

Announcement Summary

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**Entity name**

XERO LIMITED

**Announcement Type**

New announcement

**Date of this announcement**

Monday November 14, 2022

**The +securities to be quoted are:**

☒ +Securities issued, transferred or re-classified as a result of options being exercised or other +convertible securities being converted

**Total number of +securities to be quoted**

| ASX +security code | Security description | Number of +securities to be quoted | Issue date |
|--------------------|----------------------|------------------------------------|------------|
| XRO                | ORDINARY FULLY PAID  | 910                                | 09/11/2022 |
| XRO                | ORDINARY FULLY PAID  | 2,500                              | 08/11/2022 |
| XRO                | ORDINARY FULLY PAID  | 2,500                              | 10/11/2022 |

Refer to next page for full details of the announcement



## Part 1 - Entity and announcement details

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### 1.1 Name of entity

XERO LIMITED

We (the entity named above) apply for +quotation of the following +securities and agree to the matters set out in Appendix 2A of the ASX Listing Rules.

### 1.2 Registered number type

ARBN

### Registration number

160661183

### 1.3 ASX issuer code

XRO

### 1.4 The announcement is

☒ New announcement

### 1.5 Date of this announcement

14/11/2022



## Part 2 - Type of Issue

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### **2.1 The +securities to be quoted are:**

☒ +Securities issued, transferred or re-classified as a result of options being exercised or other +convertible securities being converted

### **2.2 The +securities to be quoted are:**

☒ Additional +securities in a class that is already quoted on ASX ("existing class")



Part 3B - number and type of +securities to be quoted (existing class) where issue has not previously been notified to ASX in an Appendix 3B

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**Existing +securities converting into additional +securities in an existing class**

**FROM (Existing Class)**

**ASX +security code and description**

XROAK : RESTRICTED STOCK UNIT

**TO (Existing Class)**

**ASX +security code and description**

XRO : ORDINARY FULLY PAID

**Please state the number of options that were exercised or other +convertible securities that were converted**

910

**The first date the options were exercised or other +convertible securities were converted**

9/11/2022

**The last date the options were exercised or other +convertible securities were converted**

9/11/2022

**Is this all of the options or other +convertible securities on issue of that type (ie have all of those options now been exercised or have all of those convertible securities now been converted)?**

☒ No

**The right of the holder of the options or other +convertible securities to receive the +underlying securities is being satisfied by:**

☒ An issue of new +securities

**The underlying securities being received by the holder are:**

☒ Intended to be, but are not yet, quoted by ASX

**Were the options being exercised or other +convertible securities being converted issued under an +employee incentive scheme?**

☒ Yes

**Are any of the options being exercised or other +convertible securities being converted held by +key management personnel (KMP) or an +associate?**

☒ No

**Issue date**

9/11/2022

**Will the +securities to be quoted rank equally in all respects from their issue date with the existing issued +securities in that class?**

☒ Yes





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Issue details

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**Number of +securities to be quoted**

139

**Are the +securities being issued for a cash consideration?**

☒ No

**Please describe the consideration being provided for the +securities**

Shares issued on conversion of restricted stock units granted under an employee incentive scheme (for terms of the scheme see Xero's FY22 Annual Report accessible at Xero's website)

**Please provide an estimate (in AUD) of the value of the consideration being provided per +security for the +securities to be quoted**

72.000000

**Any other information the entity wishes to provide about the +securities to be quoted**

**Number of +securities to be quoted**

111

**Are the +securities being issued for a cash consideration?**

☒ No

**Please describe the consideration being provided for the +securities**

Shares issued on conversion of restricted stock units granted under an employee incentive scheme (for terms of the scheme see Xero's FY22 Annual Report accessible at Xero's website)

**Please provide an estimate (in AUD) of the value of the consideration being provided per +security for the +securities to be quoted**

72.210000

**Any other information the entity wishes to provide about the +securities to be quoted**

**Number of +securities to be quoted**

660

**Are the +securities being issued for a cash consideration?**

☒ No

**Please describe the consideration being provided for the +securities**

Shares issued on conversion of restricted stock units granted under an employee incentive scheme (for terms of the scheme see Xero's FY22 Annual Report accessible at Xero's website)



Please provide an estimate (in AUD) of the value of the consideration being provided per +security for the +securities to be quoted

