CIN : L70102WB1988PLC045587

LN/EL Lee & Nee
Softwares (Exports) Ltd.

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| To,<br>The Secretary<br>BSE Limited<br>Phiroze Jeejeebhoy Towers<br>Dalal Street<br>Mumbai -400 001 | To,<br>The Secretary<br>The Calcutta Stock Exchange Ltd.<br>7, Lyons Range<br>Kolkata-700001 |

Dear Sir /Madam,

**<u>Sub: Intimation of date of the 34th Annual General Meeting of the Members of the Company, Book Closure dates & Cut-off date to determine the eligibility of the members to cast their vote through remote e-Voting and e-Voting during 34th Annual General Meeting.</u>**

We would like to inform you that the 34th Annual General Meeting (AGM) of Lee & Nee Software's (Exports) Ltd. ('the Company') is scheduled to be held on Thursday, 29th September, 2022 at 11:00 a.m. through Video Conference ('VC')/ Other Audio Visual Means ('OAVM') in compliance with General circulars dated 8 April 2020, 13 April 2020, 5 May 2020, 28th September 2020, 31st December 2020, 13th January 2021 and 5th May 2022 issued by the Ministry of Corporate Affairs ('MCA') (collectively referred to as 'MCA Circulars'), Circular number SEBI/HO/CFD/CMD1/CIR/P/2020/79 Circular Dated 12th May 2020 & Circular number SEBI/HO/CFD/CMD2/CIR/P/2021/11 Circular dated 15th January 2021 issued by the Securities and Exchange Board of India (SEBI) In view of the outbreak of COVID-19 pandemic.

Pursuant to Regulation 42 of the SEBI (Listing Obligations and Disclosure Requirements), 2015, the Register of Member and Share Transfer Books of the Company will remain closed from Friday, September 23, 2022 to Thursday, September 29, 2022 (both days inclusive).

| Security Code | Type of share | Book Closure | Record Date | Purpose |
|---|---|---|---|---|
| 517415 | Equity Share | From 23rd September, 2022 to 29th September, 2022 (both days inclusive) | ........................ | For taking record of the Members of the Company for the purpose of determining the names of shareholders eligible for the 34th Annual General Meeting |

Further, in terms of Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company has obtained services of National Securities Depository Limited (NSDL), for providing the Remote E-voting and voting at the AGM to its members. The members holding shares of the Company as on 22nd September, 2022 ("cut-off date") shall be given a facility to cast their vote electronically through Remote E-voting/Voting at the AGM on the business items to be transacted at 34th Annual General Meeting. The remote e-voting will commence from 09.00 a.m. (1ST) on 26thSeptember, 2022 and will end at 05.00 p.m.(IST) on 28thSeptember, 2022.

Further details on the manner of attending the AGM and casting votes by shareholders will be set out in the Notice of the AGM.

A copy of Notice of the said Annual general Meeting along with the Annual Report for the financial year 2021-22 shall be given to you, in due course.

This is for your Information & Record.

Thanking you,

Yours truly,
For Lee & Nee Softwares (Exports) Ltd
Lee & Nee Softwares (Exports) Ltd.

ARPITA GUPTA Digitally signed by ARPITA GUPTA Date: 2022.09.07 12:45:13 +05'30'

Arpita Gupta

Director

(Director)