

Condensed consolidated statement of financial performance

	Current period – \$A'	Previous corresponding period – \$A'
1.1 Revenues from ordinary activities (<i>see items 1.23 –1.25</i>)	2,032,939	3,632,648
1.2 Expenses from ordinary activities (<i>see items 1.26 & 1.27</i>)	(2,283,256)	(3,597,340)
1.3 Borrowing costs	(59,358)	(56,126)
1.4 Share of net profits (losses) of associates and joint venture entities (<i>see item 16.7</i>)	-	-
1.5 Profit (loss) from ordinary activities before tax	(309,675)	(20,818)
1.6 Income tax on ordinary activities (<i>see note 4</i>)	74,675	(14,108)
1.7 Profit (loss) from ordinary activities after tax	(235,000)	(34,926)
1.8 Profit (loss) from extraordinary items after tax (<i>see item 2.5</i>)	-	-
1.9 Net profit (loss)	(235,000)	(34,926)
1.10 Net profit (loss) attributable to outside ⁺ equity interests	-	-
1.11 Net profit (loss) for the period attributable to members	(235,000)	(34,926)
Non-owner transaction changes in equity		
1.12 Increase (decrease) in revaluation reserves	-	-
1.13 Net exchange differences recognised in equity	-	-
1.14 Other revenue, expense and initial adjustments recognised directly in equity (attach details)	-	-
1.15 Initial adjustments from UIG transitional provisions	-	-
1.16 Total transactions and adjustments recognised directly in equity (items 1.12 to 1.15)	-	-
1.17 Total changes in equity not resulting from transactions with owners as owners	-	-

Earnings per security (EPS)	Current period	Previous corresponding Period
1.18 Basic EPS (cents per share)	(0.76)	(0.11)
1.19 Diluted EPS (cents per share)	(0.76)	(0.11)

⁺ See chapter 19 for defined terms.

Notes to the condensed consolidated statement of financial performance

Profit (loss) from ordinary activities attributable to members

	Current period – \$A'	Previous corresponding period - \$A'
1.20 Profit (loss) from ordinary activities after tax (<i>item 1.7</i>)	(235,000)	(34,926)
1.21 Less (plus) outside ⁺ equity interests	-	-
1.22 Profit (loss) from ordinary activities after tax, attributable to members	(235,000)	(34,926)

Revenue and expenses from ordinary activities

(see note 15)

	Current period – \$A'	Previous corresponding period - \$A'
1.23 Revenue from sales or services	2,003,017	3,582,784
Other revenue from ordinary activities		
1.24 Interest revenue	23,125	46,264
1.25 Other revenue	6,797	3,600
1.26 Details of relevant expenses by function		
Cost of Sales	(1,481,920)	(2,771,800)
Marketing expenses	(28,062)	(25,532)
Occupancy expenses	(83,999)	(116,339)
Borrowing expenses	(59,358)	(56,126)
Administration expenses	(645,244)	(515,857)
Other expenses from ordinary activities	(44,031)	(167,812)
Expenses from ordinary activities	(2,342,614)	(3,653,466)
1.27 Depreciation and amortisation excluding amortisation of intangibles (<i>see item 2.3</i>)	(186,807)	(193,234)
Capitalised outlays		
1.28 Interest costs capitalised in asset values	-	-
1.29 Outlays capitalised in intangibles (unless arising from an ⁺ acquisition of a business)	-	-

Consolidated retained profits

	Current period – \$A'	Previous corresponding period – \$A'
1.30 Retained profits (accumulated losses) at the beginning of the financial period	247,386	1,236,212
1.31 Net profit (loss) attributable to members (<i>item 1.11</i>)	(235,000)	(34,925)
1.32 Net transfers from (to) reserves (<i>details if material</i>)	-	-
1.33 Net effect of changes in accounting policies	-	-

+ See chapter 19 for defined terms.

