ROC Matters, Filing of ROC Annual Returns of Private limited Companies, LLP.

MANAGEMENT TEAM....4



- ❖ **Mr. Govind Toshniwal (B. Com, A.C.A.)**
 - ❖ Head – Indirect Tax
 - ❖ Qualified as a Chartered Accountant in May – 2017
-
- ❖ Monitoring GST Registrations, GST Returns of Private Limited Companies, Partnership firms and Proprietorship concerns.
 - ❖ Undertaken compliance work relating to GST.
 - ❖ Conducted VAT Audit of Private Limited Companies, Partnership firms and Proprietorship concerns.

MANAGEMENT TEAM....5



❖ **Mr. Dhaval Y. Popat (B. Com, C.A Inter)**

❖ Qualified as Inter CA

❖ Transaction processing and support

- ❖ Having experience of more than 6 years in Internal audit and Statutory audit
- ❖ Also having experience of more than 2 years in Bank audits and Fraud & investigation audits
- ❖ Internal Audit exposure to different Industries like Distribution network , IT companies, Retail & Trading industries, Cinematography, Service and Hotel
- ❖ Conducts risk assessments and identifies controls in place to mitigate identified risks
- ❖ Provide value-added advice and support to client for creation / modification of Procedures, processes to ensure an appropriate level of internal control and compliance
- ❖ Preparation and review of Standard operating Process (SOP)
- ❖ Expert in Data analysis
- ❖ Providing MIS Reporting services such as Budgeting, Ratio analysis, Cash & Fund Flow etc
- ❖ Account writing of Various concerns.
- ❖ Preparing & Filing of Income Tax returns of Various concern

MANAGEMENT TEAM....6



❖ **Mr. Abhijeet C. Amritkar (B. Com, C.A Inter)**

❖ Qualified As an Inter CA

❖ Working in Direct Tax

- ❖ Preparing and Filing of Income Tax returns of Companies, Partnership Firms and Proprietorship Concerns.
- ❖ Account writing of Various concerns.
- ❖ Preparation of Final Accounts and Finalization of Accounts.
- ❖ Conducted Service Tax returns of Private Limited Companies, Partnership firms and Proprietorship concerns.

MANAGEMENT TEAM....7



- ❖ **MR. RONAK S. PABARI (B.Com(A&F), Inter CA)**
- ❖ Qualified As an Inter CA
- ❖ Internal Audits

- ❖ Statutory Audits, Internal Audits, Tax Audit , Stock Audit, GST Returns, VAT Audit of Listed Entity & Private Limited Companies.
- ❖ Statutory Audit of Banks.
- ❖ Preparation of Company Accounts, Finalization of Accounts, Individual accounting & Income tax Returns.

MANAGEMENT TEAM....8



❖ **MR. BHAVIK .D. DHANESHA (B.com, Inter CA)**

❖ Qualified As an Inter CA

❖ Internal Audits

- ❖ Statutory Audits, Internal Audits, Limited Review Report, Tax Audit , Stock Audit, Transfer Pricing of Various Listed Entity & Private Limited Companies.
- ❖ Audit of Schools & Colleges, Hospitals, Hotels, Charitable Institutions.
- ❖ Preparation of Company Accounts, Finalization of Accounts, Individual accounting & Income tax Returns.

MANAGEMENT TEAM....9



- ❖ **Mr. ANAND M SHETH (B. Com, M.B.A)**

- ❖ Qualified as a MBA In Finance & Marketing from ICFAI
- ❖ Transaction processing and support

- ❖ Currently support in Account writing of Various concerns and filing of GST returns
- ❖ Worked as CEO in Quick Industrial Suppliers , handling overall factory in sheet metal commodity , suppliers since 35 years to OEM Mahindra & Mahindra Farm Equipment Sector.
- ❖ Worked as Director in Gajanan Precision Engg Pvt Ltd , handling overall factory in forging commodity , suppliers since 30 years to OEM Mahindra & Mahindra Farm Equipment Sector.