72.360000

Any other information the entity wishes to provide about the +securities to be quoted

### Existing +securities converting into additional +securities in an existing class

#### FROM (Existing Class)

ASX +security code and description

XROAI : OPTION EXPIRING VARIOUS DATES EX VARIOUS PRICES

#### TO (Existing Class)

ASX +security code and description

XRO : ORDINARY FULLY PAID

Please state the number of options that were exercised or other +convertible securities that were converted

2,500

The first date the options were exercised or other +convertible securities were converted

8/11/2022

The last date the options were exercised or other +convertible securities were converted

8/11/2022

Is this all of the options or other +convertible securities on issue of that type (ie have all of those options now been exercised or have all of those convertible securities now been converted)?

☒ No

The right of the holder of the options or other +convertible securities to receive the +underlying securities is being satisfied by:

☒ An issue of new +securities

The underlying securities being received by the holder are:

☒ Intended to be, but are not yet, quoted by ASX

Were the options being exercised or other +convertible securities being converted issued under an +employee incentive scheme?

☒ Yes

Are any of the options being exercised or other +convertible securities being converted held by +key management personnel (KMP) or an +associate?

☒ No

Issue date

8/11/2022

Will the +securities to be quoted rank equally in all respects from their issue date with the existing issued



**+securities in that class?**

☒ Yes

Issue details

**Number of +securities to be quoted**

2,500

**Are the +securities being issued for a cash consideration?**

☒ Yes

**In what currency is the cash consideration being paid?      What is the issue price per +security?**

AUD - Australian Dollar

AUD 34.00000000

**Any other information the entity wishes to provide about the +securities to be quoted**

**Existing +securities converting into additional +securities in an existing class**

**FROM (Existing Class)**

**ASX +security code and description**

XROAI : OPTION EXPIRING VARIOUS DATES EX VARIOUS PRICES

**TO (Existing Class)**

**ASX +security code and description**

XRO : ORDINARY FULLY PAID

**Please state the number of options that were exercised or other +convertible securities that were converted**

2,500

**The first date the options were exercised or other +convertible securities were converted**

10/11/2022

**The last date the options were exercised or other +convertible securities were converted**

10/11/2022

**Is this all of the options or other +convertible securities on issue of that type (ie have all of those options now been exercised or have all of those convertible securities now been converted)?**

☒ No

**The right of the holder of the options or other +convertible securities to receive the +underlying securities is being satisfied by:**

☒ An issue of new +securities

**The underlying securities being received by the holder are:**

☒ Intended to be, but are not yet, quoted by ASX



**Were the options being exercised or other +convertible securities being converted issued under an +employee incentive scheme?**

☒ Yes

**Are any of the options being exercised or other +convertible securities being converted held by +key management personnel (KMP) or an +associate?**

☒ No

**Issue date**

10/11/2022

**Will the +securities to be quoted rank equally in all respects from their issue date with the existing issued +securities in that class?**

☒ Yes

#### Issue details

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**Number of +securities to be quoted**

2,500

**Are the +securities being issued for a cash consideration?**

☒ Yes

**In what currency is the cash consideration being paid?**

AUD - Australian Dollar

**What is the issue price per +security?**

AUD 34.00000000

**Any other information the entity wishes to provide about the +securities to be quoted**

**Part 4 - Issued capital following quotation**

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**Following the quotation of the +securities the subject of this application, the issued capital of the entity will comprise:**

**(A discrepancy in these figures compared to your own may be due to a matter of timing if there is more than one application for quotation/issuance currently with ASX for processing.)**

**4.1 Quoted +securities (total number of each +class of +securities quoted on ASX following the +quotation of the +securities subject of this application)**

| <b>ASX +security code and description</b> | <b>Total number of +securities on issue</b> |
|-------------------------------------------|---------------------------------------------|
| XRO : ORDINARY FULLY PAID                 | 150,156,744                                 |

**4.2 Unquoted +securities (total number of each +class of +securities issued but not quoted on ASX)**

| <b>ASX +security code and description</b>               | <b>Total number of +securities on issue</b> |
|---------------------------------------------------------|---------------------------------------------|
| XROAK : RESTRICTED STOCK UNIT                           | 1,394,005                                   |
| XROAI : OPTION EXPIRING VARIOUS DATES EX VARIOUS PRICES | 1,086,714                                   |