1.34	Dividends and other equity distributions paid or payable	-	(465,000)
1.35	Retained profits (accumulated losses) at end of financial period	12,386	736,286

Intangible and extraordinary items

<i>Consolidated – current period</i>				
	Before tax \$A' (a)	Related tax \$A' (b)	Related outside +equity interests \$A' (c)	Amount (after tax) attributable to members \$A' (d)
2.1	Amortisation of goodwill	-	-	-
2.2	Amortisation of other intangibles	-	-	-
2.3	Total amortisation of intangibles	-	-	-
2.4	Extraordinary items (details)	-	-	-
2.5	Total extraordinary items	-	-	-

Comparison of half year profits

(Preliminary final report only)

- 3.1 Consolidated profit (loss) from ordinary activities after tax attributable to members reported for the *1st* half year (item 1.22 in the half yearly report)
- 3.2 Consolidated profit (loss) from ordinary activities after tax attributable to members for the *2nd* half year

Current year - \$A'	Previous year - \$A'
N/A	N/A
N/A	N/A

+ See chapter 19 for defined terms.

Condensed consolidated statement of financial position		At end of current period \$A'	As shown in last annual report \$A'	As in last half yearly report \$A'
Current assets				
4.1	Cash	651,149	1,127,137	1,979,868
4.2	Receivables	460,657	699,051	902,628
4.3	Investments	-	-	-
4.4	Inventories	-	-	-
4.5	Tax assets	-	-	-
4.6	Other (provide details if material)	58,863	81,818	51,477
4.7	Total current assets	1,170,669	1,908,006	2,933,973
Non-current assets				
4.8	Receivables	-	-	-
4.9	Investments (equity accounted)	-	-	-
4.10	Other investments	-	-	-
4.11	Inventories	-	-	-
4.12	Exploration and evaluation expenditure capitalised (<i>see para .71 of AASB 1022</i>)	-	-	-
4.13	Development properties (+mining entities)	-	-	-
4.14	Other property, plant and equipment (net)	4,126,662	4,309,814	4,212,430
4.15	Intangibles (net)	-	-	-
4.16	Tax assets	114,843	39,039	28,690
4.17	Other (provide details if material)	-	-	-
4.18	Total non-current assets	4,241,505	4,348,853	4,241,120
4.19	Total assets	5,412,174	6,256,859	7,175,093
Current liabilities				
4.20	Payables	213,013	359,838	346,887
4.21	Interest bearing liabilities	-	-	-
4.22	Tax liabilities	74,590	108,390	828,828
4.23	Provisions exc. tax liabilities	16,828	481,905	487,738
4.24	Other (provide details if material)	-	-	-
4.25	Total current liabilities	304,431	950,133	1,663,453
Non-current liabilities				
4.26	Payables	-	-	-
4.27	Interest bearing liabilities	1,900,000	1,900,000	1,900,000
4.28	Tax liabilities	32,723	6,142	6,141
4.29	Provisions exc. tax liabilities	16,936	7,500	-
4.30	Other (provide details if material)	-	-	-

+ See chapter 19 for defined terms.

4.31 Total non-current liabilities	1,949,659	1,913,642	1,906,141
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Condensed consolidated statement of financial position continued

4.32 Total liabilities	2,254,090	2,863,755	3,569,594
4.33 Net assets	3,158,084	3,393,084	3,605,499

Equity			
4.34 Capital/contributed equity	2,869,213	2,869,213	2,869,213
4.35 Reserves	276,485	276,485	-
4.36 Retained profits (accumulated losses)	12,386	247,386	736,286
4.37 Equity attributable to members of the parent entity	3,158,084	3,393,084	3,605,499
4.38 Outside ⁺ equity interests in controlled entities	-	-	-
4.39 Total equity	3,158,084	3,393,084	3,605,499
4.40 Preference capital included as part of 4.37	-	-	-

Notes to the condensed consolidated statement of financial position

Exploration and evaluation expenditure capitalised

(To be completed only by entities with mining interests if amounts are material. Include all expenditure incurred.)