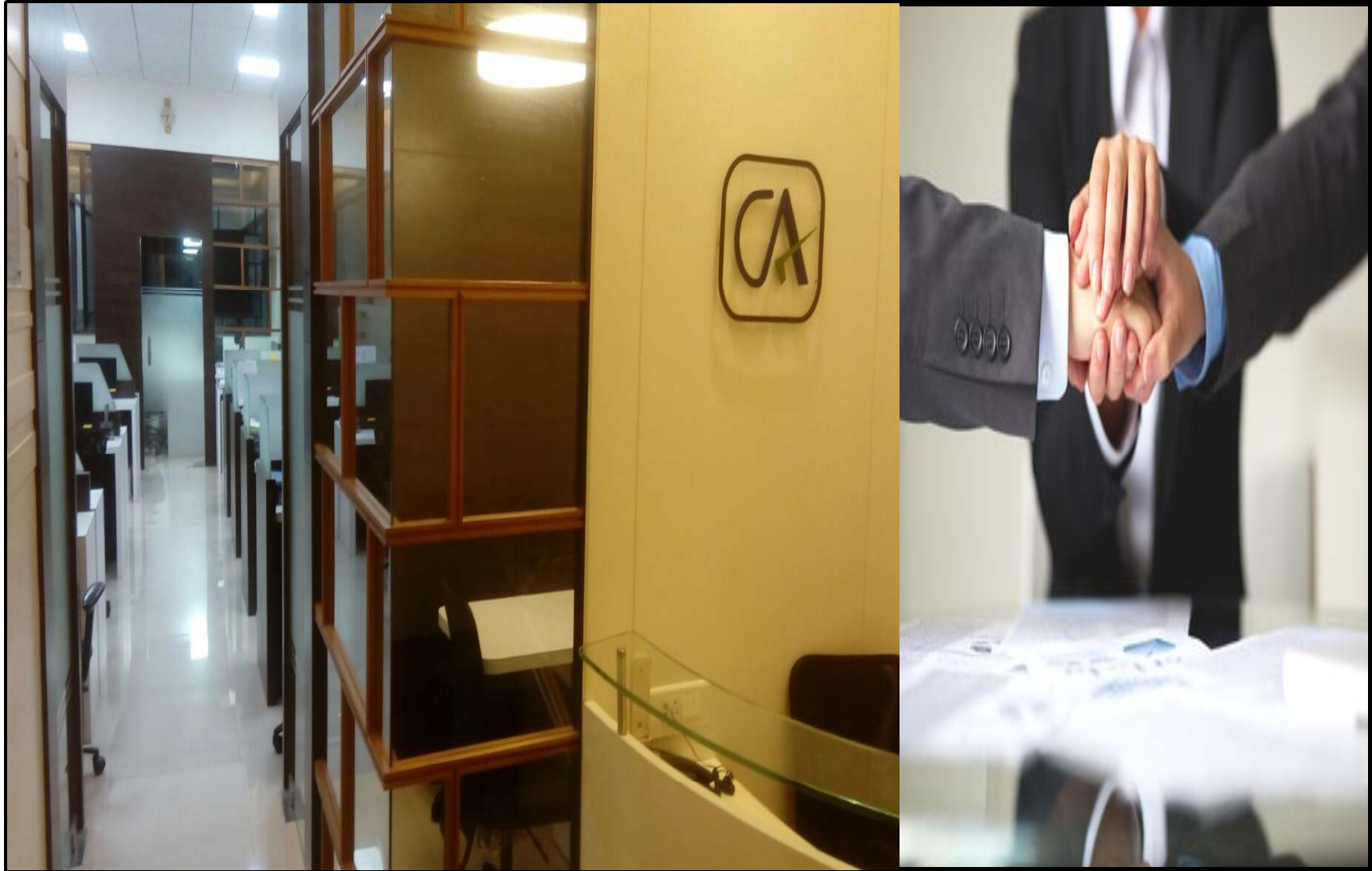
MANAGEMENT TEAM....10



❖ **MR. BHAVIN K. MEHTA**

- ❖ Qualified Certified Financial Planner
- ❖ Nominated for various awards for outstanding services in Insurance and advisory of Mutual funds.
- ❖ Having experience of more than 9 years in retirement planning, portfolio Management, Loan syndication, Insurance planning and Risk and Return Management.
- ❖ Professional expertise in Financial Planning , Retirement Planning, Child Future Planning, NRI Investment Planning and Loan syndication .
- ❖ Presently catering to 600+ satisfied customers which included HNI's, Professional, Business Owners, Corporate Sr. Managers & many more
- ❖ Product basket - Mutual fund, Insurance, Fixed Deposits, NCD's, Secondary Bond, Loan Against Securities and Real Estate (Only specific product).

OFFICE SET UP AND OPERATIONAL STRENGTH



OFFICE SET UP AND OPERATIONAL STRENGTH

- ☐ The Firm has its own well established office of about 800 Sq. ft. carpet area in Malad west Mumbai with attached library of about 100 reference books and a pantry.
- ☐ The work environment is fully computerized with 20 terminal LAN Hub. The office is well connected with the world through internet, email and have all other latest office equipment.
- ☐ The office staff is well trained by consistent efforts of management team through fortnightly meetings on the up gradation of Professional skills, new professional techniques and appraising all level of staff with latest needs of our client.

OPERATIONAL STRENGTH

➤ Manager – Audit	02 Nos.
➤ Manager – Direct Taxes and Corporate Matters	01 Nos.
➤ Manager – Indirect Taxes	01 Nos.
➤ Manager – Project	02 Nos.
➤ Tax Assistants	5 Nos.
➤ Audit Assistants	13 Nos.
➤ Office Administrator	01 Nos.
➤ Office Assistant	<u>04 Nos.</u>

Total Strength

30 Nos.

OUR CREDENTIALS

Factors



Drivers of Quality Professional Services

Service Verticals



Service Verticals providing specialized professional services

Professionals



5 Qualified Professionals & 20 Executive Staff

Infrastructure



Operates from Malad Mumbai

OUR CLIENTELE – INDUSTRY-WISE



OUR CLIENTELE – INDUSTRY-WISE

Industry wise	No. of Client
Information Technology	9
Pharmaceutical Industry	2
Film & Media Industry	4
Designing and Printing	5
Online Business (Web Sales)	2
Real Estate / Construction	5
Manufacturing	4
Retail & Trading Industry	10
Import & Export	4
Wholesale Distributor	3

Industry Wise	No. of Client
Service Industry	3
Credit Rating	1
BPO/ KPO	1
Telecommunication	1
Travel & Tour Agency Operator	1
Logistic Industry	3
Engineering Services	3
Banking Sector	1
Fitness Industry	4
Hotel Industry	1

Many more.....

CONTACT DETAILS



SOMAIYA & CO.

CHARTERED ACCOUNTANTS

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