CIN : L70102WB1988PLC045587

Lee & Nee
Softwares (Exports) Ltd.

REGD. OFFICE : 14B, CAMAC STREET
KOLKATA - 700 017, INDIA
PH. : 91-33-4069 5100 / 4065 0378
FAX : 91-33-4005 1344
Email : info@lnsel.com
Website : www.lnsel.com

September 2, 2020

| To,<br>The Secretary<br>BSE Limited<br>Phiroze Jeejeebhoy Towers<br>Dalal Street<br>Mumbai -400 001<br>Script code : 517415 | To,<br>The Secretary<br>The Calcutta Stock Exchange Ltd.<br>7, Lyons Range<br>Kolkata-700001 |
|---|---|

Dear Sir /Madam,

**Sub: Intimation of date of the 32nd Annual General Meeting of the Members of the Company, Book Closure dates & Cut-off date to determine the eligibility of the members to cast their vote through remote e-Voting and e-Voting during 32nd Annual General Meeting.**

We would like to inform you that the 32nd Annual General Meeting (AGM) of Lee & Nee Softwares (Exports) Ltd. ('the Company') is scheduled to be held on Tuesday, 29th September, 2020 at 11:00 a.m. through Video Conference ('VC')/ Other Audio Visual Means ('OAVM') in compliance with General circular No. 14/2020 dated 8 April 2020 and circular no. 17/2020 dated 13 April 2020 and circular no. 20/2020 dated 5 May 2020 issued by the Ministry of Corporate Affairs ('MCA') and Circular number SEBI/HO/CFD/CMD1/CIR/P/2020/79 issued by the Securities and Exchange Board of India (SEBI) (hereinafter collectively referred to as 'the Circulars'), in view of the prevailing COVID-19 pandemic.

Pursuant to Regulation 42 of the SEBI (Listing Obligations and Disclosure Requirements), 2015, as amended, the Register of Member and Share Transfer Books of the Company will remain closed from Tuesday, September 22, 2020 to Tuesday, September 29, 2020 (both days inclusive).

| Security Code | Type of share | Book Closure | Record Date | Purpose |
|---|---|---|---|---|
| 517415 | Equity Share | From 22nd September, 2020 to 29th September, 2020 (both days inclusive) | ......................... | For taking record of the Members of the Company for the purpose of determining the names of shareholders eligible for the 32nd Annual General Meeting |

Further, in terms of Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company has obtained services of National Securities Depository Limited (NSDL), for providing the Remote E-voting and voting at the AGM to its members. The members holding shares of the Company as on 22nd September, 2020 ("cut-off date") shall be given a facility to cast their vote electronically through Remote E-voting/Voting at the AGM on the business items to be transacted at 32nd Annual General Meeting. The remote e-voting will commence from 09.00 a.m. (1ST) on 26th September, 2020 and will end at 05.00 p.m. (IST) on 28th September, 2020.

Further details on the manner of attending the AGM and casting votes by shareholders will be set out in the Notice of the AGM.

A copy of Notice of the said Annual general Meeting along with the Annual Report for the financial year 2019-20 shall be given to you, in due course.

This is for your Information & Record.

Thanking you,

Yours truly,
For Lee & Nee Softwares (Exports) Ltd
LEE & NEE SOFTWARES (EXPORTS) LTD.

Arpita Gupta

Arpita Gupta
Director

(Director)