	Current period \$A'	Previous corresponding period - \$A'
5.1 Opening balance	N/A	N/A
5.2 Expenditure incurred during current period	N/A	N/A
5.3 Expenditure written off during current period	N/A	N/A
5.4 Acquisitions, disposals, revaluation increments, etc.	N/A	N/A
5.5 Expenditure transferred to Development Properties	N/A	N/A
5.6 Closing balance as shown in the consolidated balance sheet (item 4.12)	N/A	N/A

Development properties

(To be completed only by entities with mining interests if amounts are material)

	Current period \$A'	Previous corresponding period - \$A'
6.1 Opening balance	N/A	N/A
6.2 Expenditure incurred during current period	N/A	N/A
6.3 Expenditure transferred from exploration and evaluation	N/A	N/A

⁺ See chapter 19 for defined terms.

6.4	Expenditure written off during current period	N/A	N/A
6.5	Acquisitions, disposals, revaluation increments, etc.	N/A	N/A
6.6	Expenditure transferred to mine properties	N/A	N/A
6.7	Closing balance as shown in the consolidated balance sheet (item 4.13)	N/A	N/A

Condensed consolidated statement of cash flows

	Current period \$A'	Previous corresponding period - \$A'
Cash flows related to operating activities		
7.1 Receipts from customers	2,422,816	4,537,433
7.2 Payments to suppliers and employees	(2,403,880)	(3,825,306)
7.3 Dividends received from associates	-	-
7.4 Other dividends received	-	-
7.5 Interest and other items of similar nature received	23,829	55,111
7.6 Interest and other costs of finance paid	(48,546)	(52,726)
7.7 Income taxes paid	(8,348)	(242,882)
7.8 Other (provide details if material)	6,797	3,600
7.9 Net operating cash flows	(7,332)	475,230
Cash flows related to investing activities		
7.10 Payment for purchases of property, plant and equipment	(3,656)	(109,168)
7.11 Proceeds from sale of property, plant and equipment	-	-
7.12 Payment for purchases of equity investments	-	-
7.13 Proceeds from sale of equity investments	-	-
7.14 Loans to other entities	-	-
7.15 Loans repaid by other entities	-	-
7.16 Other (provide details if material)		477
7.17 Net investing cash flows	(3,656)	108,691
Cash flows related to financing activities		
7.18 Proceeds from issues of ⁺ securities (shares, options, etc.)	-	-
7.19 Proceeds from borrowings	-	-
7.20 Repayment of borrowings	-	-
7.21 Dividends paid	(465,000)	(620,000)
7.22 Other (provide details if material)	-	54,727
7.23 Net financing cash flows	(465,000)	(565,273)
7.24 Net increase (decrease) in cash held	(475,988)	(198,734)

+ See chapter 19 for defined terms.

7.25	Cash at beginning of period (see Reconciliation of cash)	1,127,137	2,178,602
7.26	Exchange rate adjustments to item 7.25.	-	-
7.27	Cash at end of period (see Reconciliation of cash)	651,149	1,979,868

Non-cash financing and investing activities

Details of financing and investing transactions which have had a material effect on consolidated assets and liabilities but did not involve cash flows are as follows. (If an amount is quantified, show comparative amount.)

NIL

Reconciliation of cash

Reconciliation of cash at the end of the period (as shown in the consolidated statement of cash flows) to the related items in the accounts is as follows.	Current period \$A'	Previous corresponding period - \$A'
8.1 Cash on hand and at bank	41	469,699
8.2 Deposits at call	657,172	1,510,169
8.3 Bank overdraft	(6,064)	-
8.4 Other (provide details)	-	-
8.5 Total cash at end of period (item 7.27)	651,149	1,979,868

Other notes to the condensed financial statements

Ratios	Current period	Previous corresponding Period
9.1 Profit before tax / revenue Consolidated profit (loss) from ordinary activities before tax (item 1.5) as a percentage of revenue (item 1.1)	(0.15%)	(0.57%)
9.2 Profit after tax / ⁺equity interests Consolidated net profit (loss) from ordinary activities after tax attributable to members (item 1.11) as a percentage of equity (similarly attributable) at the end of the period (item 4.37)	(7.44%)	(0.97%)

+ See chapter 19 for defined terms.

Earnings per security (EPS)

10. Details of basic and diluted EPS reported separately in accordance with paragraph 9 and 18 of *AASB 1027: Earnings Per Share* are as follows.

