



Intec Ltd

ABN 25 001 150 849

Superior and Sustainable Metals Production

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North Sydney NSW 2060 Australia
PO Box 1507
North Sydney NSW 2059 Australia

Phone: 02-9954 7888
Email: mail@intec.com.au
Website: www.intec.com.au
ASX code: INL

27 November 2012

Dear Shareholder

Notice of Intention to Sell Unmarketable Parcels of Shares

Shareholders will be aware that at the Annual General Meeting of Intec Ltd (Intec or the Company) held on 13 November 2012 shareholders resolved to amend the Company's constitution by inserting a new clause (28A) designed to facilitate the sale of unmarketable parcels.

In the Explanatory Statement to the Notice of Meeting the Company pointed out that the financial impact of maintaining such a large register is significant in several respects, including the cost of maintaining the register, processing notices of meeting, forwarding annual reports and shareholder communications as well the amount of executive time devoted to dealing with the resulting administration issues.

Over 90% of those shareholders who voted in person or by proxy voted in favour of the resolution. Full details of the resolution and the results of the Annual General Meeting may be found on the Company's website: www.intec.com.au

The share register of the Company indicates that you are holding an "unmarketable parcel" of shares in the Company (Shares), being a parcel of Shares having a value of less than \$500.00 based on the closing price of Shares on ASX on 26 November 2012.

The Company currently has approximately 3,060 shareholders, of which approximately 2,587 hold less than a marketable parcel of Shares that in aggregate represent 7.9% of all issued Shares.

This notice is to inform you and all other holders of unmarketable parcels of Shares that in accordance with Intec's Constitution and ASX Listing Rules, the Company intends to sell your Shares on your behalf unless you advise the Company that you wish to retain your Shares.

If you would like the Company to sell your Shares, there is no need to do anything. As soon as practicable after 11 January 2013, the Company will arrange for your Shares to be aggregated with the holdings of all other shareholders participating in the sale facility and sold on market. The Company will use its best endeavours to arrange the sale at the highest price obtainable at that time.

The costs and expenses associated with the sale of Shares under the sale facility, including any brokerage and stamp duty (if applicable), are payable either by the Company or the purchaser as the Directors may determine or as required by law. Where costs and expenses are incurred and paid by the Company the amount paid to you will be deducted from the proceeds of sale. The net sale proceeds will be apportioned pro-rata amongst all participating shareholders according to the number of Shares sold on their behalf. For the avoidance of doubt, if following the deduction or allocation the resulting amount is negative or zero, nothing will be payable to the holder of the relevant Shares.

Please note that there is no guarantee that the Company will be able to sell your Shares and the sale proceeds may differ from market value of your Shares on 26 November 2012, depending on movements in the market price of the Company's Shares.

If you would like to retain your existing Shares you must complete, sign and return the attached Share Retention Form by 5.00pm (Sydney time) on 11 January 2013.

Should you have any questions regarding how the sale facility works please contact either the Company or the Company's share registry, Boardroom Pty Limited, on 1300 737 760 (within Australia) or +612 9290 9600 (outside Australia).

Yours faithfully

A handwritten signature in blue ink, appearing to read 'Kieran Rodgers', with a horizontal line extending from the end.

Kieran Rodgers
Managing Director

INTEC LTD

ABN 25 001 150 849

All correspondence to

Boardroom Pty Limited

GPO Box 3993

Sydney NSW 2001

Tel: 1300 737 760 (within Aust)

Tel: + 61 2 9290 9600 (outside Aust)

Fax: + 61 2 9279 0664

www.boardroomlimited.com.au

enquires@boardroomlimited.com.au

«NameAddress_1»

«NameAddress_2»

«NameAddress_3»

«NameAddress_4»

«NameAddress_5»

«NameAddress_6»

Subregister «Subregister»

SRN/HIN. «SR_Reference»

*«SR_Refere

Share Retention Form

IMPORTANT: This is an important document and requires your immediate attention. Intec Ltd (**Company**) is implementing a sale facility for holders of parcels of the Company's shares valued at less than \$500 (**Sale Facility**). Further details regarding the Sale Facility are set out in the letter to you from the Company dated 27 November 2012, which accompanies this form. If you do not want the parcel of shares in the Company referred to below sold under the Sale Facility, you must complete this form and return it so that it is received by the Company's share registry no later than 5.00pm (AEDST) on 11 January 2013. If you are in any doubt as to how to deal with this form, you should consult your professional adviser. If your holding of the Company's shares increases to more than \$500 by on market purchases or otherwise, then your holding will not be sold under the Sale Facility.