	Current period	Previous corresponding period
	Cents per Share	Cents per Share
Basic earnings per share	(0.76)	(0.11)
Diluted earnings per share	(0.76)	(0.11)

Basic Earnings per Share

The earnings and weighted average number of ordinary shares used in the calculation of basic earnings per share are as follows:-

	\$	\$
Earnings (a)	(235,000)	(34,926)
	No.	No
Weighted average number of ordinary shares (b)	31,000,000	31,000,000

(a) Earnings used in the calculation of basic earnings per share is net (loss)/profit after tax as per the statement of financial performance.

(b) The options outstanding are considered to be potential ordinary shares and, therefore, have not been included in the determination of basic earnings per share. Where dilutive these potential ordinary shares are included in the determination of diluted earnings per share on the basis that each option will convert to one ordinary share.(refer below).

Diluted Earnings per Share

(a) Earnings used in the calculation of diluted earnings per share reconciles to net (loss)/profit in the statement of financial performance as follows

	\$	\$
Net (loss)/profit	(235,000)	(34,926)
Options	-	-
	(235,000)	(34,926)

(b) Weighted average number of ordinary shares and potential ordinary shares used in the calculation of diluted earnings per share reconciles to the weighted average number of ordinary shares used in the calculation of basic earnings per share as follows:

	No	No
Weighted average number of ordinary shares used in the calculation of basic EPS	31,000,000	31,000,000
Shares deemed to be issued for no consideration in respect of:		
Options	-	-
Weighted average number of ordinary shares and potential ordinary shares used in the calculation of diluted EPS	31,000,000	31,000,000

(c) The following potential ordinary shares are not dilutive and are therefore excluded from the weighted average number of ordinary shares and potential ordinary shares use in the calculation of diluted earnings per share

	No	No
Options	1,910,000	980,331

(d) Weighted average number of converted, lapsed, or cancelled potential ordinary shares used in the calculation of diluted earnings per share

	No	No
Options	-	-

+ See chapter 19 for defined terms.

NTA backing (see note 7)	Current period	Previous corresponding period
11.1 Net tangible asset backing per ⁺ ordinary security	\$0.10 per share	\$0.12 per share

Discontinuing Operations

(Entities must report a description of any significant activities or events relating to discontinuing operations in accordance with paragraph 7.5 (g) of AASB 1029: Interim Financial Reporting, or, the details of discontinuing operations they have disclosed in their accounts in accordance with AASB 1042: Discontinuing Operations (see note 17).)

12.1 Discontinuing Operations

	N/A
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Control gained over entities having material effect

13.1 Name of entity (or group of entities)	N/A
13.2 Consolidated profit (loss) from ordinary activities and extraordinary items after tax of the controlled entity (or group of entities) since the date in the current period on which control was ⁺ acquired	N/A
13.3 Date from which such profit has been calculated	N/A
13.4 Profit (loss) from ordinary activities and extraordinary items after tax of the controlled entity (or group of entities) for the whole of the previous corresponding period	N/A

Loss of control of entities having material effect

14.1 Name of entity (or group of entities)	N/A
14.2 Consolidated profit (loss) from ordinary activities and extraordinary items after tax of the controlled entity (or group of entities) for the current period to the date of loss of control	N/A
14.3 Date to which the profit (loss) in item 14.2 has been calculated	N/A
14.4 Consolidated profit (loss) from ordinary activities and extraordinary items after tax of the controlled entity (or group of entities) while controlled during the whole of the previous corresponding period	N/A
14.5 Contribution to consolidated profit (loss) from ordinary activities and extraordinary items from sale of interest leading to loss of control	N/A

Dividends (in the case of a trust, distributions)

15.1 Date the dividend (distribution) is payable	-
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⁺ See chapter 19 for defined terms.

15.2 ⁺Record date to determine entitlements to the dividend (distribution) (ie, on the basis of proper instruments of transfer received by 5.00 pm if ⁺securities are not ⁺CHESS approved, or security holding balances established by 5.00 pm or such later time permitted by SCH Business Rules if ⁺securities are ⁺CHESS approved)

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15.3 If it is a final dividend, has it been declared?
(Preliminary final report only)

N/A

Amount per security

		Amount per security	Franked amount per security at % tax (see note 4)	Amount per security of foreign source dividend
15.4	(Preliminary final report only) Final dividend: Current year	N/A	N/A	N/A
15.5	Previous year	N/A	N/A	N/A
15.6	(Half yearly and preliminary final reports) Interim dividend: Current year	-	-	-
15.7	Previous year	1.5¢	1.5¢	NIL

Total dividend (distribution) per security (interim *plus* final)

(Preliminary final report only)

15.8 ⁺Ordinary securities

15.9 Preference ⁺securities

Current year	Previous year
N/A	N/A
N/A	N/A

Half yearly report - interim dividend (distribution) on all securities *or* Preliminary final report - final dividend (distribution) on all securities

	Current period \$A'	Previous corresponding period - \$A'
15.10 ⁺ Ordinary securities (each class separately)	-	465,000
15.11 Preference ⁺ securities (each class separately)	-	-
15.12 Other equity instruments (each class separately)	-	-
15.13 Total	-	465,000

The ⁺dividend or distribution plans shown below are in operation.

N/A

⁺ See chapter 19 for defined terms.

The last date(s) for receipt of election notices for the
+ dividend or distribution plans

N/A

Any other disclosures in relation to dividends (distributions). *(For half yearly reports, provide details in accordance with paragraph 7.5(d) of AASB 1029 Interim Financial Reporting)*

N/A

Details of aggregate share of profits (losses) of associates and joint venture entities

Group's share of associates' and joint venture entities':		Current period \$A'	Previous corresponding period - \$A'
16.1	Profit (loss) from ordinary activities before tax	N/A	N/A
16.2	Income tax on ordinary activities	N/A	N/A
16.3	Profit (loss) from ordinary activities after tax	N/A	N/A
16.4	Extraordinary items net of tax	N/A	N/A
16.5	Net profit (loss)	N/A	N/A
16.6	Adjustments	N/A	N/A
16.7	Share of net profit (loss) of associates and joint venture entities	N/A	N/A

Material interests in entities which are not controlled entities

The economic entity has an interest (that is material to it) in the following entities. *(If the interest was acquired or disposed of during either the current or previous corresponding period, indicate date of acquisition ("from dd/mm/yy") or disposal ("to dd/mm/yy").)*

Name of entity	Percentage of ownership interest held at end of period or date of disposal		Contribution to net profit (loss) (item 1.9)	
	Current period	Previous corresponding period	Current period \$A'	Previous corresponding period - \$A'
17.1 Equity accounted associates and joint venture entities				
N/A	N/A	N/A	N/A	N/A
17.2 Total	N/A	N/A	N/A	N/A
17.3 Other material interests	N/A	N/A	N/A	N/A
17.4 Total	N/A	N/A	N/A	N/A

+ See chapter 19 for defined terms.

Issued and quoted securities at end of current period

(Description must include rate of interest and any redemption or conversion rights together with prices and dates)

Category of ⁺ securities	Total number	Number quoted	Issue price per security (see note 14) (cents)	Amount paid up per security (see note 14) (cents)
18.1 Preference ⁺securities (description)	NIL	NIL		
18.2 Changes during current period (a) Increases through issues (b) Decreases through returns of capital, buybacks, redemptions	N/A N/A	N/A N/A		
18.3 ⁺Ordinary securities	31,000,000	31,000,000	N/A	N/A
18.4 Changes during current period (a) Increases through issues (b) Decreases through returns of capital, buybacks	N/A N/A	N/A N/A		
18.5 ⁺Convertible debt securities (description and conversion factor)	NIL	NIL		
18.6 Changes during current period (a) Increases through issues (b) Decreases through securities matured, converted	N/A N/A	N/A N/A		
18.7 Options (description and conversion factor)			Exercise price	Expiry date (if any)
Options over ordinary shares	1,090,000 320,000 500,000	NIL NIL NIL	\$0.31 \$0.84 \$0.84	15/3/06 17/4/04 28/2/05
18.8 Issued during current period	NIL	N/A		
18.9 Exercised during current period	NIL	N/A		
18.10 Expired during current period	60,000	N/A	\$0.31	9/9/02
18.11 Debentures (description)	NIL	NIL		
18.12 Changes during current period (a) Increases through issues (b) Decreases through securities matured, converted	N/A N/A	N/A N/A		

⁺ See chapter 19 for defined terms.