A Number of shares held as at Record Date

The number of shares that you held at 7pm Sydney time on 26 November 2012.

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B Retention of shares

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I/We refer to the letter from the company dated 27 November 2012 and hereby give notice that we would like to retain my/our shares.

C Contact details (Enter your contact details below)

CONTACT NAME	TELEPHONE WORK	TELEPHONE HOME	EMAIL ADDRESS
	()	()	

D Shareholder Signature

By signing and returning this form, I/we confirm that I/we understand that my/our shares will **NOT BE SOLD** under the Sale Facility.

Individual or Securityholder 1

Sole Director and Sole Company Secretary

Securityholder 2

Director

Securityholder 3

Director/Company Secretary

Day

Month

Year

**This form must be received by no later than 5.00pm AEDST time on
11 January 2013**

LODGEMENT INSTRUCTIONS ARE ON THE REVERSE OF THIS FORM

Additional information

How to complete this form

- A. This is the number of shares that you held at 7pm AEDST time on 26 November 2012.
- B. If you would like to retain your shares, please mark the box on the front of this form and return it to the Company's share registry in accordance with the lodgement instructions below. If this form is not received by 5.00pm AEDST time on 11 January 2013, and you have not otherwise validly notified the Company that you wish to retain your shares, the Company will be entitled to sell your shares on your behalf. **IF YOU WOULD LIKE THE COMPANY TO SELL YOUR SHARES, YOU SHOULD NOT COMPLETE THIS FORM.**
- C. Enter your **contact details** so we may contact you regarding your form.
- D. The form **must** be signed. In the spaces provided you must sign this form as follows:

Individual: Where the holding is in only one name, this form is to be signed by the securityholder.

Joint Holding: Where the holding is in more than one name, all the securityholders must sign.

Power of Attorney: To sign under a Power of Attorney, you must have already lodged it with the registry. Alternatively, attach a certified photocopy of the Power of Attorney to this form when you return it.

Companies: this form must be signed by a Director jointly with either another Director or a Company Secretary. Where the company has a Sole Director who is also the Sole Company Secretary, this form must be signed by that person. **Please indicate the office held by signing in the appropriate place.**

Lodgement of this Form

If you wish to retain your shares, this form must be completed and returned to the share registry by no later than 5.00pm AEDST time on 11 January 2013. If you are returning your form by post, please allow sufficient time for collection and delivery by postal services. The postal rule does not apply, which means that to be valid your completed form must be received by no later than 5.00pm AEDST time on 11 January 2013.

Mailing address:

Intec Ltd
C/- Boardroom Pty Limited
GPO Box 3993
SYDNEY NSW 2001

Delivery address:

Intec Ltd
C/- Boardroom Pty Limited
Level 7
207 Kent Street
SYDNEY NSW 2000

Consolidation of shareholdings

If you have more than one holding on the Intec Ltd register, you should consider consolidating them. For further information regarding this, please contact Boardroom Pty Limited on 1300 737 760 (within Australia) or +61 2 9290 9600 (outside Australia).

Changes of Address Supported by your Signature(s)

If your address is not exactly as shown, please provide details below. This is only relevant for Issuer Sponsored registered holdings. CHESS holders must notify your sponsoring broker for amendments to holdings on the CHESS Subregister.

CHANGE OF ADDRESS DETAILS – ISSUER SPONSORED ONLY		
SIGN HERE FOR ADDRESS AMENDMENTS:		

Shareholder 1 (Individual) /
Sole Director & Sole Company
Secretary

Joint Shareholder 2 (Individual) /
Director

Joint Shareholder 3 (Individual) /
Director/Company Secretary
(Delete one)

Privacy Statement

Boardroom Pty Limited advises that Chapter 2C of the *Corporations Act 2001* (Cth) requires information about you as a shareholder (including your name, address and details of the shares you hold) to be included in the public register of the entity in which you hold shares. Information is collected to administer your share holding and if some or all of the information is not collected then it might not be possible to administer your share holding. Your personal information may be disclosed to the entity in which you hold shares. You can obtain access to your personal information by contacting us at the address or telephone number shown on the Application Form. Our privacy policy is available on our website (<http://www.boardroomlimited.com.au/Privacy.html>).