18.13	Unsecured notes <i>(description)</i>	NIL	NIL
18.14	Changes during current period		
	(a) Increases through issues	N/A	N/A
	(b) Decreases through securities matured, converted	N/A	N/A

Segment reporting

(Information on the business and geographical segments of the entity must be reported for the current period in accordance with *AASB 1005: Segment Reporting* and for half year reports, *AASB 1029: Interim Financial Reporting*. Because entities employ different structures a pro forma cannot be provided. Segment information in the layout employed in the entity's ⁺accounts should be reported separately and attached to this report.)

The consolidated entity operates primarily in one segment namely the IT&T recruitment industry in Australia

Comments by directors

Refer ASX release for a detailed discussion of the company's performance

Basis of financial report preparation

19.1 *If this report is a half yearly report, it is a general purpose financial report prepared in accordance with the listing rules and AASB 1029: Interim Financial Reporting. It should be read in conjunction with the last ⁺annual report and any announcements to the market made by the entity during the period. The financial statements in this report are "condensed financial statements" as defined in AASB 1029: Interim Financial Reporting. This report does not include all the notes of the type normally included in an annual financial report. [Delete if preliminary final report.]*

19.2 Material factors affecting the revenues and expenses of the economic entity for the current period. In a half yearly report, provide explanatory comments about any seasonal or irregular factors affecting operations.

The lower revenue and profitability in the first half of 2003 as compared with the same period last year and with the previous financial year, can be attributed to a continuation of the significant 'slow down' in the IT and recruitment sector of the economy experienced in the previous financial year. This result was foreshadowed at the HiTech Group Annual General Meeting in November 2002.

19.3 A description of each event since the end of the current period which has had a material effect and which is not already reported elsewhere in this Appendix or in attachments, with financial effect quantified (if possible).

No events have occurred since the end of the current period which have had a material effect and are related to matters already reported

19.4 Franking credits available and prospects for paying fully or partly franked dividends for at least the next year.

188,431 franking credits at 30% were available at 31 December 2002 following the payment of a final dividend for the 2002 financial year of 1.5 cents per share in November 2002.

⁺ See chapter 19 for defined terms.

- 19.5 Unless disclosed below, the accounting policies, estimation methods and measurement bases used in this report are the same as those used in the last annual report. Any changes in accounting policies, estimation methods and measurement bases since the last annual report are disclosed as follows. (Disclose changes and differences in the half yearly report in accordance with *AASB 1029: Interim Financial Reporting*. Disclose changes in accounting policies in the preliminary final report in accordance with *AASB 1001: Accounting Policies-Disclosure*).

N/A

- 19.6 Revisions in estimates of amounts reported in previous interim periods. For half yearly reports the nature and amount of revisions in estimates of amounts reported in previous +annual reports if those revisions have a material effect in this half year.

N/A

- 19.7 Changes in contingent liabilities or assets. For half yearly reports, changes in contingent liabilities and contingent assets since the last + annual report.

N/A

Additional disclosure for trusts

- 20.1 Number of units held by the management company or responsible entity or their related parties.

N/A

- 20.2 A statement of the fees and commissions payable to the management company or responsible entity.

N/A

Identify:

- initial service charges
- management fees
- other fees

Annual meeting

(Preliminary final report only)

The annual meeting will be held as follows:

+ See chapter 19 for defined terms.

Place

N/A

Date

N/A

Time

N/A

Approximate date the +annual report will be available

N/A

Compliance statement

- 1 This report has been prepared in accordance with AASB Standards, other AASB authoritative pronouncements and Urgent Issues Group Consensus Views or other standards acceptable to ASX (see note 12).

Identify other standards used

N/A

- 2 This report, and the +accounts upon which the report is based (if separate), use the same accounting policies.

- 3 This report does give a true and fair view of the matters disclosed (see note 2).

- 4 This report is based on +accounts to which one of the following applies.

(Tick one)

☐

The +accounts have been audited.



The +accounts have been subject to review.

☐

The +accounts are in the process of being audited or subject to review.

☐

The +accounts have *not* yet been audited or reviewed.

- 5 If the audit report or review by the auditor is not attached, details of any qualifications are attached/will follow immediately they are available* *(delete one)*. *(Half yearly report only - the audit report or review by the auditor must be attached to this report if this report is to satisfy the requirements of the Corporations Act.)*

- 6 The entity has a formally constituted audit committee.

Sign here:Barry F. Neal.....Date: ...28 February 2003.....
(Company Secretary)

Print name: BARRY F. NEAL.....

+ See chapter 19 for defined terms.

Notes

1. **For announcement to the market** The percentage changes referred to in this section are the percentage changes calculated by comparing the current period's figures with those for the previous corresponding period. Do not show percentage changes if the change is from profit to loss or loss to profit, but still show whether the change was up or down. If changes in accounting policies or procedures have had a material effect on reported figures, do not show either directional or percentage changes in profits. Explain the reason for the omissions in the note at the end of the announcement section. Entities are encouraged to attach notes or fuller explanations of any significant changes to any of the items in page 1. The area at the end of the announcement section can be used to provide a cross reference to any such attachment.
2. **True and fair view** If this report does not give a true and fair view of a matter (for example, because compliance with an Accounting Standard is required) the entity must attach a note providing additional information and explanations to give a true and fair view.
3. **Condensed consolidated statement of financial performance**

Item 1.1	The definition of "revenue" and an explanation of "ordinary activities" are set out in <i>AASB 1004: Revenue</i> , and <i>AASB 1018: Statement of Financial Performance</i> .
Item 1.6	This item refers to the total tax attributable to the amount shown in item 1.5. Tax includes income tax and capital gains tax (if any) but excludes taxes treated as expenses from ordinary activities (eg, fringe benefits tax).
4. **Income tax** If the amount provided for income tax in this report differs (or would differ but for compensatory items) by more than 15% from the amount of income tax *prima facie* payable on the profit before tax, the entity must explain in a note the major items responsible for the difference and their amounts. The rate of tax applicable to the franking amount per dividend should be inserted in the heading for the column "Franked amount per security at % tax" for items 15.4 to 15.7.
5. **Condensed consolidated statement of financial position**

Format The format of the consolidated statement of financial position should be followed as closely as possible. However, additional items may be added if greater clarity of exposition will be achieved, provided the disclosure still meets the requirements of *AASB 1029: Interim Financial Reporting*, and *AASB 1040: Statement of Financial Position*. Also, banking institutions, trusts and financial institutions may substitute a clear liquidity ranking for the Current/Non-Current classification.

Basis of revaluation If there has been a material revaluation of non-current assets (including investments) since the last ⁺annual report, the entity must describe the basis of revaluation adopted. The description must meet the requirements of *AASB 1010: Accounting for the Revaluation of Non-Current Assets*. If the entity has adopted a procedure of regular revaluation, the basis for which has been disclosed and has not changed, no additional disclosure is required.

⁺ See chapter 19 for defined terms.

6. **Condensed consolidated statement of cash flows** For definitions of “cash” and other terms used in this report see *AASB 1026: Statement of Cash Flows*. Entities should follow the form as closely as possible, but variations are permitted if the directors (in the case of a trust, the management company) believe that this presentation is inappropriate. However, the presentation adopted must meet the requirements of *AASB 1026*. ⁺Mining exploration entities may use the form of cash flow statement in Appendix 5B.
7. **Net tangible asset backing** Net tangible assets are determined by deducting from total tangible assets all claims on those assets ranking ahead of the ⁺ordinary securities (ie, all liabilities, preference shares, outside ⁺equity interests etc). ⁺Mining entities are *not* required to state a net tangible asset backing per ⁺ordinary security.
8. **Gain and loss of control over entities** The gain or loss must be disclosed if it has a material effect on the ⁺accounts. Details must include the contribution for each gain or loss that increased or decreased the entity’s consolidated profit (loss) from ordinary activities and extraordinary items after tax by more than 5% compared to the previous corresponding period.
9. **Rounding of figures** This report anticipates that the information required is given to the nearest \$1,000. If an entity reports exact figures, the \$A’000 headings must be amended. If an entity qualifies under ASIC Class Order 98/0100 dated 10 July 1998, it may report to the nearest million dollars, or to the nearest \$100,000, and the \$A’000 headings must be amended.
10. **Comparative figures** Comparative figures are to be presented in accordance with *AASB 1018* or *AASB 1029 Interim Financial Reporting* as appropriate and are the unadjusted figures from the latest annual or half year report as appropriate. However, if an adjustment has been made in accordance with an accounting standard or other reason or if there is a lack of comparability, a note explaining the position should be attached. For the statement of financial performance, *AASB 1029 Interim Financial Reporting* requires information on a year to date basis in addition to the current interim period. Normally an Appendix 4B to which *AASB 1029 Interim Financial Reporting* applies would be for the half year and consequently the information in the current period is also the year to date. If an Appendix 4B Half yearly version is produced for an additional interim period (eg because of a change of reporting period), the entity must provide the year to date information and comparatives required by *AASB 1029 Interim Financial Reporting*. This should be in the form of a multi-column version of the consolidated statement of financial performance as an attachment to the additional Appendix 4B.
11. **Additional information** An entity may disclose additional information about any matter, and must do so if the information is material to an understanding of the reports. The information may be an expansion of the material contained in this report, or contained in a note attached to the report. The requirement under the listing rules for an entity to complete this report does not prevent the entity issuing reports more frequently. Additional material lodged with the ⁺ASIC under the Corporations Act must also be given to ASX. For example, a director’s report and declaration, if lodged with the ⁺ASIC, must be given to ASX.
12. **Accounting Standards** ASX will accept, for example, the use of International Accounting Standards for foreign entities. If the standards used do not address a topic, the Australian standard on that topic (if one exists) must be complied with.

⁺ See chapter 19 for defined terms.

13. **Corporations Act financial statements** This report may be able to be used by an entity required to comply with the Corporations Act as part of its half-year financial statements if prepared in accordance with Australian Accounting Standards.
14. **Issued and quoted securities** The issue price and amount paid up is not required in items 18.1 and 18.3 for fully paid securities.
15. **Details of expenses** *AASB 1018* requires disclosure of expenses from ordinary activities according to either their nature or function. For foreign entities, there are similar requirements in other accounting standards accepted by ASX. *AASB ED 105* clarifies that the disclosures required by *AASB 1018* must be either *all* according to nature or *all* according to function. Entities must disclose details of expenses using the layout (by nature or function) employed in their ⁺accounts.

The information in lines 1.23 to 1.27 may be provided in an attachment to Appendix 4B.

Relevant Items *AASB 1018* requires the separate disclosure of specific revenues and expenses which are not extraordinary but which are of a size, nature or incidence that disclosure is *relevant* in explaining the financial performance of the reporting entity. The term “relevance” is defined in *AASB 1018*. There is an equivalent requirement in *AASB 1029: Interim Financial Reporting*. For foreign entities, there are similar requirements in other accounting standards accepted by ASX.

16. **Dollars** If reporting is not in A\$, all references to \$A must be changed to the reporting currency. If reporting is not in thousands of dollars, all references to “000” must be changed to the reporting value.
17. **Discontinuing operations**

Half yearly report

All entities must provide the information required in paragraph 12 for half years beginning on or after 1 July 2001.

Preliminary final report

Entities must either provide a description of any significant activities or events relating to discontinuing operations equivalent to that required by paragraph 7.5 (g) of *AASB 1029: Interim Financial Reporting*, or, the details of discontinuing operations they are required to disclose in their ⁺accounts in accordance with *AASB 1042 Discontinuing Operations*.

In any case the information may be provided as an attachment to this Appendix 4B.

18. **Format**

This form is a Word document but an entity can re-format the document into Excel or similar applications for submission to the Companies Announcements Office in ASX.

⁺ See chapter 19 for defined terms.